

# Gloucester **City Council**

## FEES and CHARGES

2018/19

# **CONTENTS**

<b><u>Portfolio/Service</u></b>	<b><u>Page Number</u></b>
Foreword	
<b><u>Communities</u></b>	
Environmental Health	1,2,3
Hackney Carriages	4
Licences	5,6,7,8
No Smoking Policy	9
<b><u>Place</u></b>	
Planning application Fees	10
Street trading	11
Leisure Services	12
Allotments/Park Events	13
Stray Dogs	14
Bulky Item/Green Waste Collections	15
<b><u>Policy and Resources</u></b>	
Car Parking	16,17
Bus Station Departures	18
Facilities	19
Land Charges	20
Street Naming and Numbering	21
<b><u>Cultural and Trading</u></b>	
Shopmobility	22
Cemeteries and Crematorium	23,24,25,26,27,28
Gloucester City Museum/Folk Museum	29
Guildhall Arts Centre	30

**FEES AND CHARGES 2018/19**  
**FOREWORD**

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Members agreed a general increase of 2.5% although some increases vary from this to reflect supply and demand for the service and the need to conform to pricing policies.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown at the back of the book.

## ENVIRONMENTAL HEALTH

*All Non Business for VAT purposes unless where stated*

			<u>2017/2018</u>	<u>2018/2019</u>	Increase
			Charge £	Charge £	%
Rodent Control:	<b>Including VAT</b>				
Domestic Premises	per visit	1st Visit:	£40.00	£46.00	15.00%
		2nd Visit:	£18.00	£23.00	27.78%
		3rd Visit:	£40.00	£46.00	15.00%
Commercial/ Industrial	per visit	1st Visit:	£45.00	£52.00	15.56%
		2nd Visit:	£23.00	£27.00	17.39%
		3rd Visit:	£45.00	£52.00	15.56%
Residents receiving Council Tax or Housing Benefit	per visit	1st Visit:	£20.00	£23.00	15.00%
		2nd Visit:	£9.00	£11.50	27.78%
		3rd Visit:	£20.00	£23.00	15.00%
*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.					
Disinfestation of Premises:	<b>Including VAT</b>				
Domestic Premises	per visit	1st Visit:	£45.00	£52.00	15.56%
		2nd Visit:	£20.00	£26.00	30.00%
		3rd Visit:	£45.00	£52.00	15.56%
Commercial/ Industrial	per visit	1st Visit:	£50.00	£63.00	26.00%
		2nd Visit:	£25.00	£29.00	16.00%
		3rd Visit:	£50.00	£63.00	26.00%
Residents receiving Council Tax or Housing Benefit	per visit	1st Visit:	£22.50	£26.00	15.56%
		2nd Visit:	£10.00	£13.00	30.00%
		3rd Visit:	£22.50	£26.00	15.56%
*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.					
Wasp Nests	<b>Including VAT</b>				
Domestic Premises	per visit		£39.00	£45.00	15.38%
Commercial/ Industrial	per visit		£39.00	£45.00	15.38%
Residents receiving Council Tax or Housing Benefit	per visit		£19.50	£22.50	15.38%
*If two wasps nests are reported at the same domestic property, the charge will be as above, plus an additional £10.					
Work in default fees will be a reasonable charge on a case by case basis		Variable	#	Variable	#
<b>Food Hygiene Training courses</b>	<b>Including VAT</b>				
Level 2 Award Food Safety in Catering					
At Council Offices	£ per Gloucester candidate		£49.00	£51.00	4.08%
	Non-Gloucester Candidate		£62.00	£65.00	4.84%
At the Business Address			£42.00	£44.00	4.76%
N.B. Discounts are available for group bookings					
Health and Safety Training / Workshops - 1/2 day					
	Non Gloucester Resident/Business		£30.00	£32.00	6.67%
	Gloucester Resident/Business		£25.00	£27.00	8.00%
CIEH level 2 award in Health and Safety in the workplace (per delegate)					
	Non Gloucester Resident/Business		£80.00	£85.00	6.25%
	Gloucester Resident/Business		£50.00	£52.00	4.00%
Environmental Health Officer Rate (Hourly Rate)	<b>Exempt from VAT</b>		£50.00	£52.00	4.00%
Skin Piercing, Acupuncture etc registration		premises	£110.00	£115.00	4.55%
		per person	£110.00	£115.00	4.55%
Tattoo Hygiene rating scheme	<b>Exempt from VAT</b>				
Application and Initial inspection			£100.00	£105.00	5.00%
Request for a revisit to re-score			£50.00	£52.00	4.00%
Annual Inspection			£100.00	£105.00	5.00%
			<u>2017/18</u>	<u>2018/2019</u>	Increase
			Charge £	Charge £	%
High Hedge Nuisance, Investigation Fee			£392.69	£402.50	2.50%
For people in receipt of Income Support Benefit, Pension Credit Guarantee, or State Pension			£65.48	£68.40	4.46%
High hedge/investigation Concessions:					
Those in receipt of Council tax support or housing benefit receive around 83% concession					
People with a disability receive around 83% concession					
People over 65 years old receive around 83% concession					
Those in receipt of Income Support, Pension Credit Guarantee or State Pension receive around 83% concession					
Fixed Penalty Notices					
Depositing Litter <b>£75</b> (Reduced fee of £50.00 if paid within 10 days) **					
Failure to comply with a street litter control notice <b>£100</b> (Reduced fee of £60.00 if paid within 10 days) **					
Failure to comply with a litter clearing notice <b>£100</b> (Reduced fee of £60.00 if paid within 10 days) **					
Failure to produce waste documents <b>£300</b> (Reduced fee of £180.00 if paid within 10 days) **					
Failure to produce authority to transport waste <b>£300</b> (Reduced fee of £180.00 if paid within 10 days) **					
Unauthorised distribution of free printed matter <b>£75</b> (Reduced fee of £50.00 if paid within 10 days) **					
Failure to comply with a waste receptacles notice <b>£100</b> (Reduced fee of £60.00 if paid within 10 days) **					
Failure to comply with a Dog Control Order <b>£75</b> (Reduced to £50.00 if paid within 10 days) **					
Graffiti <b>£75</b> (Reduced fee of £50.00 if paid within 10 days)					
Fly-posting <b>£75</b> (Reduced fee of £50.00 if paid within 10 days)					
Exposing vehicles for sale on a road <b>£100</b> (Reduced fee of £60.00 if paid within 10 days)					
Repairing vehicles on a road <b>£100</b> (Reduced fee of £60.00 if paid within 10 days)					
Fixed Penalty Notices for Fly-Tipping (£400 reduced to £300 if paid within 10 days).					
Smoking in smoke-free premises or work vehicles (reduced to £30.00 if paid in 15 days) **					
Smoking in smoke-free premises or work vehicles (reduced to £50.00 if paid in 29 days)					
Failure to display no-smoking signs (reduced to £150.00 if paid in 15 days) **					
Failure to display no-smoking signs (reduced to £200.00 if paid in 29 days) **					
* Including Examination of food for voluntary surrender					
# A charge may be charged under the enforcement Act under the Service of Housing Act Notice (part 1 of the Housing Act 2006) but this has yet to be finalised and authorised.					
<b>Environmental Information Regulations: VAT at standard rate</b>					
Personal enquiries (per photocopied sheet) -					
Others (based on 1 hours work) £50.04					

