

Animal Welfare (Primate Licences) (England) Regulations 2024

APPLICATION FOR A LICENCE TO KEEP PRIMATES

(Please read the accompanying guidance notes carefully before completing this application form)

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| A | APPLICANT DETAILS | | |
| First Name(s): | | | |
| Surname: | | | Title: |
| Postal Address: | | | |
| Phone (Home): | | | Phone (Mobile): |
| Email Address: | | | National Insurance No: |
| B | DISQUALIFICATION (see guidance note 1) | | |
| Are you or any other person who will be responsible for the care and management of the primates, disqualified from keeping primates? | | | (tick as appropriate) Yes |
| | | | No |
| C | DATE LICENCE TO TAKE EFFECT (see guidance note 2) | | |
| On what date do you propose the licence should have effect? | | | Date |
| D | LICENCE DURATION (see guidance note 3) | | |
| The default period of a licence granted by the licensing authority is three years | | | (tick as appropriate) Yes |
| Do you wish to apply for a licence to be granted for a period of LESS than three years? | | | Yes |
| If you have answered YES to a period of LESS than three years how long do you want the licence to be granted for? | | | |
| E | PREMISES WHERE THE PRIMATE(S) WILL BE KEPT | | |
| Please provide the postal address for the premises where the primates are to be kept: | | | |
| | | | |
| F | DETAILS OF NUMBER/SPECIES OF PRIMATE TO BE KEPT | | |
| What primates are you applying for a licence to keep? (please use a continuation sheet if necessary) | | | |
| Species (Common Name) | | Species (Scientific Name) | Number to be kept |
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| G | DETAILS OF INDIVIDUAL PRIMATES TO BE KEPT | | | | |
| Please provide the following information in respect of <u>each individual primate</u> that it is proposed to be kept: (please use a continuation sheet if necessary) | | | | | |
| Name | Sex M/F | Species (Common Name) | Species (Scientific Name) | Date of birth (or approximate) | Microchip Number |
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| H | NAMED VETERINARIAN (see guidance note 4) | | | | |
| Please provide the name and address of the veterinarian with whom the primates are registered. | | | | | |
| Full name of veterinarian: | | | | | |
| Practice name: | | | | | |
| Postal address: | | | | | |
| | | | | | |
| Phone No: | | | Email Address: | | |
| | | | | | |
| I | BREEDING | | | | |
| | | | | | (tick as appropriate) |
| Will any breeding of primates take place at the premises? | | | | | Yes |
| | | | | | No |
| J | SUPPORTING DOCUMENTATION | | | | |
| Please enclose/attach the following supporting documentation with your application | | | | | |
| Written procedures covering: <ul style="list-style-type: none"> • The temporary isolation of any primate; • The death or escape of a primate; and • The care of the primates following the revocation of the licence or the death of the licence holder. | | | | | <input type="checkbox"/> |

| | |
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| <p>Written procedures that demonstrate that the following will be implemented:</p> <ul style="list-style-type: none"> • That the primates are monitored daily for signs of pain, suffering, injury, disease or abnormal behaviour and that any vulnerable animals are checked more frequently; • That the primates are weighed monthly; • That all reasonable precautions are taken to prevent and control the spread of infectious diseases, pathogens and parasites amongst the primates and people; • That where any sign of pain, suffering, injury, disease or abnormal behaviour is noted in relation to a primate, steps are taken promptly to identify the cause or possible cause and provide the primate with appropriate treatment and care. | <input type="checkbox"/> |
| <ul style="list-style-type: none"> • A written hygiene protocol that demonstrates that: • Each enclosure is maintained in an appropriate state of cleanliness and the risk of disease transmission is reduced; and • The cleaning and disinfecting of the enclosure is carried out at a frequency, and in a way that, does not cause distress, suffering or avoidable discomfort for the primates in the enclosure and takes into consideration their natural behaviours. | <input type="checkbox"/> |
| <p>Written procedures for the transportation of any primate</p> | <input type="checkbox"/> |
| <p>K</p> | <p>Additional information and declarations (this section must be completed by the applicant)</p> |
| <p>This section must be completed by the applicant. If you are an agent, please ensure this section is completed by the applicant.</p> | |
| <ul style="list-style-type: none"> • I am aware of the provisions of the relevant Act, Regulations and Statutory Guidance. • I declare that the details contained in the application form and any attached documentation are correct to the best of my knowledge and belief. • I understand that a veterinarian or other suitably competent person authorised by the Council will inspect the premises to assess whether or not a licence can be granted. • I understand that if a licence is granted, a veterinarian or other suitably competent person authorised by the Council may inspect the premises either by appointment or unannounced at any reasonable time. • I understand that a veterinarian or other suitably competent person authorised by the Council may take photographs or video footage whilst carrying out inspections or visits to the premises. • I am aware a fee is payable for this application. (Currently £320). • I accept that all veterinary fees incurred by the Council in respect of this application will be recoverable at cost and that failure to make payment may lead to the revocation of any licence issued. • I accept that in the event of my application being refused or withdrawn, the application fee will not be refunded. • I accept that on occasions the Council is required to provide information to third parties made under the Environmental Information Regulations 2004, the Data Protection Act 1998 and the Freedom of Information Act 2000. • The Council may make use of a third-party animal welfare inspector who carries out some inspections on our behalf. For the purposes of arranging your initial and interim inspections, your contact details may be passed to this inspector. • I confirm that I am aware of the provisions of the relevant legislation and the licence conditions, which I must comply with at all times. • I agree by signing this application that I have read, agree to and understand this declaration. | |
| <p>Signature:</p> | |
| <p>Full Name (please print):</p> | |
| <p>Date:</p> | |

