If you require assistance please email: [s106@gloucester.gov.uk](mailto:s106@gloucester.gov.uk)

|  |  |
| --- | --- |
| Requester Details | |
| Name |  |
| Company Name |  |
| Address |  |
|  |
|  |
| Postcode |  |
| Email |  |
|  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Address to which Enquiry Relates to | | | | |
|  | | | | |
|  | | | | |
|  |  | | | |
| Details of request | | | | |
| Confirmation of compliance (please tick) | |  | Other query (please tick and provide details) |  |
|  | | | | |
|  | | | | |
| Relevant Legal Agreements | | | | |

|  |  |  |
| --- | --- | --- |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| Planning Reference Number, Agreement Date and relevant clauses |  |  |
| For compliance queries relating to more than 6 legal agreements a separate application is required. | | |

|  |  |
| --- | --- |
| Attached Information Checklist | |
| Important Note: Please ensure the following information is attached. Failure to do so may delay your request. | |
|  | Completed Enquiry form |
|  | Receipt of payment. (Payment can be made at <https://www.gloucester.gov.uk/contact-us/pay-for-it/> (The applicable fee is £24 inclusive of VAT). |

|  |
| --- |
| Freedom of Information, Regulations and Data Protection |
| Personal information given on this form will be used for the purposes of processing your request, and will not be used for any other purposes.  If the Council receives a request, under the Freedom of Information Act (FOI) or Environmental Information Regulations (EIR), to show information relating to Section106 questions they are obliged to do so unless the information is exempt under the Act. We can only withhold information under FOI or EIR if the information falls under one of the exemptions (FOI) or exceptions (EIR) set out in legislation. |

**Please return this form and confirmation of payment to:** [**s106@gloucester.gov.uk**](mailto:s106@gloucester.gov.uk)**. We will aim to respond to enquiries within 10 working days**