## Environmental Health : Permits

*All Non Business for VAT purposes*

LAPC and LAPPC charges	2017/2018 Charge £	2018/2019 Charge £	Increase %
<b><u>Application Fees</u></b>			
A2 Application Fee	£3,218.00	£3,300.00	2.55%
Additional fee for operating without a permit	£1,137.00	£1,200.00	5.54%
<b><u>Annual Subsistence Charges</u></b>			
Annual Subsistence (Low)	£1,384.00	£1,420.00	2.60%
Annual Subsistence (Medium)	£1,541.00	£1,600.00	3.83%
Annual Subsistence (High)	£2,233.00	£2,300.00	3.00%
<b><u>Variation</u></b>			
Substantial Variation	£1,309.00	£1,350.00	3.13%
<b><u>Transfer</u></b>			
Transfer	£225.00	£235.00	4.44%
<b><u>Surrender</u></b>			
Surrender	£668.00	£685.00	2.54%
<b><u>Standard Part B Fees</u></b>			
Standard Part B Process	£1,579.00	£1,625.00	2.91%
Additional fee for currently operating without a permit	£1,137.00	£1,175.00	3.34%
Stage I Petrol Vapour Recovery	£148.00	£152.00	2.70%
Dry Cleaners	£148.00	£152.00	2.70%
Stage I & Stage II Petrol Vapour Recovery	£246.00	£255.00	3.66%
Vehicle Refinishers	£346.00	£355.00	2.60%
Additional fee for operating a reduced fee activity without a permit	£68.00	£70.00	2.94%
Mobile screening and crushing plant	£1,579.00	£1,620.00	2.60%
:- for the 3rd to 7th applications	£943.00	£970.00	2.86%
:- for 8th & Subsequent applications	£477.00	£490.00	2.73%
*Where an application for any of the above is for a combined Part B & Waste application	£297.00 (in addition to above)	£305.00 (in addition to above)	2.69%
<b><u>Annual Subsistence Charges</u></b>			
Standard Process (Low)	£739.00 (+£99 Combined Part B & Waste Installation)	£760.00 (+£99 Combined Part B & Waste Installation)	2.84%
Standard Process (Medium)	£1,111.00 (+£149 Combined Part B & Waste Installation)	£1,140.00 (+£149 Combined Part B & Waste Installation)	2.61%
Standard Process (High)	£1,672.00 (+£198 Combined Part B & Waste Installation)	£1,720.00 (+£198 Combined Part B & Waste Installation)	2.87%
Reduced fee activity (Low)	£76.00	£78.00	2.63%
Reduced fee activity (Medium)	£151.00	£155.00	2.65%
Reduced fee activity (High)	£227.00	£235.00	3.52%
<b><u>Stage I &amp; II Petrol Vapour Recovery</u></b>			
Petrol Vapour Recovery 1 & 2 (Low)	£108.00	£111.00	2.78%
Petrol Vapour Recovery 1 & 2 (Medium)	£216.00	£222.00	2.78%
Petrol Vapour Recovery 1 & 2 (High)	£326.00	£335.00	2.76%
<b><u>Vehicle Refinishing</u></b>			
Vehicle Refinishers (Low)	£218.00	£225.00	3.21%
Vehicle Refinishers (Medium)	£349.00	£360.00	3.15%
Vehicle Refinishers (High)	£524.00	£540.00	3.05%
<b><u>Mobile Plant</u></b>			
Mobile Plant - 1st & 2nd Permits (Low)	£618.00	£635.00	2.75%
Mobile Plant - 1st & 2nd Permits (Medium)	£989.00	£1,020.00	3.13%
Mobile Plant - 1st & 2nd Permits (High)	£1,484.00	£1,530.00	3.10%
Mobile Plant - 3rd - 7th Permits (Low)	£368.00	£380.00	3.26%
Mobile Plant - 3rd - 7th Permits (Medium)	£590.00	£605.00	2.54%
Mobile Plant - 3rd - 7th Permits (High)	£884.00	£910.00	2.94%
Mobile Plant - 8th + Permits (Low)	£189.00	£194.00	2.65%
Mobile Plant - 8th + Permits (Medium)	£302.00	£309.00	2.32%
Mobile Plant - 8th + Permits (High)	£453.00	£465.00	2.65%
:- Part B process subject to reporting in addition to above (under E-PRTR)	£99.00	£102.00	3.03%
<b><u>Transfer and Surrender</u></b>			

## **Environmental Health Cont: Permits**

*All Non Business for VAT purposes*

<b><u>LA - IPPC charges</u></b>	<b><u>2017/2018</u></b> <b><u>Charge £</u></b>	<b><u>2018/2019</u></b> <b><u>Charge £</u></b>	<b>Increase</b> <b>%</b>
<b><u>Environmental Permitting</u></b>			
<b><u>Application Fees</u></b>			
A2 Application Fee	£3,218.00	£3,300.00	2.55%
Additional fee for operating without a permit	£1,137.00	£1,170.00	2.90%
<b><u>Annual Subsistence Charges</u></b>			
Annual Subsistence (low)	£1,384.00	£1,420.00	2.60%
Annual Subsistence (Medium)	£1,541.00	£1,580.00	2.53%
Annual Subsistence (High)	£2,233.00	£2,290.00	2.55%
<b><u>Variation</u></b>			
Substantial Variation	£1,309.00	£1,350.00	3.13%
<b><u>Transfer</u></b>			
Transfer	£225.00	£230.00	2.22%
Partial Transfer	£668.00	£685.00	2.54%
<b><u>Surrender</u></b>			
Surrender	£668.00	£685.00	2.54%

**HACKNEY CARRIAGES**  
All Outside the scope of VAT

<b>HACKNEY CARRIAGES/ PRIVATE HIRE</b>		<u>2017/2018</u>	<u>2018/2019</u>	<u>Increase</u>
		<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b>DRIVERS</b>				
1 year New HC & PH Drivers Licences		£113.00	£113.00	**** 0.00%
3 year New HC & PH Drivers Licences		£246.00	£246.00	**** 0.00%
3 yearly DBS Fee *		£44.00	£44.00	**** 0.00%
DVLA check		N/A	N/A	
HC Deposit Knowledge Test	**	£55.00	£55.00	0.00%
HC Knowledge Test (50% to GHCA)**		£110.00	£110.00	0.00%
PH Knowledge Test		£31.00	£31.00	0.00%
Renewal HC & PH drivers	(1 Year)	£79.00	£79.00	0.00%
	(3 Year)	£206.00	£206.00	0.00%
3 yearly DBS Fee *		£44.00	£44.00	**** 0.00%
Replacement Licence Badge		£10.00	Each £10.00	**** 0.00%
<b>OPERATORS</b>				
1 year PH Operators Licences - up to 2 vehicles		N/A	N/A	0.00%
Up to 3-5 vehicles		N/A	N/A	0.00%
Up to 6-10 vehicles		N/A	N/A	0.00%
11 + vehicles		N/A	N/A	0.00%
5 Year PH Operators Licences - up to 2 vehicles		N/A	N/A	0.00%
Up to 3-5 vehicles		N/A	N/A	0.00%
Up to 6-10 vehicles		N/A	N/A	0.00%
11 + vehicles		N/A	N/A	0.00%
1 year PH Operators Licences:				
Micro Operator (up to 3 vehicles)		£300.00	£300.00	0.00%
Small Operator (4 - 10 vehicles)		£620.00	£620.00	0.00%
Medium Operator (11 - 30 vehicles)		£1,000.00	£1,000.00	0.00%
Large Operator (31 + vehicles)		£1,500.00	£1,500.00	0.00%
5 year PH Operators Licences:				
Micro Operator (up to 3 vehicles)		£1,200.00	£1,200.00	0.00%
Small Operator (4 - 10 vehicles)		£2,480.00	£2,480.00	0.00%
Medium Operator (11 - 30 vehicles)		£4,000.00	£4,000.00	0.00%
Large Operator (31 + vehicles)		£6,000.00	£6,000.00	0.00%
Add Premises on Operators Licence	1 year new application	£144.00	£144.00	0.00%
	5 year new application	£450.00	£450.00	0.00%
Add Premises on Operators Licence	1 year Renewal	£103.00	£103.00	0.00%
	5 Year Renewal	£410.00	£410.00	0.00%
<b>VEHICLES</b>				
HC Vehicle Licences		£189.00	£189.00	0.00%
PH Vehicle Licences		£189.00	£189.00	0.00%
Transfer of Ownership		£50.00	£50.00	**** 0.00%
Temprary Change of Vehicle		£67.00	£67.00	0.00%
Replacement Plates	External Rear	£20.00	Each £20.00	**** 0.00%
	External Front	£15.00	Each £15.00	0.00%
	Internal Window	£15.00	Each £15.00	**** 0.00%
Replacement Licence Certificate		£10.50	Each £10.50	0.00%
Application to notify of change of address		£10.50	£10.50	0.00%
Hackney Carriage Sticker Pack (No Smoking Stickers)		£5.00	£5.00	0.00%
Private Hire Sticker Pack (Bus Lane , Insurance (x3) and no smoking)		£10.00	£10.00	0.00%
Bus Lane Sticker		£3.00	Each £3.00	0.00%

