

**GLOUCESTER CITY COUNCIL  
2020/21 STATEMENT OF ACCOUNTS**

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# INTRODUCTION

## **Gloucester City Council**

### **Welcome to the Statement of Accounts 2020/21**

I hope you find these accounts interesting and informative. The accounts, together with the accompanying notes, explain the Council's services and how your Council Tax was spent during the year.

The Council continues to provide sound financial management and deliver good value services. The Council remains committed to continuous improvement in all areas and to drive forwards best practice and value for money for the services delivered in Gloucester City.

Our updated Medium Term Financial Plan (Money Plan) provides a clear strategic direction for the Council finances through to 2024/25. We are confident of achieving future savings targets we have set ourselves to meet the financial pressures placed upon us from reductions in government grant but also to keep Council Tax levels low for our residents.

The City Council's element of the Council Tax for a Band D property was £206.99 for 2020/21. This represents around 11% of an average bill of £1,809.56. The City's Council Tax again provided excellent value for money.

As part of continued improvement in financial management at Gloucester City Council we produced these accounts ahead of the statutory deadline. The early production of these accounts is only possible by having sound financial management processes and a robust system of budget monitoring throughout the year. This reflects the dedication of all finance staff in delivering these improvements both in this and future financial years.

The information contained within these accounts is presented as simply and clearly as possible. However the accounts of such a large and diverse organisation as Gloucester City Council are, by their nature, both technical and complex.

I have structured this narrative statement to enable readers to understand the Council, its operating environment and to assist in the understanding of the Statement of Accounts.

The sections contained with this narrative statement are:

1. Key facts about Gloucester
2. Key facts about Gloucester City Council
3. A summary of financial performance
4. Non-financial performance
5. An explanation of the financial statements

Finally a thank you to you, the reader, for showing an interest in the Council's finances. If you would like to know more about the Council's finances please do not hesitate to contact us at the address below.

#### **Jon Topping**

Head of Policy and Resources (Section 151 Officer)

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# NARRATIVE REPORT

# NARRATIVE REPORT

## 1. Introduction

The Statement of Accounts presents the financial position of the Council for the year ended 31 March 2021. The Accounts are produced in the format stipulated by the Chartered Institute of Public Finance and Accountancy (CIPFA) in accordance with best accounting practice. This report provides a brief explanation of the financial aspects of the Council's activities and a guide to the significant matters reported in the accounts.

The Narrative Report provides information about Gloucester City Council and the key issues affecting the Council and its accounts, including a summary of its financial position at 31st March 2021.

## 2. An Introduction to Gloucester City

Gloucester City is a district council in the County of Gloucestershire with one parish council, Quedgeley Town Council. The City shares its borders with Stroud District Council, Forest of Dean District Council and Tewkesbury Borough Council. Gloucester, the county City, has plenty on offer and is everything you'd expect from a vibrant, multi-cultural British City.

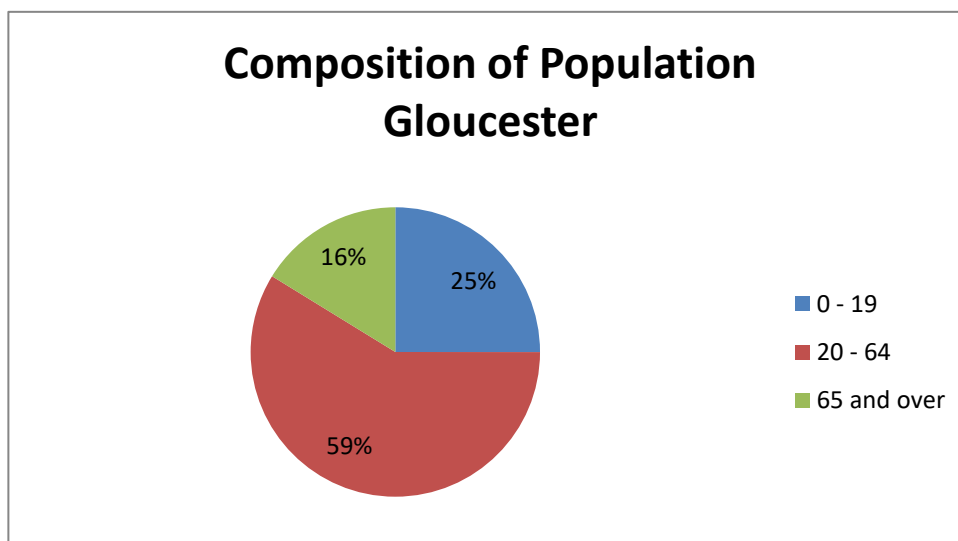
It has one of the richest heritage offerings in the country, from its time as a Roman colony, to one of the three most important medieval cities in England, then its development into an industrial centre. It is home to one of the finest medieval buildings in the country: the breath-taking cathedral which has formed the backdrop of many scenes in Doctor Who and Harry Potter films.

