

Gloucester City Council

INDIVIDUAL CABINET MEMBER DECISION RECORD FORM

Date of Decision	9 February 2022		
Subject	Transitional Relief and Supporting Small Business Rates Relief Scheme 2022-23 Only		
Decision Maker	Cabinet Member for Performance and Resources (Councillor Hannah Norman)		
Wards affected	All	Key Decision	No

Decision taken:

That the Transitional Relief and Supporting Small Business Rates Relief Scheme 2022-23 attached at appendix A be the approved scheme for Gloucester City Council in that year only.

Reasons for decision:

The transitional relief scheme was introduced in 2017 to help those ratepayers who were faced with higher bills as a result of the revaluation. The scheme ends on 31 March 2022 and, as a result, a small number of ratepayers would face an increase to their full rates bill from 01 April 2022.

The Government has announced that it would like to extend the current Transitional Relief (TR) scheme and the Supporting Small Business (SSB) scheme for one year to the end of the current revaluation cycle.

The scheme, which has been adopted by the council, will restrict increases in bills to 15% for businesses with small properties, (up to and including £20,000 rateable value), and 25% for medium properties (up to and including £100,000 rateable value).

There are no legislative changes for the transitional relief as it is a temporary measure for 2022-23 only.

Eligibility – those businesses who occupy premises with a rateable value up to £100,000, who would have received transitional relief and/or supporting small business in 2021/22.

The Government will fund this discretionary relief to ensure that those eligible properties receive the same level of protection had the statutory scheme simply extended.

Any relief will be calculated on a daily basis and the council will be fully reimbursed by a Section 31 grant from government.

The council will identify the eligible ratepayers and will automatically award the transitional relief of supporting small business relief to the account. If it is clear to the council that the ratepayer has exceeded the subsidy control threshold then the council will automatically withhold the relief.

The qualifying business will be notified and the detail of the relief will be contained in the rates bill when it is issued along with a requirement that the ratepayer should notify the council if the business has exceeded subsidy control limits or has any change in circumstances which may affect the entitlement to the relief.

Gloucester City Council policy for the Transitional Relief and Supporting Small Business Rates Relief 2022-23 only is at Appendix A.

Government guidance is at Extension of Transitional Relief and Supporting Small Business Relief for small and medium properties - GOV.UK (www.gov.uk)

The transitional relief and supporting small business rates relief scheme will continue to support local businesses for a further year.

Civica will administer the scheme on behalf of the Council and the project will be overseen by the Intelligent Client Officer and the Chief Financial Officer.

Alternative options considered:

This is a statutory requirement to continue the scheme for an additional year to the end of the current revaluation cycle.

We will deliver the relief to eligible local businesses.

Other relevant matters concerning the decision:

None

People Impact Assessment (PIA):

Screening Stage completed:	Yes	No
Full PIA required, completed and attached:	Yes	No

Conflicts of Interest (including any dispensations granted):

None

Officer/s consulted:

Section 151 Officer
Intelligent Client Officer – Revenues and Benefits
Service Delivery Manager

Background documents:

Appendix A – Gloucester City Council – Transitional Relief and Supporting Small Business Rates Relief policy 2022-23

Confidential or Exempt Information:	Yes	No
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Name of document(s) which are confidential or exempt Final Report:

N/A

Scrutiny (including details of call-in procedure where applicable):

This decision will come into force at the expiry of 5 working days from the date of the publication of the decision.

Call-in deadline: 18 February 2022

Confirmed as a true record:

We certify that the decision this document records was made in accordance with the local authorities (executive arrangements) (access to information) (England) regulations 2012 and is a true and accurate record of that decision:

Decision Maker:

Hannah Norman
Cabinet Member for Performance &
Resources

Date: 9 February 2022



Proper Officer:

Jon McGinty
Managing Director

Date: 9 February 2022

