

#### Allotment Structure Form

If you wish to erect a structure, please complete the following:

I wish to apply for permission to erect the following structure on the plot as below and agree to maintain it in good repair. On the termination of my tenancy, I will remove the structure or transfer the ownership and responsibility to the next tenant, with their agreement at no cost.

|  |  |  |  |
| --- | --- | --- | --- |
| **Plot No:** |  | **Site:** |  |
| Name |  | | |
| Address |  | | |
|  |  | | |
|  |  | | |
| Postcode |  | Contact No |  |
| Email: |  | | |

**Description of structure:**

|  |  |  |  |
| --- | --- | --- | --- |
| Please describe the structure | Greenhouse ☐ | Shed ☐ | Poly Tunnel ☐ Other ☐ |
| What materials is it made from? Sheds must be made of wood on some sites. Glass in greenhouses is not allowed on some sites only polycarbonate. | | | |
| Walls: |  |  |  |
| Roof: |  |  |  |
| Floor: |  |  |  |
|  |  |  |  |

**Please use the back of this form to show the size, appearance and location of the structure.**

Please contact the allotment association for advice on sizing of structures and where to site the proposed structure and what materials are suitable in that site.

Please also discuss with the allotment association before you plant any fruit trees on your plot to agree a suitable area to accommodate their eventual size.

**Please await a reply from Gloucester City Council prior to carrying out any works that go toward erecting the structure.**

**Appearance and size of structure:**

Please see the sketches below and indicate dimensions of the base, end and side elevation of the proposed structure. This does not apply to poly-tunnels or cloches that are below 4 feet / 120cms in height.

Allotment shed graphics

Base End elevation Side elevation

**No bigger than 8ft** **/ 240cms** **No higher than No higher than**

**X 6ft / 180cms** **8ft /** **240cms** **8 ft / 240cms**

Also indicate (in the box signifying the plot below) where you wish to position the structure on your numbered plot. Please indicate position of the track/neighbouring plots and the front or back of plot etc.

**Structure Guidelines**

**Please remember to note the following conditions:**

**Structures are permitted with prior written approval from the City Council on condition that:-**

* No one structure is more than 6ft x 8ft x 8ft high

(or 1.8 x 2.4m high)

* Only one shed and one plastic greenhouse/polytunnel per plot.
* The structure must be sound and safe but must not be of a permanent nature
* The structure should create minimal impact on neighbouring plots.
* Any shed or greenhouse must be fitted with a rainwater collection system feeding a water butt on the plot.
* Allotment holders will be asked to make good or remove any non-compliant structures.

**Position on site:**

|  |  |
| --- | --- |
| Signature of Applicant | Date: |
|  |  |

Business Support Team, Gloucester City Council, PO Box 3252, Gloucester

GL1 9FW 01452 396396 or Email : [allotments@gloucester.gov.uk](mailto:allotments@gloucester.gov.uk)

Discussed with and approved by Allotment Association: yes/no