The famous Kingsholm stadium, home of Gloucester Rugby Club, is renowned for hosting world class rugby with the club one of the leading clubs in the country and part of the premiership. The historic docks have seen a stunning regeneration in recent years, delivering a retail outlet centre, great leisure and catering offerings, and superb riverside accommodation.

The City has many cultural offerings, hosting the Tall Ships festival, the Three Choirs Festival, several museums and the Guildhall music and performance venue.

Today, Gloucester is undergoing something of a modern day renaissance, rediscovering and celebrating its rich history. The regeneration of the docks, Bakers Quay, the Kings Quarter, the Greater Blackfriars area and other once-neglected areas of the City has brought in significant investment.

The profile of the local population is an important factor in the services the Council provides. The Office for National Statistics Mid-Year Estimates for 2019 reported that Gloucester's estimated population was 129,310 with the age profile as presented below.



# NARRATIVE REPORT

## 3. About Gloucester City Council

Gloucester City Council is a multifunctional and complex organisation. Its policies are directed by the political leadership and implemented by the Senior Management Team and Officers of the Council. The following section describes the political and management structures of the Council.

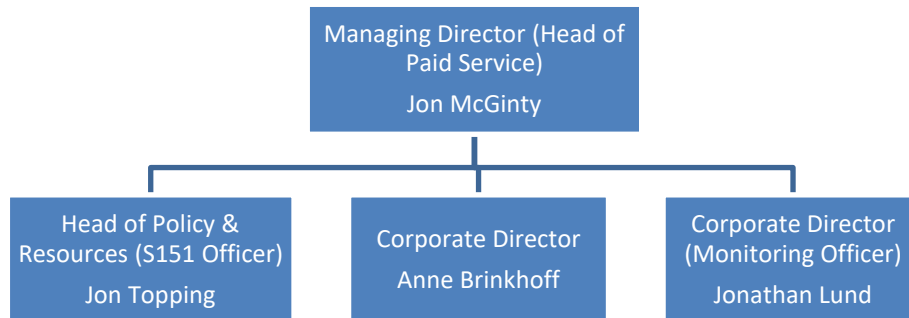
In 2020/21 Gloucester had 18 wards. Residents of the City were represented by 39 Councillors during 2020/21, the Council hold elections every four years the last being in May 2016 (2020 Election was delayed as a result of Covid and will be held in May 2021).

The political make up of the Council for 2020/21 was:

Party	No of Councillors
Conservative Party	18 Councillors
Labour Party	8 Councillors
Liberal Democratic Party	9 Councillors
Independent	2 Councillor
Vacant Seats	2 Vacant

At the end of 20/21 there was no overall control of the Council with a Conservative party administration. Representatives from Conservative, Labour, Liberal Democrat and independent parties hold seats on the Council.

The Council employs a work force of approximately 224 staff to manage and deliver services to residents under the direction of the Senior Management Team. The senior management structure and statutory officers in place during 2020/21 is shown below:



The Council provides a wide range of services to residents, through direct provision, joint working, strategic partnerships and through third parties.

Detailed below are posts held during 2020/21:

### Mayor and Deputy Mayor in the 2020/21 Municipal Year

Mayor - Councillor K Haigh  
Sheriff and Deputy Mayor - Councillor J Lugg

# **NARRATIVE REPORT**

## **3. About Gloucester City Council (Continued)**

### **Cabinet in 2020/21**

Leader of the Council and Cabinet Member for Environment -  
Councillor R Cook  
Deputy Leader of the Council and Cabinet Member Performance and Resources -  
Councillor H Norman  
Cabinet Member Communities and Neighbourhoods - Councillor J Watkins  
Cabinet Member Planning & Housing Strategy - Councillor A Gravells  
Cabinet Member Culture & Leisure - Councillor S Morgan  
Cabinet Member Economic Recovery & Growth - Councillor D Melvin

### **Chair of Committees in 2020/21**

Licensing Committee - Councillor C Walford  
Overview and Scrutiny Committee - Councillor T Coole  
General Purposes Committee - Councillor K Williams  
Planning Committee - Councillor G Taylor  
Audit and Governance Committee - Councillor D Wilson

