

Schedule 4 of Local Government (Miscellaneous Provisions) Act 1982

**APPLICATION FOR A STREET TRADING BADGE FOR APPLICANTS
AND ASSISTANTS**

All questions must be answered (PLEASE USE BLOCK LETTERS)

1. Full name of applicant:

Surname: First name(s):

Previous name(s):

2. Home address:

.....

..... Postcode:

Contact Details:

Home: Business:

E-mail:

Previous addresses in past 5 years:

.....

(Continue on separate sheet if necessary)

4. Are you eligible to work in the UK? National Insurance Number:

5. Age, date and place of birth:

Age: Date of Birth: Place of Birth:

6. Have you ever resided outside the United Kingdom? Yes / No

If the answer to this question is 'Yes' please give details of all other countries of residence, with dates.

.....

.....

Continue on a separate sheet if necessary

7. Name of Consent Holder(s) (if different) and site(s) that you will be assisting for Street Trading?

(Please list all consents where assisting more than one— only one badge is needed per assistant, not per site)

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8. Please state the reference number (s):

9. Have you ever been convicted of a criminal offence, whether in the United Kingdom or elsewhere? If so, please give details in the table below (continue on separate sheet if necessary):

Yes / No

Forenames	Surname	Former Name (if any)	Date of Conviction	Place of Conviction	Nature of Offence	Sentence

All application forms must be accompanied by a basic disclosure, as the Council must be satisfied that the applicant is a suitable person. Apply for basic disclosure online via <http://www.disclosurescotland.co.uk>

If any unspent convictions or cautions are declared, depending on their nature, then the Council may as part of the application process hold a hearing to determine whether the applicant is a suitable person to hold a street trading consent. The application will not proceed until the suitability of the applicant has been determined.

Further guidelines relating the relevant of convictions can be found in the Council's Street Trading policy.

Note: Any person who, in connection with the making of this application, makes a false statement which he knows to be false in any material respect, or which he believes not to be true, shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding £1000.

DECLARATION:

I understand that the information I have given in this form and in any supporting information in respect of my application will be taken into account by the Council when determining the application. I declare that all such information is true and complete to the best of my knowledge and belief and acknowledge that if I have made a false statement or omitted any relevant fact, any licence determined and issued in connection with it may be modified, suspended or revoked.

I understand and consent that the information given on this form may be issued to other enforcing agencies and consulting bodies to determine this application. I also consent to the Council retaining my application and details and I understand that the Council is obliged to pass on information to other statutory bodies if so requested for the prevention and detention of fraud.

I have received a copy of the Council's policy for Street Trading Consent. I have read and understood the terms and conditions and I undertake to comply with them if consent is awarded.

Applicant's Signature: **Date:**

FOR OFFICIAL USE ONLY

Date of DBS check:

Officer Recommendation:

Final Application Checklist

I confirm I have enclosed the following: (Please tick)

1. Application form completed and signed by applicant
2. The application fee for a street trading badge **£50**:
You can pay on line at <https://www.gloucester.gov.uk/contact-us/pay-for-it/>
(copy of receipt must accompany this application)
OR
By phone on 01452 396396
3. Proof of eligibility to work in the UK e.g. passport, birth certificate, residents permit
4. Basic Criminal Record Check obtainable from The Disclosure and Barring Service
5. Two passport sized photographs of the applicant or any person who will be assisting with the trading on a regular basis. One of the photographs of each person must be endorsed with a statement verifying the likeness of the photograph to the applicant by a solicitor, notary, a person of standing in the community or an individual with a professional qualification.
OR
Have a photograph taken at the reception of the Council Offices, The Gateway, 92-96 Westgate Street, Gloucester GL1 2PF upon submitting the application

Please note that incomplete applications will be returned.

Consent holders must ensure that any person who is working on the pitch has obtained the relevant authorisation in the form of an identification badge from the Licensing Team. This identification badge must be worn by the person/s working at all times.

Applications cannot be considered from anyone under the age of 17.

Identification badges will be issued by the Council to demonstrate the suitability of the consent holder and any assistants who may be trading on their behalf. Other employees may not need to apply for DBS check and an identification badge as long as they are supervised at all times by a badge holder.

Identification badges do not reflect the street trading consent. Consent holders are still required to display their consent on their unit. Each applicant or assistant will only require one badge per person; this applies if they trade under more than one street trading consent.