**LICENCES (Act 2003)**

*All Non business for VAT purposes*

	<u>2017/18</u> <u>Charge £</u>		<u>2018/19</u> <u>Charge £</u>		Increase %	
<b><u>Sex shop Licences:</u></b>						
Grant/Renewal	<b>Changed to below</b>					
New Application	£4,420		£4,420		0.00%	
Renewal Application	£2,810		£2,810		0.00%	
Transfer Application	£2,125		£2,125		0.00%	
Variation Application	£2,125		£2,125		0.00%	
Refund to unsuccessful new and renewal applications	£800		£800		0.00%	
Change of Details	£33.50		£33.50		0.00%	
Copy of Licence	£15.50		£15.50		0.00%	
<b><u>Houses Let in Multiple Occupation (HMO's)</u></b>						
New or renewed standard applications	£450.00		£450.00		0.00%	
Variations to application	£70.00		£70.00		0.00%	
Additional cost for non-standard applications per hour	£33.00		£33.00		0.00%	
Standard Application Fee Payable every three years	£370.00		£370.00		0.00%	
Non Standard Application Fee Payable on failure to licence at appropriate time	variable based on officer times	---	variable based on officer times	---		
<b><u>Premises Licences and Club Premises Certificates</u></b>						
Band A, NDRV £0 - £4,300	Conversion/New/Variation Annual Fee	£100.00	**	£100.00	**	0.00%
	Annual Fee	£70.00	**	£70.00	**	0.00%
Band B, NDRV £4,301 - £33,000	Conversion/New/Variation Annual Fee	£190.00	**	£190.00	**	0.00%
	Annual Fee	£180.00	**	£180.00	**	0.00%
Band C, NDRV £33,001 - £87,000	Conversion/New/Variation Annual Fee	£315.00	**	£315.00	**	0.00%
	Annual Fee	£295.00	**	£295.00	**	0.00%
# Band D, NDRV £87,001 - £125,000	Conversion/New/Variation Annual Fee	£450.00	**	£450.00	**	0.00%
	Annual Fee	£320.00	**	£320.00	**	0.00%
## Band E, NDRV £125,001 and above	Conversion/New/Variation Annual Fee	£635.00	**	£635.00	**	0.00%
	Annual Fee	£350.00	**	£350.00	**	0.00%

# Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 2 x the amount specified above

## Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 3 x the amount specified above

\*\* Statutory fee

--- Additional charges will be incurred for non-standard applications that will be calculated in accordance with the nature and amount of extra work required.

Note: Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charges have not been set and the above will apply until further notice.



## LICENCES (Act 2003 - Continued)

All Non busines for VAT purposes

	<u>2017/18</u>		<u>2018/19</u>		<u>Increase</u>
	<u>Charge £</u>		<u>Charge £</u>		<u>%</u>
<b><u>Additional Fee for Licensable Activities where the Occupancy is &gt; 5000</u></b>					
Occupancy -	5,000 - 9,999	£1,000.00 **	£1,000.00 **		0.00%
	10,000 - 14,999	£2,000.00 **	£2,000.00 **		0.00%
	15,000 - 19,999	£4,000.00 **	£4,000.00 **		0.00%
	20,000 - 29,999	£8,000.00 **	£8,000.00 **		0.00%
	30,000 - 39,999	£16,000.00 **	£16,000.00 **		0.00%
	40,000 - 49,999	£24,000.00 **	£24,000.00 **		0.00%
	50,000 - 59,000	£32,000.00 **	£32,000.00 **		0.00%
	60,000 - 69,999	£40,000.00 **	£40,000.00 **		0.00%
	70,000 - 79,999	£48,000.00 **	£48,000.00 **		0.00%
	80,000 - 89,999	£56,000.00 **	£56,000.00 **		0.00%
	90,000 and over	£64,000.00 **	£64,000.00 **		0.00%
<b><u>Licensing Act 2003 - Other Fees</u></b>					
Loss or theft of premises licence or summary (Section 25)		£10.50 **	£10.50 **		0.00%
Application for a provisional statement where premises being built etc. (Section 29)		£315.00 **	£315.00 **		0.00%
Notification of change of name or address (Section 33)		£10.50 **	£10.50 **		0.00%
Application to vary licence to specify individual as premises supervisor (Section 37)		£23.00 **	£23.00 **		0.00%
Application for minor variation tp premises licence or club premises certificate		£89.00	£89.00 **		0.00%
Application for transfer of premises licence (Section 42)		£23.00 **	£23.00 **		0.00%
Interim Authority Notice following the death etc of licence holder (Section 47)		£23.00 **	£23.00 **		0.00%
Theft, loss etc. of certificate or summary (Section 79)		£10.50 **	£10.50 **		0.00%
Notification of change of name or alteration of rules of club (Section 82)		£10.50 **	£10.50 **		0.00%
Change of relevant registered address of club (Section 83 (1) or (2))		£10.50 **	£10.50 **		0.00%
Temporary Event Notice (Section 100)		£21.00 **	£21.00 **		0.00%
Theft, loss etc. or temporary event notice (Section 110)		£10.50 **	£10.50 **		0.00%
Application for a grant of personal licence (Section 117)		£37.00 **	£37.00 **		0.00%
Theft, loss etc. of personal licence (Section 126)		£10.50 **	£10.50 **		0.00%
Duty to notify change of name or address (Section 127)		£10.50 **	£10.50 **		0.00%
Right of freeholder etc. to be notified of licensing matters (Section 178)		£21.00 **	£21.00 **		0.00%
**	<b>Statutory fees</b>				

## **LICENCES (Gambling Act 2005)**

*All Non business for VAT purposes*

			<u>2017/2018</u>	<u>2018/19</u>	Increase
			Charge £	Charge £	%
<b><u>Premises Licences and Permit Fees</u></b>					
New Small Casino	Application	New/Provisional Statement	£5,600.00 *	£5,600.00 *	0.00%
		Annual Fee	£3,500.00 *	£3,500.00 *	0.00%
	Application	Variation	£2,800.00 *	£2,800.00 *	0.00%
	Application	Provisional Statement Holders	£2,100.00 *	£2,100.00 *	0.00%
	Application	Transfer / Reinstatement	£1,260.00 *	£1,260.00 *	0.00%
New Large Casino	Application	New/Provisional Statement	£7,000.00 *	£7,000.00 *	0.00%
		Annual Fee	£7,000.00 *	£7,000.00 *	0.00%
	Application	Variation	£3,500.00 *	£3,500.00 *	0.00%
	Application	Provisional Statement Holders	£3,500.00 *	£3,500.00 *	0.00%
	Application	Transfer / Reinstatement	£1,505.00	£1,505.00	0.00%
Regional Casino	Application	New/Provisional Statement	£10,500.00 *	£10,500.00 *	0.00%
		Annual Fee	£10,500.00 *	£10,500.00 *	0.00%
	Application	Variation	£5,250.00 *	£5,250.00 *	0.00%
	Application	Provisional Statement Holders	£5,600.00 *	£5,600.00 *	0.00%
	Application	Transfer / Reinstatement	£4,550.00 *	£4,550.00 *	0.00%
Bingo Club	Application	New/Provisional Statement	£2,450.00 *	£2,450.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£1,225.00 *	£1,225.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstatement	£840.00 *	£840.00 *	0.00%
Betting Premises (excluding Tracks)	Application	New/Provisional Statement	£2,100.00 *	£2,100.00 *	0.00%
		Annual Fee	£420.00 *	£420.00 *	0.00%
	Application	Variation	£1,050.00 *	£1,050.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstatement	£840.00 *	£840.00 *	0.00%
Tracks	Application	New/Provisional Statement	£1,750.00 *	£1,750.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£875.00 *	£875.00 *	0.00%
	Application	Provisional Statement Holders	£665.00 *	£665.00 *	0.00%
	Application	Transfer / Reinstatement	£665.00 *	£665.00 *	0.00%
Family Entertainment Centres	Application	New/Provisional Statement	£1,400.00 *	£1,400.00 *	0.00%
		Annual Fee	£525.00 *	£525.00 *	0.00%
	Application	Variation	£700.00 *	£700.00 *	0.00%
	Application	Provisional Statement Holders	£665.00 *	£665.00 *	0.00%
	Application	Transfer / Reinstatement	£665.00 *	£665.00 *	0.00%
Gaming Centre (Adult)	Application	New/Provisional Statement	£1,400.00 *	£1,400.00 *	0.00%
		Annual Fee	£700.00 *	£700.00 *	0.00%
	Application	Variation	£700.00 *	£700.00 *	0.00%
	Application	Provisional Statement Holders	£840.00 *	£840.00 *	0.00%
	Application	Transfer / Reinstatement	£840.00 *	£840.00 *	0.00%
Copy of Licence			£20.00 *	£20.00 *	0.00%
Notification of Change Fee			£35.00 *	£35.00 *	0.00%
Occasional Use Notice			No Fee		
Temporary Use notice			£500.00		

\* Note :Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation.

