

Gloucester City Council

Name & Address of Organisation

Account Ref

Date Issued

Rateable Value

RE:

APPLICATION FOR RELIEF FROM BUSINESS RATES FOR COMMUNITY AMATEUR SPORTS CLUBS

Please complete the following questions in order to apply for Rates relief.

If you are registered as a Community Amateur Sports Club (CASC), please complete **Section A** of this form, for Mandatory Charitable Rate Relief. You will get 80% relief towards your bill if you qualify.

Finally if you feel that there are mitigating circumstances as to why you should receive up to an additional 20% relief as a top up to Mandatory Relief then complete **Section B**.

Once you have completed the form please return it to the address below enclosing supporting documentation as detailed in the application form.

If you require any further information please do not hesitate to contact my Business Rates section on Gloucester (01452) 396478.

REVENUES SERVICES

Gloucester City Council
Herbert Warehouse
The Docks
Gloucester GL1 2EQ

Tel 01452 396475 Fax 01452 396404
Email Revenues@gloucester.gov.uk
www.gloucester.gov.uk



Section A

Application for Mandatory Rate Relief

1. Address of Property

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2. Name of the Occupying organisation

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3. For what purpose is the property being used?

4. Please state the main objectives of the organisation and supply a copy of them with this application

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5. Is the organisation a member of the CASC?

Yes

No

If **Yes**, please state the CASC registration number
and please enclose a copy of the confirmation letter from the Inland Revenue

DECLARATION

I confirm that the information supplied is true and correct and that I am authorised to make this application.

Name Signature

Capacity

Daytime Tel No Date

Section B

Application for Additional Discretionary Relief of up to 20% to Mandatory Rate Relief

The Council's policy states that

“Where 80% Mandatory Rate Relief applies, the council will not normally grant the remaining 20% Discretionary Rate Relief unless there are mitigating circumstances provided by the applicant. Any additional top-up awarded will be considered using the criteria below”

1. Developing partnerships to meet the Council's key aims and objectives.

Organisations who actively promote the strategic priorities of the council will be considered favourably. This includes:

- ❖ A safe and clean city
- ❖ A prosperous modern city, protecting its heritage
- ❖ A city for leisure and culture
- ❖ A city with good housing and health
- ❖ An effective and well run city council

2. Applications will be considered more favourably where the organisation can demonstrate any of the following:-

- (i) That the organisation actively encourages membership from either young people, women, old people, persons with disabilities or ethnic minorities,

or:

- (ii) That the facilities offered by the organisation are made available to people other than members e.g. schools or casual public sessions,

or:

- (iii) That the organisation provides education and training to develop the skills or understanding of its members or non-members especially to disadvantaged groups,

Please indicate below or on a separate piece of paper, why your organisation should be considered for additional relief:

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DECLARATION

I confirm that the information supplied is true and correct and that I am authorised to make this application.

Name

Signature

Capacity

Day time Tel no Date