










	Indoor Market – Weekly Let Information	Is the data collected direct from the citizen?	Is the data about the citizen collected from a third party?
Why we collect information about you?	We need to know who our traders are and if we ever need to contact them.		
What is the legal basis for us collecting your information?	Consent		
What information do we collect about you?	Business name, business owner, address, contact number, email address, emergency contact details.		
Who do we share the information with?	No one		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	Information is kept for a period of 3 months in the Market Office. Once the trader has left, contact details and correspondence is stored on the server for 2 years.		
Who do we collect information from?	Potential new traders.		
What are the consequences if we don't collect the data?	If we can't collect the correct data, the potential new trader will be declined to trade.		
Are any decision about you made by automatic means?	No		