**LICENCES (Gambling Act 2005)**  
*All Non business for VAT purposes*

			<u>2017/2018</u>		<u>2018/19</u>		<u>Increase</u>
			<u>Charge £</u>		<u>Charge £</u>		<u>%</u>
<b><u>Permit Fees</u></b>							
Family Entertainment Centre	Application	New/Renewal	£300.00	*	£300.00	*	0.00% each
	Application	Transitional	£100.00	*	£100.00	*	0.00%
		Change of Name	£25.00	*	£25.00	*	0.00%
		Copy of Permit	£15.00	*	£15.00	*	0.00%
Prize Gaming	Application	New/Renewal	£300.00	*	£300.00	*	0.00% each
	Application	Transitional	£100.00	*	£100.00	*	0.00%
		Change of Name	£25.00	*	£25.00	*	0.00%
		Copy of Permit	£15.00	*	£15.00	*	0.00%
Alcohol Licences Premises- 2 or Less machines	Application	New	£50.00	*	£50.00	*	0.00%
Alcohol Licences Premises- More than 2 machines	Application	New	£150.00	*	£150.00	*	0.00%
		Annual Fee	£50.00	*	£50.00	*	0.00%
	Application	Transitional	£100.00	*	£100.00	*	0.00%
	Application	Variation	£100.00	*	£100.00	*	0.00%
		Change of Name	£25.00	*	£25.00	*	0.00%
		Copy of Permit	£15.00	*	£15.00	*	0.00%
Club Gaming Permit	Application	New/Renewal	£200.00	*	£200.00	*	0.00% each
		Annual Fee	£50.00	*	£50.00	*	0.00%
	Application	Transitional/Variation	£100.00	*	£100.00	*	0.00% each
		Copy of Permit	£15.00	*	£15.00	*	0.00%
Club Gaming Machine Permit	Application	New/Renewal	£200.00	*	£200.00	*	0.00%
		Annual Fee	£50.00	*	£50.00	*	0.00%
	Application	Transitional/Variation	£100.00	*	£100.00	*	0.00% each
		Copy of Permit	£15.00	*	£15.00	*	0.00%
Club (fast Track) for Gaming Permit or Machine Permit	Application	New/Renewal	£100.00	*	£100.00	*	0.00% each
	Application	Annual Fee	£50.00	*	£50.00	*	0.00%
	Application	Transitional	£100.00	*	£100.00	*	0.00%

\* Note Where Annual Fee, Renewal Fee, Transitional Fee, Change of Name, Copy Permit, Variation, and Transfer if not noted - it is because the fee is not Applicable. For the Permit Type.

\*\* All Fees Listed are Statutory and Set by the Secretary of State and Licensing Authority

**No Smoking Policy**  
**(Health Act 2006)**  
*All Non business for VAT purposes*

		<u>2017/18</u> <u>Charge £</u>	<u>2018/19</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
<b><u>Fixed Penalty</u></b>				
Failure to Display NO Smoking Signs	(paid within 15 Days)	£150.00 *	£150.00 *	0.00%
	(paid within 29 days)	£200.00 *	£200.00 *	0.00%
Smoking Offences in a Smoke- free Place	(paid within 15 Days)	£30.00 **	£30.00 **	0.00%
	(paid within 29 days)	£50.00 **	£50.00 **	0.00%

\* Note that this is a Statutory Penalty under Section 6 of the Health Act 2006

\*\* Note that this is a Statutory Penalty under Section 7 of the Health Act 2006

**ENVIRONMENTAL HEALTH**

*All Non Business for VAT purposes unless where stated*

		<u>2017/18</u> <u>Charge £</u>	<u>2018/19</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>
Food Export Certificates		£28.00	£29.00	3.57%
Level 2 Award in Food Safety in Catering Training	Gloucester business candidates	£49.00	£50.00	2.04%
	non-Gloucester business candidates	£62.00	£64.00	3.23%
	At the Business Address ( <b>VAT INCLUSIVE</b> )	£42.00	£43.00	2.38%
N.B. Discounts are available for group bookings				
<b><u>Animal Health Licences</u></b>		Plus cost of vet ***		
Animal Boarding Establishments		£123.00	£127.00	3.25%
Breeding of Dogs Licence***		£73.00	£75.00	2.74%
Dangerous Wild Animals Licence ***	Initial application	£200.00	£205.00	2.50%
	Renewal application	£150.00	£154.00	2.67%
Pet Shop Licences ***		£70.00	£72.00	2.86%
Zoo Licences ***		£414.00	£425.00	2.66%
Horse Riding Establishment Licence ***		£144.00	£148.00	2.78%
Copy of licence		£10.50	£11.00	4.76%
<b><u>Scrap Metal Dealers Licence</u></b>				
<b>Application</b>				
New Site Licence Application		£430.00	£440.00	2.33%
New Collectors Application		£258.00	£265.00	2.71%
Site Renewal Application		£336.00	£345.00	2.68%
Collectors Renewal Application		£212.00	£218.00	2.83%
Variation to Site Application		£230.00	£235.00	2.17%
Variation to Collectors Application		£138.00	£142.00	2.90%
Replacement Vehicle Badge		£20.00	£20.00	0.00%
Copy of Paper Licence		£10.50	£11.00	4.76%
Change of Details		£47.00	£48.00	2.13%

## Planning Application

### Local Planning Authority Advice

<u>Category of Development</u>	<u>Charge for Letter only</u>	<u>Charge for office meeting followed by a letter</u>
<b><u>Residential Development (including changes of use)</u></b>		
1-2 Dwellings	£200.00	£300.00
3-5 Dwellings	£500.00	£600.00
6-9 Dwellings	£600.00	£700.00
10-49 Dwellings	£1,000.00	£1,300.00
50-199 Dwellings	£2,000.00	£2,500.00
200+ Dwellings	£3,000.00	£3,500.00
<b><u>Non residential or commercial</u></b> **		
Less than 500m <sup>2</sup>	£200.00	£300.00
501-999m <sup>2</sup>	£300.00	£400.00
1000 - 4999m <sup>2</sup>	£1,000.00	£1,300.00
5000 - 9999m <sup>2</sup>	£1,500.00	£1,800.00
10000m <sup>2</sup> + (More than 2ha)	£2,000.00	£2,500.00
* Further meeting & feedback £750		
<b><u>Permitted Development</u></b>		
Householder	£37.00	N/A
Other	£54.00	N/A
<b><u>Pre-Application Advice</u></b>		
Householder	£42.00	£110.00
<b><u>Others</u></b>		
Listed Building/Conservation	£100.00	£140.00
Advertisements	£53.00	N/A
Change of Use	£105.00	£200.00
Telecommunications	£105.00	£200.00
Other	£105.00	£200.00
Copy Consent (Dev. Control)	£15.00	N/A

### **Notes**

All fees are inclusive of VAT @ 20%.

\*Gross floor area, measured externally.

\*\*This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development.

\*\*\*If the proposal is change of use to a dwelling, the fee for residential dwelling applies.

\*\*\*\*Includes development not falling within any of the above categories such as playing pitches, car parks.

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisors not employed by the Council.

Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

### **Exemptions**

Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed building and Conservation Area consents.
- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site. any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application).
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new

## STREET TRADING LICENCES

<u>Street Trading Fees (VAT Exempt)</u>	<u>2017/2018</u> <u>Charge £</u>	<u>2018/2019</u> <u>Charge £</u>	Increase %
<b>City Centre Catering</b>			
City Centre Catering annual fee (Everyday)	£8,000.00 Per Annum	£8,000.00 Per Annum	0.00%
City Centre Catering annual fee (up to 5 days)	£6,400.00 Per Annum	£6,400.00 Per Annum	0.00%
City Centre Catering seasonal daily rate (January - October)	£25.00	£25.00	0.00%
City Centre Catering seasonal daily rate (November - December)	£30.00	£30.00	0.00%
<b>Catering Applications outside City Centre</b>			
Catering outside City Centre annual fee (4 or more days)	£3,120.00 Per Annum	£3,120.00 Per Annum	0.00%
Catering outside City Centre daily rate	£15.00 Per day	£15.00 Per day	0.00%
<b>Retailers City Centre</b>			
Retailers City Centre Annual fee (4 or more days)	£4,000.00	£4,000.00	0.00%
Retailers City Centre Seasonal daily rate (Jan - October)	£20.00 Per day	£20.00 Per day	0.00%
Retailers City Centre Seasonal daily rate (Nov - December)	£25.00 Per day	£25.00 Per day	0.00%
<b>Retailer Applications outside City Centre</b>			
Retailers outside City centre annual fee (4 or more days)	£2,080.00 Per Annum	£2,080.00 Per Annum	0.00%
Retailers outside City centre daily rate	£10.00 Per day	£10.00 Per day	0.00%
<b>Ice-Cream Mobile vendors</b>			
Mobile Ice-cream annual fee	£400.00	£400.00	0.00%
<b>New Additional fees</b>			
New application fee	£115.00	£115.00	0.00%
Renewal Fee	£50.00	£50.00	0.00%
Buskers Fee (per week)	£5.00 Per Week	£5.00 Per Week	0.00%
Badge fee for applicants and assistants (last 3 years)	£50.00	£50.00	0.00%
Replacement Badge	£15.00	£15.00	0.00%
Copy of paper licence	£10.50	£10.50	0.00%
Note - Electricity where supplied, additional charge			
Electricity Supply			
Full electricity Supply	£3.60 Per day	£3.60 Per day	0.00%

