

Housing Benefit - Direct Payment Request - Landlord

Housing Benefit is normally paid 4 weeks in arrears directly to your bank account. It can be paid directly to you or your landlord. If you wish payments to be made directly to your landlord on your behalf please complete this form and return it to the address below.

Claimant to complete

I,(Name)

of(Address)

authorise you to pay my Housing Benefit straight to my landlord on my behalf.

I understand that:

- I must always tell you about any changes in my circumstances;
- If I do not tell you about any changes of circumstances and you pay me too much benefit, I will have to repay any overpaid benefit; and
- I may be prosecuted if I do not tell you about any changes of circumstances.

Claimant's Signature Date

Landlords to complete

I,(Name)

of(Address)

confirm that I am the landlord of the person named above and I agree to accept Housing Benefit payments

on behalf of(Tenant's Name)

of(Tenant's Address)

Please make payments of benefit directly to my bank account.

Name of bank

Address

.....Post code.....

Whose name is the account in?

Account number ____ - ____ - ____ Sort code ____ - ____ - ____

I understand that by law:

- I must tell you straight away if I find out about any change in the tenants circumstances;
- You can stop paying benefit to me if I do not tell you about any change of circumstances;
- I can be prosecuted if I accept Housing Benefit which I know I am not entitled to;
- You can take any amount of overpaid benefit from the benefit I get for any other tenants. This will not affect their rent; and
- If you pay me too much Housing Benefit for any tenant, I must repay it. Even though I may not be aware of any changes.

Landlord's Signature Date