

HOUSE TO HOUSE COLLECTIONS ACT, 1939

Application for House to House Collection Permit

To: Gloucester City Council

In pursuance of Section 2 of the House to House Collections Act, 1939, I hereby apply for a permit authorising me to promote the collection of which particulars are given below.

PARTICULARS OF COLLECTION

Surname of applicant (in block letters)	
Other names	
Date of Birth	
Address of Applicant	
Daytime Telephone No.	
Name and address of organisation/charity responsible for the collection	
Are you a member of this organisation/charity?	Yes ☐ No ☐
Name and address of charity or fund which will receive the money from the collection	

Do you work for this charity or fund? If yes, state position/title within charity. If not, you must send in a letter from them with this application saying that they agree to you collecting for them.	Yes ☐ No ☐ 	
Are you acting as a professional fundraiser or commercial participator? If yes, please attach a copy of the agreement.	Yes ☐ No ☐	
Does the charity use a professional fundraiser? If yes, please attach a copy of the agreement.	Yes ☐ No ☐	
Is the charity registered with the Charity Commission? Registration Number:	Yes ☐ No ☐ 	
What are the aims of the charity? (Please enclose charity leaflets and a copy of your latest audited charity accounts). Note: Failure to do so will delay the processing of your application.		
Over what parts of the Gloucester City area is it proposed that the collection should be made?	Area	Date

Is it proposed to collect money?	Yes ☐ No ☐
Is it proposed to collect other property? If yes, of what nature and is it proposed to sell such property or give it away or to use it?	Yes ☐ No ☐
Approximately how many persons will be authorised to act as collectors in the area of Gloucester City to which the application is addressed?	
Will all the money be paid over to the charity or fund? If not, please say how much will be taken out for expenses.	Yes ☐ No ☐
What are the expenses for?	
Is it proposed to pay collectors or any other person? If yes, please give details. Note: No expenses can be taken from the collection unless you give full details on this form.	Yes ☐ No ☐
Does your organisation propose to apply for permits to collect in other areas? If yes, where and approximately how many persons in all is it proposed to authorise as collectors?	Yes ☐ No ☐
Has anyone associated with the promotion of the collection been refused a permit under the Act, or had a permit revoked? If yes, please give details:	Yes ☐ No ☐
Is it proposed to promote this collection in conjunction with a street collection? If so, is it desired that the accounts of this collection should be combined wholly or in part with the accounts of the street collection?	Yes ☐ No ☐ Yes ☐ No ☐
Is the collection for a War Charity? If yes, is the Charity registered or exempted from registration under the War Charities Act 1940?	Yes ☐ No ☐ Yes ☐ No ☐

You must answer all questions in full so that we do not have to return your application.

DECLARATION

I have read and I understand all the house to house collection rules and I will make sure that all these rules are followed.

I will send in the Form of Statement, which I will have signed by an Accountant within 28 days of the collection.

I will also have a notice printed in the local press and will send a copy to this office as soon as possible.

Signed: Print:
(This must be the person who is applying for the permit)

Date:

Please return this form to:

**Gloucester City Council
Eastgate Management Suite
Eastgate Street
Gloucester
GL1 1PA**

Or by email to business.support@gloucester.gov.uk

Gloucester City Council provides Licensing Services to you. We will use your personal information to provide those services to you and may need to share your information with Statutory Bodies to enable us to do this. For further information about how the council uses information it holds about you please go to <http://www.gloucester.gov.uk/council/data-protection-and-foia/Pages/data-protection-GDPR.aspx>