















	Taxi and Private Hire Licensing	Is the data collected direct from the citizen?	Is the data about the citizen collected from a third party?
Why we collect information about you?	Because the applicant has asked to become a driver, vehicle or operator licence holder		
What is the legal basis for us collecting your information?	Town Police Clauses Act 1847 and Local Government (Miscellaneous) Provisions Act 1976		
What information do we collect about you?	Name, Address, Date of birth, Criminal Convictions, Medical history, right to work in the UK, previous licence details i.e. have they been licensed with another LA, any motoring offences, national insurance, address history for last five years, passport details, birth certificate, Vehicle details. Premises on where they wish to operate their business from, insurance details, Contact details.		
Who do we share the information with?	Council use only. Will only share information with a third party if we believe any offence has taken place e.g. the Police or County Council.		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	We hold all of the information while they continue to be licensed. After that we hold it for 6 years after licence has expired.		
Who do we collect information from?	The applicant		
What are the consequences if we don't collect the data?	We are unable to grant a licence unless we have all of this information		
Are any decision about you made by automatic means?	No	