Guidance notes on applying for a licence to keep primates

1. Persons who cannot apply

An application for a licence cannot be made by an individual who is under the age of 18, or, who is disqualified from keeping primates under any of the following:

- a) Section 34(2) of the Animal Welfare Act 2006;
- b) Section 1 of the Protection of Animals (Amendment) Act 1954;
- c) Section 40(1) of the Animal Health and Welfare (Scotland) Act 2006; or
- d) Section 33(1) of the Welfare of animals Act (Northern Ireland) 2011.

2. Licence Commencement

Licences will normally take effect immediately following a decision by the Council to grant a licence. However, if you would like to request a licence takes effect later than this, you can specify when you would like the licence to have effect. The requirement to hold a licence to keep primates takes effect from 6 April 2026. Therefore, this is the earliest date that the Council will grant a licence from.

3. Licence Duration

Licences will normally be granted for a period of three years. However, if you wish for the licence to be granted for a shorter period, you can request this when making application. Please note the application fee will remain the same regardless of whether a licence is granted for a period of less than three years.

4. Named Veterinarian

The primate(s) must be registered with a veterinarian who has agreed to provide the following:-

- a) Routine visits at an appropriate frequency to assess the health, condition and welfare of each primate;
- b) Carry out or supervise the treatment of a sick primate;
- c) Administer or supervise the administration of medicines, vaccines, parasite control, disease surveillance and contraception to the primates when appropriate;
- d) Monitor the health and welfare of each primate; and
- e) Advice and assistance in an emergency.

5. How to pay the application fee

1. Visit [Internet Payments](#)
2. Please select 'Animal Activity Licence' from the Licensing dropdown menu
3. The current fee to be paid is £320.

6. How to submit your application

Please send your completed application form with the relevant supporting documents and a copy of your receipt of payment to community.wellbeing@gloucester.gov.uk

Alternatively, you can post your application to:

Gloucester City Council, Community Wellbeing Team, Eastgate Management Suite, Eastgate Street, Gloucester GL1 1PA

7. What happens after the application is received?

When an application is received, the Council will arrange for a suitable person to inspect the premises specified in the application, to determine whether the licence conditions are likely to be met if the application were to be granted.

Following the inspection, if the local authority is satisfied that the licence conditions are likely to be met, the application will be granted, and a licence will be issued.

If the local authority is not satisfied that the licence conditions are likely to be met, the application will be refused.

8. Request for reconsideration and appeals

If your application is refused, you will be provided with information on how you can make representations to the Council, and request that the decision be reconsidered. If following reconsideration, the decision to refuse the application is substantiated, you will be provided with information on how you can make a formal appeal against the Council's decision to the First-tier tribunal.

9. Conditions of licence

All licences will be issued subject to the conditions set out in [Schedule 1 of the Animal Welfare \(Primate Licences\) \(England\) Regulations 2024](#)

10. Inspections of licensed premises

A local authority that has granted a primate licence may, at any reasonable hour during the licence period, arrange for a suitable person to inspect the premises specified in the licence to determine whether the licence conditions are being met.

11. Offences

From 6 April 2026 it will be an offence under section 13 of the Animal Welfare Act 2006 to keep a primate without a licence. These offences carry a maximum penalty of imprisonment for a term not exceeding 51 weeks or an unlimited fine, or both.

12. Revocation or variation of a licence

The Council may revoke or vary a licence if they are satisfied the licence holder has failed to:

- Comply with a licence condition
- Allow access for an inspection
- Pay any fees required in connection with a licence application (including veterinary fees)

The Council can vary a licence by reducing the number of any primates of any species authorised to be kept under a licence, or, remove any species of primate specified in a licence.