**Safer Streets Community Activity Fund**

**2021 - 2022**

**Guidance & Application Form**

**Overview**

**Guidance notes for applicants**

**How much can you apply for?**

•Grants up to £300.00 per project idea

**Who can apply?**

• Those with an idea that will use Gloucester Park, Napier Park or surrounding area of Sinope Street or that will benefit these locations

• Ideas that kick start or enhance community-based activities in the above

• Applicants who are age 18+ or younger supported by an adult

• Individuals and un-constituted groups, if they have the support of a constituted group who has agreed to be the banker for their project

• Constituted groups

• Constituted groups who have free reserves of more than 6 months will need to explain why

**Grant applications must focus on Gloucester Park, Napier Park or the area of Sinope Street (or a combination/ all of these locations) and at least one of the criteria’s below**

* Make positive use of the above locations
* Contribute to making these locations safer, either by making them better used or by addressing worries that people might have around safety
* Are led by the community or a community group

All projects will be evaluated against a set of criteria which includes the above priorities, in addition to these, projects demonstrating partnership working will score added points.

**We will not fund.**

* Purchases prior to funding being confirmed
* Activities and Services that promote political or religious beliefs
* On- going Core costs e.g. staff
* Activities where funding has already been secured
* Payments to individuals or privately owned business
* Organisations with aims that do not match those of the city council
* Anything that discriminates against individuals or organisations
* Anything that promotes any illegal or immoral purposes
* Groups with over 12 months reserves

**How to apply**

Please complete the application form attached thanks.

**SAFER STREETS COMMUNITY ACTIVITY GRANT CHECKLIST**

**Grant B -** A grant program to support a ***group*** of a minimum of 3 people to try a new idea of benefit to the community

\*Please make it clear which funding you are applying for

**What happens next?**

* Closing date **16th March 2022**
* Notification of decision will be on a rolling basic we will aim to notify you within a week of receiving your application no applications will be considered after the closing date.
* All successful projects will be allocated an officer to agree monitoring arrangements which will include the information provided in the checklist or project information to ensure that the aims of the project are met.
* Payment will be made directly to organisations and not individuals
* Full details of successful and actual grant allocated will be made available on the council website.

|  |  |  |
| --- | --- | --- |
| Project Name |  | Phone number |
| Contact Person |  | Email address |
| Company limited by shares |  | Company number |
| Charitable Trust |  | Charity number |
| Unincorporated organisation /  Not for profit organisation |  |  |

**Section 2 – Your Project**

**Please indicate where in Gloucestershire your project will be supporting.   
(This can be more than one area or the whole County)**

**What is your project?** (Give a brief description, explain what you intend to do and why you are doing it)

**How does it benefit other residents the community?** Have you thought about how people who are new to the area can get involved?

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**Who is involved in planning and delivering the project**?

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**Who is pledging their time? (not necessarily the same as above)** Does this include people who are isolated

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**What will these people be contributing?** e.g. volunteer time, donated materials, use of premises or transport.

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**what will have changed and when will you begin to see a difference?**

**How much money do you need and what will it be spent on?**

**Section 3 – Bank details**

**Bank Details / Payment Arrangements**

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| --- | --- |
| **Name of bank:** |  |
| **Branch address:** |  |
| **Name of account**  **(this must be the organisation name you have given on the front cover of this form)** |  |
| **Account number** |  |
| **Bank Sort Code** |  |
| **Names of signatories to account** |  |
| **VAT Registration number (if applicable)** |  |
| **Charity number or Company number** |  |
| *Note: if your organisation* ***is*** *VAT registered you can only claim for the net amount required for your project. If your organisation* ***is not*** *VAT registered, you may apply for the gross amount required for your project.* | |

**Please return your application to** [**community.wellbeing@gloucester.gov.uk**](mailto:community.wellbeing@gloucester.gov.uk) **Notification of decision will be on a rolling basic we will aim to notify you within a week of receiving your application no applications will be considered after the closing date. 16th March 2022  
 If you would like to discuss your application, please contact Community wellbeing team**