## LEISURE SERVICES

<u>BLACKBRIDGE ATHLETICS TRACK</u>		**	2017/2018 <u>Charge £ phr</u>	2018/2019 <u>Charge £ phr</u>	<u>Increase %</u>
	Shared with Public		N/A	N/A	0.00%
			<u>2017/2018 Charge £</u>	<u>2018/2019 Charge £</u>	<u>Increase %</u>
<b><u>Cricket</u></b>		<b><i>Including VAT</i></b>			
	Matches - Pitch only weekends		£48.70	£48.70	0.00%
	Matches- Pitch only weekdays		£23.85	£23.85	0.00%
	Practice wickets (evenings only)		£17.95	£17.95	0.00%
	Changing rooms	<b>Exempt from VAT</b>	£7.15	£7.15	0.00%
	Teams under 17 half price				
<b><u>Football</u></b>		<b><i>Including VAT</i></b>			
	Pitch only weekends		£42.00	£42.00	0.00%
	Pitch only weekdays		£21.50	£21.50	0.00%
	Changing rooms	<b>Exempt from VAT</b>	£7.15	£7.15	0.00%
	Teams under 17 half price				
<b><u>Rugby</u></b>		<b><i>Including VAT</i></b>			
	Pitch only weekends		£42.00	£42.00	0.00%
	Pitch only weekdays		£21.50	£21.50	0.00%
	Changing rooms	<b>Exempt from VAT</b>	£7.15	£7.15	0.00%
	Teams under 17 half price				
<b><u>HARD PLAY AREA</u></b>		**			
	Widden Street	<b><i>Including VAT</i></b>	£6.00	£6.00	0.00%
<b><u>SPECIAL TENANCIES (Seasonal Bookings)</u></b>		<b><i>Including VAT</i></b>			
	Pitch per season	Senior	£205.00	£205.00	0.00%
	Pitch per season	junior	£101.50	£101.50	0.00%

*All income from the above is retained by our Streetcare contractor*

\*\* Charges are standard rated unless the letting is for over 24 hours or it is part of a series of lets when it is exempt from VAT.

## ALLOTMENTS

*Exempt from VAT*

	2017/18		2018/19		%
	Charge in pence		Charge in pence		Increase
per square metre	16.548	Pence	16.548	Pence	0.00%

- Age related concessions: 40% reduction (Allotment holder pays 60% of full price)
- Concessions applicable only 1 Allotment per person.
- Plot tenants in receipt of Housing Benefit and/or Council Tax Support and proven are entitled to 40% discount.
- People with a disability are entitled to 40% concession
- Concession is available for men & women over the age of 65.
- Women currently receiving age related benefit before 1/12/14 and below age 65 years will continue to do so.

### Hire of Parks for Events

	2017/18		2018/19	
	Charge		Charge	
<b>Application Fee</b>				
This is not refundable and is to be paid on application				
Commercial Promotion	£102.50		£105.00	2.44%
National Registered Charity	£51.25		£52.50	2.44%
Local charity or not for profit organisation	FREE		FREE	0.00%

#### *Exempt from VAT*

	2017/18		2018/19	
	Charge		Charge	
<b>Gloucester Park/ Plock Court (Rate per day)</b>				
Commercial Promotion	From £700*		From £700*	0.00%
National Registered Charity	£102.50		£105.00	2.44%
Local charity or not for profit organisation	£51.25		£52.50	2.44%
<b>All Other Public Open Space</b>				
Commercial Promotion	From £300		From £300	0.00%
National Registered Charity	FREE		FREE	0.00%
Local charity or not for profit organisation	FREE		FREE	0.00%

\*Fees will be negotiable and will be based on the scale and requirements of the event. This will be considered on a case by case basis.

#### **City Centre**

Negotiable and will be based on the scale and requirements for the event. This will be considered on a case by case basis.

#### **Cancellation Policy**

6 Weeks Prior to Event	10% of total fee
5 Weeks Prior to Event	20% of total fee
Less than 5 Weeks	50% of total fee
Less than 2 Weeks	100% of total fee
Set up day	25% of total fee
Breakdown day	25% of total fee

#### **Bond**

Dependant on size of event and equipment used.  
Minimum of £500, If large vehicles present on open space - Minimum of £2000

#### **Film Crew**

Amateur/Student crew	£51.50 a day
Professional	£255 a day

Please note: other charges may apply for additional services or permissions, for example:

- (i) Land use agreement (£150 - £750)
- (ii) Equipment hire
- (iii) Electrical hook-up
- (iv) Provision of water
- (v) Waste management
- (vi) Licences e.g. temporary event notices



## **Stray Dogs**

**Excludes VAT**

Charge per Day		<b>Charges for 2017/2018</b>	<b>Charges for 2018/2019</b>	
1 Day	1 Hour collection charge	£90.00	£90.00	See Note 1
	2 Hours collection charge	£125.00	£125.00	
2 Days	1 Hour collection charge	£105.00	£105.00	See Note 2
	2 Hours collection charge	£140.00	£140.00	
3 Days	1 Hour collection charge	£120.00	£120.00	
	2 Hours collection charge	£155.00	£155.00	
4 Days	1 Hour collection charge	£135.00	£135.00	
	2 Hours collection charge	£170.00	£170.00	
5 Days	1 Hour collection charge	£150.00	£150.00	
	2 Hours collection charge	£185.00	£185.00	
6 Days	1 Hour collection charge	£165.00	£165.00	
	2 Hours collection charge	£200.00	£200.00	
7 Days	1 Hour collection charge	£180.00	£180.00	
	2 Hours collection charge	£215.00	£215.00	

### **Note 1**

Fees will be charged for every part or whole day at the kennel

### **2018/19 fees based on the following:**

Statutory fee	<b>£25.00</b>
Admin fee	<b>£17.00</b>
Collection fee (@ £35 per hour)	<b>£35.00</b>
Daily kennel fee	<b>£15.00</b>
Total	<b>£92.00</b>

  

One off delivery back to owner fee	<b>£30.00</b>
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## **Bulky Item and Garden Waste Charges**

### **Non business for VAT purposes**

#### **Bulky Items**

The City Council provides a bulky item collection service. The charge is:

General households: £24 for up to 3 items, with any additional items at £8 per item

Households in receipt of benefit: £12 for up to 3 items, with any additional items at £4 per item

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Amount of concession**

50%

#### **Garden Waste**

The City Council provides a fortnightly waste collection service. The charge is:

General households: £42 (£24 concession) (1st Oct 2017 – 30th Sep 2018)

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Replacement Wheelie Bin (Black or Green)**

The City Council will charge for a replacement wheelie bin where it has been damaged or lost at no fault of its contractor:

Replacement Charge (if delivered by contractor): £40

Replacement Charge (if collected from Eastern Avenue Depot): £30

## CAR PARKING

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES

*Including Vat*

		<u>2017/2018</u> <u>Charge £</u>	<u>2018/2019</u> <u>Charge £</u>	<u>Increase</u> <u>%</u>	
<b>DAILY CHARGES</b>	<u>Period of wait</u>				
<b>Westgate Street Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%	
	Up to 3 hours	£2.20	£2.20	0.00%	
	Up to 4 hours	£3.20	£3.20	0.00%	
	Up to 5 hours	£4.20	£4.20	0.00%	
	All Day	£6.00	£6.00	0.00%	
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%	
	All day	£2.00	£2.00	0.00%	
	Coaches only - Any period	No charge		0.00%	
	<b>Hare Lane South Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%
		Up to 2 hours	£2.20	£2.20	0.00%
Up to 3 hours		£3.20	£3.20	0.00%	
Up to 4 hours		£4.20	£4.20	0.00%	
Sunday Rate: Up to 1 hour		£1.10	£1.10	0.00%	
Up to 4 hours		£2.00	£2.00	0.00%	
<b>Note: A maximum stay of four hours applies to this car park</b>					
<b>St Michaels Sq Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%	
	Up to 3 hours	£2.20	£2.20	0.00%	
	Up to 4 hours	£3.20	£3.20	0.00%	
	Up to 5 hours	£4.20	£4.20	0.00%	
	All Day	£6.00	£6.00	0.00%	
	After 4pm (untimed)	£1.00	£1.00	0.00%	
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%	
	All day	£2.00	£2.00	0.00%	
<b>Station Road Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%	
	Up to 3 hours	£2.20	£2.20	0.00%	
	Up to 4 hours	£3.20	£3.20	0.00%	
	Up to 5 hours	£4.20	£4.20	0.00%	
	All Day	£6.00	£6.00	0.00%	
	After 4pm (untimed)	£1.00	£1.00	0.00%	
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%	
All day	£2.00	£2.00	0.00%		
<b>Longsmith Street Car Park</b>	Up to 1 hour	£1.40	£1.40	0.00%	
	Up to 2 hours	£2.30	£2.30	0.00%	
	Up to 3 hours	£3.50	£3.50	0.00%	
	Up to 4 hours	£4.50	£4.50	0.00%	
	All Day	£6.00	£6.00	0.00%	
	Sunday Rate: Up to 1 hour	£1.20	£1.20	0.00%	
	All day	£2.20	£2.20	0.00%	
<b>Eastgate Centre (roof top), Car Park</b>	Up to 1 hour	£1.40	£1.40	0.00%	
	Up to 2 hours	£2.30	£2.30	0.00%	
	Up to 3 hours	£3.50	£3.50	0.00%	
	Up to 4 hours	£4.50	£4.50	0.00%	
	All Day	£6.00	£6.00	0.00%	
	Sunday Rate: Up to 1 hour	£1.20	£1.20	0.00%	
	All day	£2.20	£2.20	0.00%	

