

**LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SCHEDULE 3**

(as amended by Section 27 Policing and Crime Act 2009)

APPLICATION FOR A SEX ESTABLISHMENT LICENCE

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

1. Type of Application

Grant		Renewal		Variation		Transfer	
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Please complete if applicable. The existing licence is due to expire on

2. Applications by Individuals

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

Are you eligible to work in the United Kingdom?

YES / NO

3. Applications by corporate or unincorporated bodies

Full Name of Body
Address of Registered or Principle Office
Registered Body No. (where applicable)

4. Details of Directors or other persons responsible for the management of the establishment (continue on separate sheet if necessary).

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

Full Name					
Permanent Address					
Age		Date of Birth		Place of Birth	

5. Offences – (See Notes for Guidance at the end of this form)

Have you any convictions recorded against you? Or if a body corporate or unincorporated body, that body or any of its directors or other persons responsible for its management? If so please state

Date of Conviction	Offence	Sentence Imposed

6. Residency / Incorporation

Have you been resident in the United Kingdom throughout a period of six **YES / NO** months immediately preceding the date of this application?

If the application is made on behalf of a body corporate is that body **YES / NO** incorporated in the United Kingdom?

7. Premises / Vehicle / Vessel / Stall Details

Name & Postal address of Premises or, if none, ordnance survey map reference or description

If this application relates to a vehicle / vessel / stall give description and state where it is to be used as a sex establishment

8. Trading Hours

During which hours do you wish to trade?

Monday		Tuesday	
Wednesday		Thursday	
Friday		Saturday	
Sunday			

9. Type of Premises

Are the premises to be used as a sex cinema, a sex shop or a sexual entertainment venue?
Please state

10. Disqualification / Previous Applications

Are you (or, if a corporate body or unincorporated body, that body) disqualified **YES / NO**
from holding a licence for a sex establishment?

Have you ever been refused a licence for a sex establishment? **YES / NO**

If yes give details (continue on a separate sheet if necessary)

11. Declaration (See Notes for Guidance at the end of this form)

I declare that I have checked the information given on this application form and to the best of my knowledge and believe it is correct.

I understand that I must now give public notice of this application in accordance with the provisions of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982.

I understand that I must not later than 7 days after the date of the application, send a copy of the application to the chief officer of police.

I have enclosed the relevant fee £ _____ **(Cheques made payable to Gloucester City Council)**

I understand that if I fail to comply with the above, my application will be rejected.

Signed _____ **Date** _____

Print Name _____

Notes for guidance

1. Disclosure of Convictions

- a) All live convictions must be disclosed.
- b) Spent convictions, as defined below should not be included.

Sentence	Becomes spent after
Imprisonment of between 6 months and 30 months	10 years
Imprisonment of up to 6 months	7 years
Borstal training	7 years
A fine or other sentence not otherwise covered in this table	5 years
Absolute discharge	6 months
Probation order, conditional discharge or bind over	1 year (or until order expires, whichever is longer)
Detention Centre Order	3 years
Remand home, attendance centre or approved school order	The period of the order and a further year after the order expires
Cashiering, discharge with ignominy or dismissal with disgrace from the Armed Forces.	10 years.
Dismissal from Armed Forces.	7 years.
Detention.	5 years.

- c) A of sentence of more than 2½ years imprisonment can never become spent.
- d) If you were under 17 years of age on the date of conviction, please halve the period shown in the right hand column.

2. Giving Public Notice of the Application

- a) Notice of this application must be given by the publishing of an advertisement in a newspaper in circulation in this authority's area. This publication shall not be later than 7 days after the date of the application.
- b) Where the application is in respect of premises, notice of it shall in addition be displayed for 21 consecutive days beginning with the date of the application on or near the premises and in a place where the notice can conveniently be read by the public.
- c) Every notice which relates to premises shall identify the premises and every such notice which relates to a vehicle, vessel or stall shall specify where it is to be used as a sex establishment.
- d) Where the premises cover an area of more than 50 metres, a further identical notice must be displayed every 50 metres along the external perimeter of the premises abutting the highway.
- e) The Notice must be on pale blue paper sized A4 or larger and printed legibly in black ink or typed in a font size equal to or larger than 16. An example can be seen on the reverse of this page.

3. False Statements in Connection with Applications

Any person who, in connection with an application for the grant, renewal or transfer of a licence under this Schedule, makes a false statement which he knows to be false in any material respect or which he does not believe to be true, shall be guilty of an offence. This offence carries a maximum penalty of £20,000.

Local Government (Miscellaneous Provisions) Act 1982
Schedule 3
NOTICE OF APPLICATION FOR GRANT / RENEWAL /
VARIATION / TRANSFER OF A SEX ESTABLISHMENT
LICENCE

Name/s of Applicant/s	
Postal address of premises including name of the premises and post code (where possible) or a description to enable the location to be identified.	
Summary of application (hours of trading, type of licence, etc): 	
<p>NOTICE IS HEREBY GIVEN that an application has been made to Gloucester City Council for a licence to use the above premises as a sex establishment.</p> <p>Copies of schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 (which defines the type of activity that may be carried on under a licence) and of the application may be inspected at Gloucester City Council, Herbert Warehouse, The Docks, Gloucester, GL1 2EQ between 9.00am and 5:00pm (Monday to Friday except public holidays).</p> <p>Any objections in respect of the above application must be made in writing to the Council at the above address by</p> <p style="text-align:center">_____</p> <p style="text-align:center">(28 days after the date of the application)</p> <p style="text-align:center">It is an offence knowingly or recklessly to make a false statement in connection with an application punishable on summary conviction by a maximum fine of £5,000.</p>	