

Catering

Gloucester Guildhall has a café/bar on the premises, which is available for use by any of your delegates.

Catering for your meeting

Catering is available at additional cost – we can cater for anything from teas & coffees and buffets to three-course meals (dependent on numbers).

For full details, options and prices, please contact our catering department:
Catering: 01452 396378
guildhall.catering@gloucester.gov.uk

Venue hire

Details contained in this leaflet are for standard meeting and conference trade only. Gloucester Guildhall is also available for evening and event hire.

Private Hire: Wedding receptions, birthday parties, anniversaries, wakes, private film showings and much more. Our staff can advise you on what we can offer and the associated cost. Please contact us for details: hireofguildhall@gloucester.gov.uk

Promoters: We deal with many local, regional and national promoters who hire our venue complete with sound, lighting, box office, security and technicians.

Please contact us for further details:
booking@gloucester.gov.uk

Conference/Venue Hire: 01452 396372
hireofguildhall@gloucester.gov.uk

Getting here

Driving: Follow signs for city centre & railway station. From the station, follow signs for King's Walk multi-storey car park.

Parking: King's Walk car park is adjacent to Gloucester Guildhall. We have a side entrance that directly opens onto level 4.

Trade entrance: Turn right at the entrance to King's Walk car park, go down the ramp, our rear entrance is on the left.

Walking: We are situated on the pedestrianised Eastgate Street, between C&G Building Society and BHS, opposite Eastgate Mall and market entrance.

If you would like a large print version of this leaflet, please call 01452 396396.



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gloucester
guildhall
the county's liveliest venue



Ref: A0768. Photographs @ Gloucester City Council

April 2011



Gloucester Guildhall,
23, Eastgate Street, Gloucester GL1 1NS
www.gloucester.gov.uk/guildhall
hireofguildhall@gloucester.gov.uk
01452 396372

Another Gloucester City Council service
www.gloucester.gov.uk

April 2011



GLOUCESTER
CITY COUNCIL

Conference & Meeting Rooms Corporate Hire

Meetings & Conferences

We have ten rooms (capacities up to 250 seated) available for hire throughout the day and evening; we are able to cater for a wide range of meetings and conferences. A fabulous historic environment, supplemented with modern technology and in-house catering makes us an ideal venue for all your business needs.

Packages

Standard: Basic room hire with standard table and chair layout.

Premium: Serviced room, laid out to your requirements with the use of any of the following equipment:
Data projector, video projector, DVD player, laptop, slide projector, video player, TV, screen, CD player, cassette player, minidisk player, recording facilities, flipcharts, white boards, lectern, WiFi access, water and glasses – all set up ready for your arrival.

We can also offer a **Premium Plus** package with staff support, technicians, full PA and other similar services. Prices on application.

Services available at extra cost

Photocopying, laminating, fax, phone and catering.

Rooms can be booked in blocks of one hour. Please ensure that you allow ample time for set-up and breakdown in your booking

Rooms

Cinema

Size – 9.2m x 10.5m



Capacities

| | |
|-----------------------|-----|
| Standing | 150 |
| Seated | 120 |
| Lecture/theatre style | 120 |
| Boardroom | 50 |
| Cabaret/classroom | 80 |

Very versatile area that can be set to your needs. Small stage and cinema screen available.

| | First Hour | Following Hours |
|----------|------------|-----------------|
| STANDARD | £23 | £17 |
| PREMIUM | £43 | £22 |

Henley Room

L-shape room with round, boardroom-style table



Capacity

| Boardroom | 8 | |
|-----------|------------|-----------------|
| | First Hour | Following Hours |
| STANDARD | £10 | £8 |
| PREMIUM | £15 | £10 |

Theatre

Size – 15.4m x 12m



Capacities

| | |
|--|-----|
| Standing | 400 |
| Full Seated (part-raked) | 250 |
| Very versatile area that can be set to your needs. Full stage and cinema-style screen available. | |

| | First Hour | Following Hours |
|----------|------------|-----------------|
| STANDARD | £33 | £25 |
| PREMIUM | £63 | £35 |

Bluecoat Room

Size – 5.6m x 8.8m



Capacities

| | |
|--------------------------------|----|
| Seated | 40 |
| Lecture/theatre style | 40 |
| Boardroom | 30 |
| Cabaret/classroom | 30 |
| Other set-up styles available. | |

| | First Hour | Following Hours |
|----------|------------|-----------------|
| STANDARD | £17 | £11 |
| PREMIUM | £27 | £11 |

Room sizes are approximate. Capacities are maximum.

Studio

Size – 9.0m x 5.15m



Capacities

| | |
|--------------------------------|----|
| Seated | 40 |
| Lecture/theatre style | 40 |
| Boardroom | 30 |
| Cabaret/classroom | 25 |
| Other set-up styles available. | |

| | First Hour | Following Hours |
|----------|------------|-----------------|
| STANDARD | £17 | £11 |
| PREMIUM | £27 | £11 |

George Hunt Room

Size – 5.6m x 4.5m



Capacities

| | |
|--------------------------------|----|
| Lecture/theatre style | 25 |
| Boardroom | 16 |
| Cabaret/classroom | 16 |
| Other set-up styles available. | |

| | First Hour | Following Hours |
|----------|------------|-----------------|
| STANDARD | £12 | £9 |
| PREMIUM | £17 | £11 |

Trier Room*

Size – 5.5m x 2.9m



Capacities

| Seated | 8 | |
|-----------|------------|-----------------|
| Boardroom | 8 | |
| | First Hour | Following Hours |
| STANDARD | £8 | £6 |
| PREMIUM | £12 | £8 |

Potter Room*

Size – 4m x 8.2m

Capacity

| Seated | 20 | |
|--------------------------------|------------|-----------------|
| Other set-up styles available. | | |
| | First Hour | Following Hours |
| STANDARD | £10 | £8 |
| PREMIUM | £15 | £10 |



Accessibility for Guildhall facilities

*Potter and Trier rooms: access via stairs only, unsuitable for people with mobility difficulties.

Guildhall Room Hire: 01452 396372