# YOUR GLOUCESTER Small Grants

Gloucester City Council continues to fund a wide range of community based activities.  As part of funding for the Voluntary and Community Sector it has set aside £10,000 to support residents who are not currently involved in local community activities to develop projects using the asset based community development approach:

## Guidance notes for applicants

**How much can you apply for?**
•Grants up to £250.00 for individuals
•Grants up to £500.00 for a minimum of 3 people who come together to form a group

**Who can apply?**
• Those with an idea that benefits groups, young people or adults within Gloucester City
• Those with an idea that kick starts or enhances community based activities e.g. start-up costs i.e. room hire, volunteers expenses, promotional material, one off equipment or training.
•Applicants who are age 18+
•Individuals if they have the support of a constituted group who has agreed to be the banker for their project
•Constituted or un-constituted groups
•Constituted groups who have free reserves of more than 6 months will need to explain why

**Grant applications must meet at least one of these criteria**
•Provide opportunities to improve community facilities and the environment
•Support projects with a health/well- being focus that actively tackles issues such as exclusion and isolation
•Contribute to diverse and inclusive communities
•Support volunteers and volunteering opportunities
•Support arts and cultural related activities
•Support a range of sport and physical activities
•Support access to training, employment and further opportunities

All projects will be evaluated against a set of criteria which includes the above priorities, in addition to these, projects demonstrating partnership working will score added points.

**We will not fund;**
- Purchases prior to funding being confirmed
- Activities and Services that promote political or religious beliefs
- On- going Core costs e.g. staff
- Activities where funding has already been secured
- Payments to individuals or privately owned business
- Organisations with aims that do not match those of the city council
- Anything that discriminates against individuals or organisations
- Anything that promotes any illegal or immoral purposes
- Groups with over 12 months reserves

**How to apply**

There is no formal application form but we recommend that you use the checklist below to ensure you provide us with all the information required.

# YOUR GLOUCESTER- GRANT CHECKLIST

**Grant A -** A grant program to support *individuals* to try a new idea of benefit to the community

**OR**

**Grant B -** A grant program to support a *group* of a minimum of 3 people to try a new idea of benefit to the community

*Please make it clear which funding you are applying for

Project name
Contact person
Project address
Contact number
Email

**Q1 What is your project?** Give a brief description, explain what you intend to do and why you are doing it

**Q2 How does this benefit other residents in the community?**

**Q3 Who is involved in planning and delivering the project?** Does this include people who consider themselves isolated?

**Q4 Who is pledging their time? (not necessarily the same as above)** Does this include people who are isolated? Have you thought about how people who are new to the area can get involved?

**Q5 What will these people be contributing?** e.g. volunteer time, donated materials, use of premises or transport.

**Q7 What will have changed and when will you begin to see a difference?**

**Q8 How much money do you need and what will it be spent on?**

Please email your project idea to [grants@gloucester.gov.uk](mailto:grants@gloucester.gov.uk)

**What happens next?**
- Notification of decision will be within 10 working days from receipt of applications
- All successful projects will be allocated an officer to agree monitoring arrangements which will include the information provided in the checklist or project information to ensure that the aims of the project are met.
- Payment will be made directly to organisations and not individuals
- Full details of successful and actual grant allocated will be made available on the council website.