

Animal activities licensing

Why we collect information about you?

We collect information to deal with:

- breeding dogs licensing
- animal boarding for cats and dogs licensing
- hiring out horses licensing
- selling animals as pets licensing
- keeping or training animals for exhibition licensing
- prevention and detection of fraud
- the investigation or prosecution of offences

The information we collect about you depends on the reason for your business with us, but we may use the information for any of these purposes.

The lawful basis for processing your personal data is that it is

- Public task - we have a duty under the under schedule 1 of The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018. The processing is necessary for us to perform a task in the public interest or for our official functions.
- Legal obligation - the processing is necessary for us to comply with The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

What information do we collect about you?

Types of data that we process include: Name, address, contact details

The types of data we process about people will depend on the contact that we have with them. An easy way to see what kind of information we process for a particular licence is to look at the application form.

Personal data, or personal information, means any information about an individual from which that person can be identified. It does not include data where the identity has been removed (anonymous data).

Where you provide information relating to criminal proceedings, outcomes and sentences this data is classed as criminal offence data.

The legal basis for processing your data about criminal convictions, is that it is necessary for us to comply with The Animal Welfare (Licensing of Activities Involving Animals) (England) Regulations 2018.

Who do we share the information with?

We may share your information with other government departments, agencies, and public bodies to verify the information provided by you or where allowed by law and for the purposes of prevention and detection of crime and/or fraud.

Your information will be published on the public register for animal activities on our website.

Is any information transferred to or stored on servers based outside the UK?

Information is stored in the UK only.

Your personal data is stored on our IT infrastructure, it may be transferred and stored securely outside the UK.

How long do we keep your information?

We aim to retain your personal information for 3 years only if it is necessary for us to do so for the purposes for which we are using it and in line with our published records management and retention and disposal policy. In some circumstances we'll anonymise your personal information so that it can no longer be associated with you, in which case we will use such information without further notice to you.

Who do we collect information from?

We process data about: applicants, veterinarians and third parties

We sometimes need information about people other than the person who has applied for a license. For example: Where a person has made an application for hiring out horses, we need information about the manager who will have direct control of the premises.

What are the consequences if we do not collect the data?

We may not be able to process your application or provide other related services to you.

Are any decisions about you made by automatic means?

No automated decisions are made about you.