## CAR PARKING (continued)

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES (continued)

		<i>Including Vat</i>		
		<u>2017/2018</u>	<u>2018/2019</u>	Increase
		Charge £	Charge £	%
<b>DAILY CHARGES</b>				
<b>North Warehouse</b>	Monday to Friday			
	up to 30 mins	£0.50	£0.50	0.00%
	up to 2 hours	£2.20	£2.20	0.00%
	Saturday and bank holidays			
	Up to 2 hours	£2.20	£2.20	0.00%
	Up to 4 hours	£4.20	£4.20	0.00%
	Over 4 hours	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%
	All day	£2.00	£2.00	0.00%
	<b>Great Western Road Car Park</b>	Monday to Sunday		
All Day		£3.20	£3.20	0.00%
Sunday £2.20 all day		£2.20	£2.20	
<b>Castlemeads Car Park (weekends &amp; Bank holidays only)</b>	All Day	£2.00	£2.00	0.00%
<b>GL1 Leisure Centre Car Park</b>	Monday to Saturday			
	Max stay 2.5 hours	£4.00	£4.00	0.00%
<b>Hare Lane North Car Park</b>	Up to 1 hour	£1.30	£1.30	0.00%
	Up to 4 hours	£2.20	£2.20	0.00%
	All Day	£3.00	£3.00	0.00%
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%
<b>Hampden Way Car Park</b>	All day	£2.00	£2.00	0.00%
	Up to 1 hour	£1.30	£1.30	0.00%
	Up to 2 hours	£2.20	£2.20	0.00%
	Up to 3 hours	£3.20	£3.20	0.00%
	Up to 4 hours	£4.20	£4.20	0.00%
	All Day	£6.00	£6.00	0.00%
	After 4pm (untimed)	£1.00	£1.00	0.00%
	Sunday Rate: Up to 1 hour	£1.10	£1.10	0.00%
	All day	£2.00	£2.00	0.00%
	<b>Kingswalk Multi Storey Car Park</b>	Up to 1 hour	£1.40	£1.40
Up to 2 hours		£2.30	£2.30	0.00%
Up to 3 hours		£3.50	£3.50	0.00%
Up to 4 hours		£4.50	£4.50	0.00%
All Day		£6.00	£6.00	0.00%
Sunday Rate: Up to 1 hour		£1.20	£1.20	0.00%
All day		£2.20	£2.20	0.00%
<b>Ladybellegate Street Car Park</b>	Up to 1 hour	£1.40	£1.40	0.00%
	Up to 2 hours	£2.30	£2.30	0.00%
	Up to 3 hours	£3.50	£3.50	0.00%
	Up to 4 hours	£4.50	£4.50	0.00%
	All Day	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.20	£1.20	0.00%
	Up to 4 hours	£2.20	£2.20	0.00%
<b>Southgate Moorings Car Park (Docks) 24 hour operational</b>	Up to 1 hour	£1.40	£1.40	0.00%
	Up to 3 hours	£2.50	£2.50	0.00%
	Up to 4 hours	£3.50	£3.50	0.00%
	Up to 5 hours	£4.50	£4.50	0.00%
	All Day	£6.00	£6.00	0.00%
	Sunday Rate: Up to 1 hour	£1.20	£1.20	0.00%
	All day	£2.20	£2.20	0.00%
<b>New evening Tariff</b>	6pm -7am	£1.50	£1.50	
<b>SEASON TICKETS (12 Weeks)</b>		<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
Hare Lane North		£216.00	£216.00	0.00%
Longsmith Street (multi-storey)		£315.00	£315.00	0.00%
Station Road		£220.50	£220.50	0.00%

#### **Concessions:**

People with a disability (a blue badge holder) free for 3 hours max stay receive 100% concession

## **Miscellaneous Items**

*VAT Applicable from 2018/19*

	<u>2017/18</u> <u>Charges £</u>	<u>2018/2019</u> <u>Charges £</u>
<b><u>MISCELLANEOUS ITEMS</u></b>		
Bus Station Departures (per departure)	£0.63	£0.63

## Facilities Fees

<u>Room Hire</u>	2017/2018 <u>Charge £</u>	2018/2019 <u>Charge £</u>	Increase <u>%</u>
Civic Suite:			
Per hour	£40.00	£41	2.50%
Morning (8.00 - 12.30)	£160.00	£165	3.13%
Afternoon (12.30 - 5.00)	£160.00	£165	3.13%
Whole Day (8.00 - 5.00)	£310.00	£320	3.23%
Evening (5.00 - 11.00)	£310.00	£320	3.23%
Evening per hour	£55.00	£55	0.00%
Saturday:			
8.00 - 12.30	£247.50	£255	3.03%
12.30 - 5.00	£247.50	£255	3.03%
5.00 - 11.00	£310.00	£320	3.23%
MEETING ROOM 1			
Per hour	£35.00	£35	0.00%
Morning (8.00 - 12.30)	£140.00	£145	3.57%
Afternoon (12.30 - 5.00)	£140.00	£145	3.57%
Whole Day (8.00 - 5.00)	£270.00	£275	1.85%
Evening (5.00 - 11.00)	£285.00	£290	1.75%
Evening per hour	£47.50	£50	5.26%
Saturday:			
8.00 - 12.30	£213.75	£215	0.58%
12.30 - 5.00	£213.75	£215	0.58%
5.00 - 11.00	£285.00	£290	1.75%
MEETING ROOMS 2 & 3			
Per hour	£20.00	£20	0.00%
Morning (8.00 - 12.30)	£90.00	£95	5.56%
Afternoon (12.30 - 5.00)	£90.00	£95	5.56%
Whole Day (8.00 - 5.00)	£160.00	£165	3.13%
Evening (5.00 - 11.00)	£285.00	£290	1.75%
	£47.50	£50	5.26%
Sheriff's Room			
Per hour	£25.00	£25	0.00%
Morning (8.00 - 12.30)	£112.50	£115	2.50%
Afternoon (12.30 - 5.00)	£112.50	£115	2.50%
Whole Day (8.00 - 5.00)	£200.00	£205	2.50%
Evening (5.00 - 11.00)	£285.00	£290	1.75%
Evening per hour	£47.50	£50	5.26%
Multi Media Projector			
Laptop	£50.00	£50	0.00%
	£25.00	£25	0.00%
Flip Chart & Pens			
	£10.00	£10	2.50%
Catering:			
Kitchen	£100.00	£105	5.00%
Tea/Coffee per head	£1.25	£1.30	4.00%
Tea/Coffee/Biscuits per head	£1.60	£1.65	3.12%
Fruit Juice per head	£0.85	£1	2.50%
Seasonal Fruit Basket per head	£1.10		
Various menus per head			
Menu 1		£5.00	
Menu 2		£6.00	
Menu 3		£9.00	
Menu 4		£11.00	
Menu 5		£6.75	
Menu 6		£6.00	
Menu 7		£8.50	
Menu 8		£8.00	
Menu 9		£15.00	

**All room hire is exempt from VAT but facility, catering and service charges are subject to VAT at the standard rate.**

## Land Charges

		<u>2017/18</u>	<u>2018/19</u>	
		Charge £	Charge £	
<b>LAND SEARCHES</b>				
Search Fees	LLC1	£19.00	£20.00	5.26%
	CON29R	£105.00	£109.00	3.81%
<b>CON290- Optional Enquiries Fees</b>		£7.36	£7.60	3.26%
Road Proposals by Private Bodies		£5.50	£5.65	2.73%
Advertisements		£2.70	£2.80	3.70%
Completion Notices		£2.70	£2.80	3.70%
Parks & Countryside		£10.00	£10.50	5.00%
Pipelines		£2.70	£2.80	3.70%
Houses in Multiple Occupation		£2.70	£2.80	3.70%
Noise Abatement		£2.70	£2.80	3.70%
Urban Development Areas		£2.70	£2.80	3.70%
Enterprise Zones, Local Development Orders & Bids		£2.70	£2.80	3.70%
Inner Urban Improvement Areas		£2.70	£2.80	3.70%
Simplified Planning Zones		£5.50	£5.65	2.73%
Land Maintenance Notices		£1.44	£1.50	4.17%
Mineral Consultation Areas and Safeguarding Areas		£2.70	£2.80	3.70%
Hazardous Substance Consents		£2.70	£2.80	3.70%
Environmental and Pollution Notices		£2.70	£2.80	3.70%
Food Safety Notices		£2.70	£2.80	3.70%
Hedgerow Notices		£5.50	£5.65	2.73%
Flood Defence and Land Drainage Consents		£22.00	£22.50	2.27%
Common Land and Town or Village Green		£18.75	£23.06	22.99%
Additional Question				

