















	The Electoral Register and Elections Processes	Is the data collected direct from the citizen?	Is the data about the citizen collected from a third party?
Why we collect information about you? What is the legal basis for us collecting your information?	To compile an accurate register of electors so that those who are entitled are able to vote at elections and referenda. Maintenance of records in order to conduct elections and referenda.		
What information do we collect about you?	Name; address; Date of Birth; National Insurance Number; Nationality; Previous Address, signature for postal/proxy voting. We also collect an e-mail address and/or telephone number – this is optional. If using a correspondence address for Postal Voting, we collect details of this address. We also collect information about an individual you have nominated to vote on your behalf – name, address, email address and/or telephone number.		
Who do we share the information with?	Electoral Commission, Boundary Commission, British Library, Office for National Statistics, Political Parties, Jury Service and Credit Reference agencies, Contracted Printers for Poll cards and postal packs. The open register can be shared with individuals and organisations for a fee.		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	We will keep your information as long as you remain on the electoral register at your current address. If you have an Absent Vote (Postal, Proxy or Postal Proxy) we retain your signature for five years unless you cancel your Absent Vote in writing. Your name and address will remain indefinitely on historic registers.		
Who do we collect information from?	We collect the information directly from you. When canvassing, we may also collect your name and nationality from anyone who resides in the same property.		
What are the consequences if we don't collect the data?	We will not be able to fulfil our public duty to maintain an accurate register of electors and you will not be able to vote at elections where you are eligible to do so.		

	<p>You may also find it difficult to obtain credit as the credit reference agencies use the electoral register to confirm a person's identity.</p>		
<p>Are any decisions about you made by automatic means?</p>	<p>Yes. When you provide us with your Name, Date of Birth and National Insurance Number, the process by which your details are verified (or otherwise) by the Department for Work and Pensions is automated. If your details do not match, a Democratic and Electoral Services Officer will request further identification from you.</p> <p>If you vote by post, the signature you submit is compared to the signature we hold on record for you. This is, in the main, done by election software. In the event that the signatures do not match, a final decision is made by our election staff.</p>	