### **Chief Officers in 2020/21**

Managing Director (Head of Paid Service) - Mr J McGinty  
Corporate Director - Mrs A Brinkhoff  
Corporate Director (Monitoring Officer) - Mr J Lund  
Head of Policy & Resources (Section 151 Officer) - Mr J Topping

## **4. A summary of Financial Performance**

The COVID19 global pandemic has had an impact on the financial performance of the Council during 2020-21 and this impact is reflected in the financial outturn position. The impact of the pandemic in year saw significant increases in expenditure for the Council in supporting residents and businesses in the city. Monthly returns to government were made and grant funding was received to manage these additional costs. However the Council was also impacted by significant losses of income from both sales fees and charges (for example parking & cultural services) and significant losses from commercial income. The Council have been able to claim approximately 71% of the lost fees and charges income through the government compensation scheme. No support was given for lost commercial income.

A further impact as a result of the pandemic is within the Council's reserves at the end of this financial year. The reserves include a Collection Fund Timing reserve for the surplus on business rates Section 31 grant of £8.930m received by the council to compensate for the loss of business rates income as a result of the extended retail relief grant to retail hospitality and leisure businesses and nursery providers to support them through the pandemic. The legislation that covers the Collection Fund accounting means the related deficit as a result of the loss of business rates income in this year will not be charged to the General Fund until 2021/22. As a result this has been transferred to this reserve and will be drawn down in 2021/22.

The spending review 2020 announced in November 20, will cover one year only, this will fundamentally be a roll forward of the current settlement with a new three-year Spending Review now expected 2022/23. The Council's future financial planning will reflect the expected implications.

The 2020/21 budgeting process was influenced by the on-going need to make savings and efficiencies while still delivering council services to the residents of the city. The net budget requirement of £13.744m was approved by Cabinet and Council in February 2020. The Money Plan ([www.gloucester.gov.uk/council/performance-and-spending/budget-and-finance/Pages/5-Year-Money-Plan.aspx](http://www.gloucester.gov.uk/council/performance-and-spending/budget-and-finance/Pages/5-Year-Money-Plan.aspx)) identified no targeted reductions in 2020/21. The Money Plan included an increase in Council Tax of £5 which resulted in an income from Council Tax of £7.940m.

In producing the Money Plan for 2020-21 to 2024-25 the aim was to align the objectives set out in the Council Plan 2017-20. The net revenue budget approved by Council in February was £13.744m. The actual net expenditure for the year was £13.866m including transfers to and from earmarked reserves. The outturn position has seen a £122k decrease in the General Fund.



# NARRATIVE REPORT

## 4. A Summary of Financial Performance (Continued)

Service	2020/21	Year End	
	Budget	Outturn	Variance
	£000	£000	£000
Internal Audit	194	168	(26)
Financial and Corporate	834	1,183	348
Business Support	430	382	(48)
Revenues and Benefits Admin	913	1,142	229
Housing Subsidy	(377)	523	900
Parking	(1,276)	25	1,301
Asset Management	962	933	(28)
Commercial Property	(2,729)	(5,110)	(2,381)
IT	1,556	1,899	343
Human Resources	262	303	41
Communications	90	86	(4)
Legal Services	399	454	55
Contact Centre and Customer Services	464	441	(23)
Democratic Services	833	758	(75)
Economic Development	199	192	(7)
Licensing	(140)	(112)	28
Markets and Street Trading	(129)	57	187
Museums	528	524	(5)
Food and Drink	356	632	276
Guildhall	67	212	145
Aspire Client	(30)	284	314
Destination Marketing	195	223	28
Waste and Streetcare	4,244	4,985	741
Neighbourhood and Parks Management	401	492	92
Countryside	111	111	0
Climate Change and Environment	252	238	(14)
Environmental Health	45	68	23
Cemetery and Crematorium	(1,464)	(1,130)	334
Heritage	115	161	46
Senior Management	435	595	160
Voluntary Sector Grants	135	162	27
Community Strategy and Other Projects	854	664	(190)
Homelessness	1,194	1,016	(178)
Shopmobility	54	57	3
Health and Safety	3	3	0
Private Sector Housing	(90)	(38)	51
Planning	406	328	(78)
Community Infrastructure Levy	0	(0)	(0)
Transformation	0	230	230
Land Charges	(101)	(96)	5
<b>Total Service Expenditure</b>	<b>10,195</b>	<b>13,045</b>	<b>2,851</b>

As identified in the table below a final position of an overspend of £0.122m compared to a budgeted overspend of £0.048m.