## Street Naming and Numbering

	2017/2018		2018/2019	
	Charge £		Charge £	
<b>Individual Development</b>				
Type of Application	<b>Fee</b>		<b>Fee</b>	
Naming/Renaming/or Renumbering	£35.00		£36.00	
Removal of property name	£35.00		£36.00	
New Number	£50.00 each		£52.00	
<b>Development - New Road name and house number allocation</b>				
Number of plots	<b>Fee per street</b>	<b>Per Plot</b>	<b>Fee per street</b>	<b>Per Plot</b>
1-5 plots	£100.00	£50.00	£105.00	£52.00
6-25 plots	£100.00	£45.00	£105.00	£47.00
26-75 plots	£100.00	£40.00	£105.00	£42.00
76+ plots	£100.00	£35.00	£105.00	£36.00
<b>Other fees and charges</b>				
	<b>Fee</b>	<b>Per unit</b>	<b>Fee</b>	<b>Per unit</b>
Naming and numbering a commercial / industrial building	£100.00	£20.00	£105.00	£22.00
Naming or numbering a block of flats	£100.00	£20.00	£105.00	£22.00
Providing a letter of certification	£25.00		£26.00	
Enquires from Solicitors or Building Societies	£50.00		£52.00	



## CULTURAL SERVICES

	2017/2018 <u>Charge £</u>	2018/19 <u>Charge £</u>	Increase <u>%</u>
<b><u>SHOPMOBILITY</u></b>			
Electric Scooter			
Annual membership (includes unlimited use for one year)	£20.00	£20.00	0.00%
charges per visit	£0.00	£1.67 *	New charge
Non-member daily charge	£2.50	£5.00 *	100.00%
Wheelchair Hire			
Overnight hire	£2.50	£4.17 *	66.67%
Weekend hire (Friday to Monday)	£8.33	£10.00 *	20.00%
Week hire (7 days)	£12.50	£16.67 *	33.33%
Monthly hire (calendar month)	£29.17	£41.67 *	42.86%

## CEMETERIES AND CREMATORIUM FEES

<u>A INTERMENT FEE</u>	<i>Exempt from VAT</i>	<u>2017/2018</u> <u>Charge £</u>	<u>2018/2019</u> <u>Charge £</u>	<u>Increase</u> <u>by 2.5%</u>
1. Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)		£65.00	£67.00	3.08%
2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft)		£234.50 **	£240.00 **	2.35%
3. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft)		£670.00 **	£687.00 **	2.54%
4. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft)		£969.00 **	£993.00 **	2.48%
5. Extra depth 7ft - 9ft		£422.50	£433.00	2.49%
6. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring		£940.00 **	£964.00 **	2.55%
7. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost		£280.00 **	£287.00 **	2.50%

**Note:** Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for free and the first interment is that of a child qualifying for free burial the fee payable will be £1260.92 less the appropriate child fee.

Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.

		<u>2017/2018</u> <u>Charge £</u>	<u>2018/2019</u> <u>Charge £</u>	<u>Increase</u> <u>2.50%</u>
Any bricked grave	<b>Standard rated VAT</b>	£8,834.00	£9,055.00	2.50%

<u>B INTERMENT OF CREMATED REMAINS</u>	<i>Exempt</i>			
In an earth grave where the Exclusive Right of Burial has been purchased		£215.00	£221.00	2.79%
To pour ashes into a grave where cremation took place at Gloucester		£50.00	£52.00	4.00%
<b>C NEW CREMATED REMAINS GARDEN</b>				
Charges for purchase of Burial rights for cremated remains only	<i>Exempt</i>	£268.00	£275.00	2.61%
Interment fee (applicable in addition to the above charge)		£215.00	£221.00	2.79%
Permission for Headstone		£132.00	£136.00	3.03%
		£615.00	£630.00	
<b>D SCATTERING OF CREMATED REMAINS ON A GRAVE</b>				
	<i>Exempt</i>			
1. Where a cremation has taken place at Gloucester Crematorium with or without an appointment		£50.00	£52.00	4.00%
2. Where cremation has taken place elsewhere, with or without an appointment		£59.00	£61.00	3.39%

**\*\* Statutory fees**

Concessions:

Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains

## CEMETERIES AND CREMATORIUM FEES (Continued)

		<u>2017/2018</u> Charge £	<u>2018/2019</u> Charge £	Increase
<b>E EARTH GRAVE</b>	<b>Exempt from VAT</b>			
1. Exclusive Right of Burial for 50yrs		£680.00	£697.00	2.50%
Exclusive Right of Burial for 75yrs		£1,035.00	£1,061.00	2.51%
Exclusive Right of Burial for 99yrs		£1,725.00	£1,768.00	2.49%
Purchase in Reserve	<b>Exempt from VAT</b>	£1,250.50	£1,282.00	2.52%
<b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>	<b>Exempt from VAT</b>			
This charge now includes use of organ and organist (whether used or not)		£214.75	£221.00	2.91%
<b>G MEMORIALS, etc. (For the right to erect or place)</b>	<b>Exempt from VAT</b>			
1. Headstone not exceeding 3ft. in height		£304.00	£312.00	2.63%
2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing)		£84.00	£87.00	3.57%
3. Each inscription after the first £60.00 + £10.50 VAT		£84.00	£87.00	3.57%
4. Raised stone 18"x12"x4" with of without flower container		£132.00	£136.00	3.03%
<b>H GRAVE MAINTENANCE</b>	<b>Standard rated</b>			
1. Keeping tidy per grave annually		£92.50 *	£95.00 *	2.70%
2. Keeping tidy and planting per grave annually		£138.50 *	£142.00 *	2.53%
3. Keeping tidy C.W.G.C. Graves per grave annually		£7.50 *	£7.69 *	2.53%
4. Search Fees - Records		£44.00 *	£46.00 *	4.55%
<b>* Including VAT at standard rate</b>				
<b>WOODLAND BURIALS</b>	<b>Exempt from VAT</b>			
All inclusive charge for a Woodland Burial		£1,475.00	£1,512.00	2.51%

**CEMETERIES AND CREMATORIUM FEES(continued)**

**CREMATORIUM**

<i>Exempt from VAT</i>		<u>2017/2018</u>	<u>2018/2019</u>	Increase
		<u>Charge £</u>	<u>Charge £</u>	<u>          </u>
A	<b><u>CREMATION FEES</u></b>			
1.	Stillborn child or child whose age at time of death did not exceed 3 months	£65.00	£67.00	3.08%
2.	Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday	£126.50	£130.00	2.77%
3.	Person who at the date of death attained his/her 17th birthday	£830.00 * #	£851.00 * #	2.53%
*	This charge includes the medical referee fee together with the use of organ and organist's fee (whether used or not)			
#	This charge includes Mercury Abatement Fee			

NOTE: Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council.

Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This

In Special circumstances a request can be made for a 4.00pm Cremation Service	£130.00	£134.00	3.08%
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B	<b><u>SCATTERING OF CREMATED REMAINS</u></b>			
1.	Where cremation has taken place at Gloucester Crematorium, by appointment	£50.00	£52.00	4.00%
2.	Where cremation has taken place elsewhere, with or without appointment	£59.00	£61.00	3.39%
C	<b><u>ADDITIONAL CREMATION CERTIFICATES</u></b>	£22.00	£23.00	4.55%
D	<b><u>MEDICAL REFEREES FEES</u></b>	£53.10	£55.00	3.59%
E	<b><u>CREMATORIUM CASKETS</u></b>			
	Polytainer	£12.00	£13.00	8.33%
	Lawnswood Urn	£30.00	£31.00	3.33%
	Derby Casket	£60.00	£62.00	3.33%
F	<b><u>LOAN OF SCATTERING URN</u></b>	£37.00	£38.00	2.70%
	<u>Deposit of Cremated Remains per Month after Month</u>	£40.00	£41.00	2.50%
G	<b><u>NATIVE HARDWOOD GARDEN SEAT</u></b>	£1,160.00 *	£1,189.00 *	2.50%
	<u>Granite Seat</u>	£2,000.00 *	£2,050.00 *	2.50%
H	<b><u>BOOK OF MEMORY</u></b>			
1.	2 Line Inscription	£70.00 *	£72.00 *	2.86%
2.	5 Line Inscription	£120.00 *	£123.00 *	2.50%

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC. (20 YRS)

