

**The Police, Factories Etc (Miscellaneous Provisions) Act 1916**

The Local Government Act 1972

**STREET COLLECTION REGULATIONS**

1. No collection of money or sale of related items shall be made in any street or public place within the City unless the person, society, committee or other body of persons responsible for such collection shall have obtained from the Gloucester City Council a permit for such collection.
2. No collection shall be made except upon the day and if necessary between the hours stated in the permit.
3. The licensing authority may in granting a permit limit a collection to such streets or public places or such parts thereof as they think fit.
4. No person may assist or take part in any collection without the written authority of the person, society, committee, or other body of persons to whom a permit has been granted. Every person so authorised shall produce such written authority forthwith for inspection by a duly authorised officer of the licensing authority or any police officer on demand.
5. No collection shall be made in any part of the carriageway of any street which has a footway. Provided that the licensing authority may, if it thinks fit, allow a collection to take place on the said carriageway where such a collection has been authorised to be held in connection with a procession.
6. No collection shall be made in any street or public place to the obstruction or annoyance of any person in such street or public place.
7. No collector or vendor shall importune any person to the annoyance of such person.
8. Any person acting as a collector in a street or public place shall occupy a stationary position at some place on the footway. Not more than six persons shall act as collectors and not more than two persons shall act as collectors at the same place. In addition, no person shall collect money within twenty-five metres of the place where any other person is collecting.
  - a. Provided that the licensing authority may, if it thinks fit, waive the requirements of this Regulation in respect of a collection which has been authorised to be held in connection with a procession.
9. No collections shall take place within 25m of Gloucester Cross.
10. No person under the age of sixteen years shall act or be permitted to act as a collector.
11. Every collector shall carry and present to all contributors for the receipt of money contributions, a box or other receptacle securely closed and sealed in such a way as to prevent the same being opened without such seal being broken, and all money received shall be immediately placed into such box or receptacle. All such boxes or receptacles shall be numbered consecutively. Every collector shall deliver his boxes or other receptacles with the seals unbroken to one of the persons responsible for the proper application of the money received.
12. A collector shall not carry or use any collecting box, receptacle or tray which does not bear displayed prominently thereon the name of the fund for which the collection is being made, nor any box or other receptacle which is not duly numbered.

- 13.** No payment or reward shall be made or given to any collector. No payment or reward shall be made or given, either directly or indirectly, to any other person connected with the promotion or conduct of a collection for or in respect of services connected therewith, except such payments as may have been approved by the authority which granted the permit.
- 14. (1)** Within one month after date of any collection or sale the person, society, committee or other body of persons responsible therefor shall forward to Gloucester City Council for the information of the licensing authority a statement in the form set out in the Schedule to the Regulations, certified by the auditor of the society or by some independent responsible person, with vouchers showing in detail the amount received and the expenses incurred in connection with such collection, and shall if required by the licensing authority satisfy them as to the due and proper application of the proceeds of the collection. The society, committee or other body shall also, within the same period, at their own expense and after audit, publish in such newspaper or newspapers as the licensing authority may direct a short statement showing the name of the person, society, committee or other body of persons responsible for the collection, the name of the charity or fund which is to benefit, the date of collection, the amount collected, the amount of the expenses and the amount distributed to the charity or fund.
- 14. (2)** The licensing authority may if satisfied there are special reasons for so doing:
- a. Extend the period of one month referred to in paragraph 14(1) above; and
  - b. Agree to accept from the person, society, committee or other body of persons required to forward a statement to the appropriate officer under paragraph (1) above, a statement which although not in the form set out in the Schedule to these Regulations is in like or similar form, and where there has been such agreement and acceptance paragraph (1) above shall be deemed to have been complied with.
- 15.** These Regulations shall not apply:
- a. In respect of a collection taken at a meeting in the open air;
  - b. To the selling of articles in any street or public place when the articles are sold in the ordinary course of trade and for the purpose of earning a livelihood and no representation is made by or on behalf of the seller that any part of the proceeds of sale will be devoted to any charitable purpose.
- 16.** No charity collection can be held without the Council's permission. If you would like to collect in the externally managed areas below, permission should also be obtained by contacting Jayne Wilsdon (01452 396396 or by email [Jayne.wilsdon@gloucester.gov.uk](mailto:Jayne.wilsdon@gloucester.gov.uk))
- Eastgate Shopping Centre
  - Kings Walk Shopping Centre
  - The Docks
  - St Oswald's