Service	2020/21	Year End	
	Budget	Outturn	Variance
	£000	£000	£000
Interest Income	(719)	(625)	94
Interest Expenditure	2,045	3,931	1,886
Minimum Revenue Provision	510	870	360
Corporate Pension Contribution	2,332	3,101	769
Other	0	0	0
<b>Total Corporate Costs</b>	<b>4,168</b>	<b>7,277</b>	<b>3,109</b>
<b>Transfer to / (from) General Fund</b>	<b>(48)</b>	<b>(122)</b>	<b>(74)</b>

**GLOUCESTER CITY COUNCIL**

# NARRATIVE REPORT

## 4. A Summary of Financial Performance (Continued)

The expenditure was financed by sources of funding as detailed in the table below:

Service	2020/21 Budget '£000	Year End Position '£000	Variance '£000
Council Tax Funding	8,110	7,964	(146)
Retained Business Rates	5,142	5,534	392
Revenue Support Grant	87	87	0
New Homes Bonus	976	976	0
Council Tax s31 Grants	0	1,145	1,145
Covid-19 related Grants	0	4,495	4,495
<b>Total Funding</b>	<b>14,315</b>	<b>20,200</b>	<b>5,886</b>

The main variances relate to essentially one off items being as follows:

1. Covid-19 related grants - support grants and loss of Sales Fees & Charges income grants
2. The impact of Covid-19 in the financial year
3. Additional income from Commercial Property purchased in 2019/20
4. Additional financing costs associated with Commercial Property
5. Additional s31 Grant received for Council Tax

The gross cost of service provision amounts to £106,255k and this has been analysed by type as shown in the table below:

Expenditure Type	2020/21 £000	2019/20 £000
Employee Expenses	8,480	10,081
Other Service Expenses	64,606	59,994
Other Operating Expenditure	250	7,308
Capital charges and investment property expenditure	15,590	21,519
Business rates expenditure	17,329	16,931
<b>Gross Cost of Services</b>	<b>106,255</b>	<b>115,833</b>

The Council received gross income of £94,636k and this is analysed in the table below:

Income Type	2020/21 £000	2019/20 £000
Government Grants	33,420	33,463
Income from Council Tax, Business Rates and non-specific grant income	40,338	35,497
Fees, Charges & Other Service Income	20,250	18,531
Interest and Investment property income and other operating income	628	1,732
	<b>94,636</b>	<b>89,223</b>

# NARRATIVE REPORT

## 4. A Summary of Financial Performance (Continued)

The capital budget was approved by Cabinet and Council in February 2020, with subsequent approvals bringing the final capital budget to £9.382m for 2020/21. Capital expenditure for 2020/21 was £7.344m.

There was an underspend on the revised capital budget in 2020/21 compared to budgeted expenditure of £2.038m, these underspends were the result of expenditure on projects within the approved five year capital programme which has moved to subsequent years.

A summary of the capital expenditure is shown below. Of the £7.344m spend, £6.064m added to the value of the Council's fixed assets, and the balance was written off in year to the Income and Expenditure Account as revenue expenditure funded from capital under statute. The sources of funding for the Council's capital expenditure in 2020/21 are shown below:

<b>Capital Expenditure</b>	<b>£000</b>
Kings Square development	1,368
Kings Quarter - The Forum	17
GWR - Railway Improvements	461
Kings Walk Shopping Centre	2,162
City Centre Improvement Fund	73
GCC Building Improvements	353
ICT Projects	35
Housing projects	1,299
Drainage and Flood Protection Works	95
Horsbere Brook Local Nature Reserve works	2
Play Area Improvement Programme	45
Crematorium Improvements	102
Grant Funded Projects	1,202
Robinswood Hill (Ranger Barns)	130
	<b>7,344</b>

The table below shows how the Council financed its capital expenditure:

<b>Source of Funding</b>	<b>£000</b>
Usable Capital receipts	467
Grants	4,936
Borrowing	1,441
Revenue	500
	<b>7,344</b>

# **NARRATIVE REPORT**

## **5. Accounting Issues and Developments**

### **Pension Fund Deficit**

The Council's share of the deficit on the Pension Fund, as at 31 March 2021, has increased from £56.134m to £58.366m see note 41 for further details.

## **6. A Summary of Non-Financial Performance**

In response to the on-going challenges facing local government and Gloucester City Council the Council Plan 2017-20 and the Money Plan 2020-25 have been developed to ensure the Council's strategic objectives and priorities are met. As a result of the COVID19 pandemic the Council plan was extended to 2021 due to the cancellation of elections in May 2020.

