

# APPLICATION FOR CHARITABLE RATE RELIEF FOR A REGISTERED CHARITY

## **Occupied Properties**

Charitable Rate Relief of 80% can be given where a property is occupied by a Registered Charity (or the trustees of a charity), including those excepted from registration; and is wholly or mainly used for charitable purposes.

## **Unoccupied Properties**

Where a property is unoccupied, but the future intention is that it will be used for charitable purposes, relief may still be given.

## **Discretionary Rate Relief**

The City Council has a policy on awarding Discretionary Rate Relief. Normally, if we award the 80% Charitable Rate Relief we will not give the remaining 20% relief under our discretionary policy. We will, however, consider each case on the merits of its application.

## Application for Charitable Rate Relief Registered Charity

Please complete the following information:

1. Business Rates account reference number
  
2. Full name of organisation
  
3. Address of organisation
  
4. Address of property application is for  
(if different to above)
  
5. Name of occupier
  
6. For what purpose is the property being used?
  
7. Please state the main objectives of the  
organisation and supply a copy of them with  
this application

8. Is the organisation established or conducted for profit?

Yes

No

9. Is the organisation a registered charity?

Yes

No

If **Yes**, please give the registered charity number

10. Is the organisation recognised as a charity for income tax purposes?

Yes

No

11. If the property is a charity shop, please state whether the goods sold in the shop are donated?

**DECLARATION**

I confirm that the information supplied is true and correct and that I am authorised to make this application.

Name ..... Signature .....

Capacity ..... Contact tel no .....

Date .....

**Please email this form to BR@gloucester.gov.uk**

**Thank you for your co-operation**