		<u>2017/2018</u> <u>Charge £</u>	<u>2018/19</u> <u>Charge £</u>	<u>Increase</u>
Single bronze kerb plaque		£352.00 *	£361.00 *	2.56%
Single bronze kerb plaque c/w a Rose motif		£390.00 *	£400.00 *	2.56%
Double bronze kerb plaque		£701.00 *	£719.00 *	2.57%
Single bronze tree plaque		£385.00 *	£395.00 *	2.60%
Double bronze tree plaque		£744.00 *	£763.00 *	2.55%
Bronze Heart Tree Plaque (max of 50 letters/figs)		£425.00 *	£436.00 *	2.59%
Bronze Heart Tree Plaque c/w a Rose motif		£453.00 *	£465.00 *	2.65%
Reserved space on kerb		£83.00 *	£85.00 *	2.41%
Flowering tree & Plaque		£1,092.00 *	£1,120.00 *	2.56%
Standard Rose Tree or Shrub & Plaque		£940.00 *	£964.00 *	2.55%
Rose Bush & Plaque		£990.00 *	£1,015.00 *	2.53%
Flowering tree & tree plaque		£1,092.00 *	£1,120.00 *	2.56%
Standard Rose Tree & single tree plaque		£940.00 *	£964.00 *	2.55%
Standard Rose Tree & bronze heart plaque		£990.00 *	£1,015.00 *	2.53%
Standard Rose Tree & Double tree plaque		£1,378.00 *	£1,413.00 *	2.54%
Single Granite Plaques	Range from	£482.00 *	£495.00 *	2.70%
	to	£656.00 *	£673.00 *	2.59%
Double Granite Plaques	Range from	£548.00 *	£562.00 *	2.55%
	to	£800.00 *	£820.00 *	2.50%
Renewal of Adoption for 20 yrs	<b>Exempt from VAT</b>			
Single Kerb plaque		£146.00	£150.00	2.74%
Double Kerb Plaque		£292.00	£300.00	2.74%
Standard Rose Tree or Shrub and Plaque		£235.00	£241.00	2.55%
Standard tree and Plaque		£252.00	£259.00	2.78%
Rose Bush and Plaque		£193.00	£198.00	2.59%
Renewal of Reserved Space on Kerb		£83.00	£86.00	3.61%
New Memorial Garden				
Vase		£902.00 *	£925.00 *	2.55%
Sanctum 2000		£1,355.00 *	£1,389.00 *	2.51%
Sanctum 2		£1,580.00 *	£1,620.00 *	2.53%
Use of organ and organist Included in use of chapel		£67.00 *	£69.00 *	2.99%

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

<u>Cedar Garden Price List</u>	<u>2017/2018</u>	<u>2018/2019</u>	Increase
	Charge £	TOTAL £	2.50%
<b><i>Cedar Garden</i></b>			
Standard Rose Tree	£418.50 *	£429.00 *	2.51%
Single Bronze Tree Plaque	£522.00 *	£535.00 *	2.49%
Granite Tree Plaque Standard Motif (Extra cost)	£72.00 *	£74.00 *	2.78%
<b><i>Boutonniere Plaques</i></b>			
Text Only	£487.00 *	£500.00 *	2.67%
Hand Painted Motif	£515.00 *	£528.00 *	2.52%
Photo Plaque	£557.00 *	£571.00 *	2.51%
<b><i>Granite Memorial Book</i></b>			
Plaque	£348.50 *	£358.00 *	2.73%

\* Including VAT at standard rate

<u>Cremated Remains Memorials Price List</u>	<u>2017/2018</u>	<u>2018/2019</u>	
	Charge £	TOTAL £	
<b><i>Cariad Collection Keepsakes</i></b>			
Cheviot Keepsake	£42.00 *	£44.00 *	4.76%
Brecon Keepsake	£42.00 *	£44.00 *	4.76%
Dynasty Keepsake	£42.00 *	£44.00 *	4.76%
Pennine Keepsake	£42.00 *	£44.00 *	4.76%
Mendip Keepsake	£42.00 *	£44.00 *	4.76%
Cairngorm Keepsake	£42.00 *	£44.00 *	4.76%
<b><i>Cariad Full Size Urns</i></b>			
Cheviot Full Size Urns	£184.50 *	£190.00 *	2.98%
Brecon Full Size Urns	£184.50 *	£190.00 *	2.98%
Dynasty Full Size Urns	£184.50 *	£190.00 *	2.98%
Pennine Full Size Urns	£184.50 *	£190.00 *	2.98%
Mendip Full Urns	£184.50 *	£190.00 *	2.98%
Cairngorm Full Size Urns	£184.50 *	£190.00 *	2.98%
<b><i>Mandalay Aluminium Urn</i></b>			
Silver	£52.50 *	£54.00 *	2.86%
Burgundy	£52.50 *	£54.00 *	2.86%
Dark Blue	£52.50 *	£54.00 *	2.86%
<b><i>Sterling Silver Necklace</i></b>			
Heart Pendant with Chain	£110.00 *	£113.00 *	2.73%
Ribbon Pendant with Chain	£110.00 *	£113.00 *	2.73%
Teardrop Pendant with Chain	£110.00 *	£113.00 *	2.73%
<b><i>Sterling Silver Charm Bracelet</i></b>			
Charm Bracelet with Heart Charm	£147.00 *	£151.00 *	2.72%
Charm Bracelet with Round Charm	£147.00 *	£151.00 *	2.72%
<b><i>Derby Caskets</i></b>			
Single Adult Caskets	£58.00 *	£60.00 *	3.45%
Child Caskets	£50.00 *	£52.00 *	4.00%
Baby Caskets	£45.00 *	£47.00 *	4.44%

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

### The Columabria Plaque Range Price List

#### Remembrance Plaques (with 20 years Adoption)

	<u>2017/18</u> Charge £	<u>2018/19</u> Charge £	Increase <u>2.50%</u>
<b>Posy Collection</b> 195mm x 125mm x 10mm Plaque with fixing spike Available in Black, Lavender Blue, Blue Pearl, Imperial Green or Red Granite This price includes an intricately carved floral motif, inscription & spike.	£494.00 *	£507.00 *	2.63%

#### **Scenic Collection**

10" x 7" x 10mm Oval Plaque with fixing spike. Available in Black Granite This price includes a tranquil landscape scene, inscription & spike.	£565.00 *	£580.00 *	2.65%
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#### Memories Collection

##### **Locket**

10 1/2" x 6" x 10mm Heart shaped pendant plaque with fixing spike Available in Black Granite This price includes locket design, photo plaque, inscription & spike.	£662.50 *	£680.00 *	2.64%
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##### **Keepsake**

7" x 8" x 10mm Open Trinket shaped plaque with fixing spike. Available in Tropical Brown Granite. This Price includes the trinket box design, inscription & spike.	£565.00 *	£580.00 *	2.65%
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##### **Candle**

9" x 5" x 10mm Candle shaped plaque with fixing spike. Available in Black Granite. This price includes candle design, inscription & spike.	£623.00 *	£639.00 *	2.57%
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#### Childrens Plaques

##### **"To the Moon & Back"**

9" Diameter x 10mm circular plaque. Available in Black Granite. This price includes the design, inscription & spike.	£623.00 *	£639.00 *	2.57%
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##### **" Over the Rainbow"**

9" Diameter x 10mm Circular plaque. Available in Black Granite. This price includes the design, inscription & spike.	£623.00 *	£639.00 *	2.57%
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##### **"Butterfly"**

9" x 7" x 10mm Butterfly shaped plaque. Available in Black, Blue Pearl, Imperial Green, Tropical Brown or Red. This price includes the design, inscription & spike.	£565.00 *	£580.00 *	2.65%
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\* Including VAT at standard rate

## **CULTURAL SERVICES**

### **Exempt from VAT**

	2017/2018	2018/19	Increase
	<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b><u>GLOUCESTER CITY MUSEUM &amp; ART GALLERY AND THE FOLK MUSEUM</u></b>			
Admission			
Children Under 5	Free	Free	0.00%
Individual membership ticket to both museums (day ticket)	£5.00	£5.00	0.00%
Family membership ticket to both museums(day ticket)	£12.00	£12.00	0.00%
Concessionary membership ticket to both museums (day ticket)	£3.00	£3.00	0.00%
Individual membership ticket to both museums (per year)	£5.00	£7.50	50.00%
Family membership ticket to both museums(per year)	£12.00	£15.00	25.00%
Concessionary membership ticket to both museums (per year)	£3.00	£4.00	33.33%
Individual 'Museums Pass' for Soldiers of Gloucester, Waterways, Folk and City Museums (per year)	£10.00	£10.00	0.00%
Family 'Museums Pass' for Soldiers of Gloucester, Waterways, Folk and City Museums (per year)	£20.00	£20.00	0.00%