**Gloucester City Commission to**

**review race relations**

Why we collect information about you?

The purpose for which we are processing your personal data is to obtain the opinions of members of the public on an issue of public interest.

The Council has set up an independent commission [insert link to details of commission] to obtain public opinion to gain a better understanding of experiences of racism within Gloucester, and to identify actions that can improve the lives and opportunities for those experiencing racism and the disadvantages they face because of their race and/or ethnicity.

Taking part in the call for evidence is voluntary so we will need your consent to process the data.

What information do we collect about you?

We may process personal data about you where you give your consent.

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

Where you provide racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation this data is classed special categories of data.

The legal basis for processing your special categories data, or data about criminal convictions (where you volunteer it), is explicit consent.

Who do we share the information with?

We will share your data with members of the Commission and internally at Gloucester City Council to inform the recommendations and final report. We may use your anonymised data in reports or other supporting materials which will be shared with other organisations and could become available to the public.

We will, in some circumstances and where the law allows, share your data with other government agencies, public bodies and third-party service providers.

We will also share your data if we are required to do so by law or regulation for example, by court order, or to prevent fraud or other crime.

Is any information transferred to or stored on servers based outside the UK?

Information is stored in the UK and the EU only.

How long do we keep your information?

Responses from individuals that are not being archived in the public interest will be retained in identifiable form for one calendar year after the review has concluded. We keep information in line with our retention schedule which is available on our Data Protection web page.

The report and anonymised supporting data will be retained indefinitely and archived in the public interest. Evidence submitted that we consider to be of historic value may also be archived in the public interest.

Who do we collect information from?

We collect personal information directly from you or it may be obtained by us from a third party respondent to our call for evidence such as a community group.

What are the consequences if we do not collect the data?

We would be unable to gain a better understanding of experiences of racism and inequality within Gloucester and the disadvantages individuals face because of their race and/or ethnicity.

Are any decisions about you made by automatic means?

No automated decisions are made about you.