















	Coach Booking Forms	Is the data collected direct from the citizen?	Is the data about the citizen collected from a third party?
Why we collect information about you?	To ensure that the team has a point of contact in the event that we need to contact you prior to your visit to Gloucester or if you are already here, we can contact you if there is a problem with your coach parking.		
What is the legal basis for us collecting your information?	Consent		
What information do we collect about you?	Coach company name, driver name, driver mobile number, company email address		
Who do we share the information with?	No-one		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	2 years		
Who do we collect information from?	Either the coach company in advance of the visit or the coach driver on the day of the visit		
What are the consequences if we don't collect the data?	We cannot contact you should there be any changes/issues to the coach parking		
Are any decision about you made by automatic means?	No	