Gloucester has a clearly defined vision: "**A City that Works for Everyone**"

The following Core Values will guide how we go about this work:

**Efficiency and value for money** – we will strive to provide great services that are affordable for all

**Forward thinking with innovation** – we will adopt an entrepreneurial approach to find new and better ways to do things

**Making residents lives better** – we will support our communities to use their own strengths and assets while providing universal services and supporting our most vulnerable residents

**Passionate about the City** – our enthusiasm for, and pride in, Gloucester will be at the heart of everything we do

**Working together to make it happen** – we will build strong and trusted relationships with communities and partner organisations to achieve the best outcomes for our residents

The Council Plan 2017-2020 contains four key priorities, as detailed below:

### **PRIORITY 1: WORKING TO CREATE A VIBRANT AND PROSPEROUS CITY**

We will deliver on key regeneration priorities in the city centre and beyond.

We will work with stakeholders and developers to bring vacant sites and buildings back into use.

We will support the Culture Board to deliver the city's Cultural Strategy.

We will work with GFirst Local Enterprise Partnership and other partners to attract inward investment, new businesses and jobs into the City.

### **PRIORITY 2: WORKING TO MAINTAIN A SAFE AND ATTRACTIVE CITY**

We will work with our partners and local businesses to ensure a safe and attractive city centre.

We will use the City Centre Investment Fund and other funding sources to implement a range of projects and public realm improvements to enhance the city centre environment.

We will take robust action against environmental crimes and introduce City Centre Wardens to help keep our streets safe and clean.

We will increase community involvement in the management of open spaces.

### **PRIORITY 3: WORKING TO BUILD STRONG AND RESILIENT COMMUNITIES**

We will continue to invest in community building.

We will promote community cohesion and tackle crime and anti-social behaviour.

We will continue to work with stakeholders to meet the city's housing needs.

We will work with our health and wellbeing partners.

### **PRIORITY 4: WORKING TO PROVIDE GREAT SERVICES THAT ENSURE VALUE FOR MONEY**

We will reshape how the council works.

We will manage our shared and outsourced services robustly to ensure value for money.

# NARRATIVE REPORT

## **6. A Summary of Non-Financial Performance (Continued)**

Key achievements during 2020/21 include:

- Partnership with Gloucester City Homes (GCH) to provide nine units of flexible family accommodation.
- Partnership with GCH and P3 to deliver 37 units of supported accommodation.
- Work in partnership with Voluntary Community Sector and residents to deliver the help hub on a local level and support residents during the pandemic.
- Distribute Business support and community grants to the value of £19m to respond to the pandemic.
- Improve the digital access elements of council services to improve the efficiency of the Customer Service Team.
- Positive delivery of the year one action plan of the Housing, Homelessness and Rough Sleeping Strategy
- Footfall was down across cultural and sporting venues owing to enforced closure during the three national lockdowns.
- Museum of Gloucester, Guildhall and Aspire sports facilities were able to open with capacity reduced to enable social distancing
- Cultural Recovery Funds were received to support Guildhall, Cinema and Museum of Gloucester, Sports Recovery for Aspire.
- Guildhall cinema seating installed and interior redecorated along with redecoration of Café/Bar area
- Blackfriars weddings and events mostly postponed, although a few went ahead on limited capacity
- Festivals and events – delivery limited by postponements and cancellations
- Destination marketing activity delivered campaigns to support the safe return to Gloucester of key messages
- New Visit Gloucester website created
- Shopmobility operated on reduce hours in response to reduced demand during 2020-21
- Museum Development Plan completed
- Cultural Strategy updated for 2021-26
- Development Funding Agreement put in place and Council approval for the delivery of the Forge, the redevelopment of Kings Quarter.

[Performance Report](#)

# **NARRATIVE REPORT**

## **7. Significant Changes in Accounting Policies**

There have been no significant changes to accounting policies in the financial year. The service breakdown included in the Comprehensive Income and Expenditure Statement is now broken down by the Council's own portfolio structure which now excludes recharges of costs between portfolios. Within the core financial statements there is an Expenditure and Funding Analysis which provides a reconciliation between the figures in the Income and Expenditure Statement to the Council's own Outturn Report.

## **8. Further Information**

Further details of the accounts can be obtained from the Head of Policy & Resources, Shire Hall, Westgate Street, Gloucester, GL1 2TG. Tel. (01452) 396242. A statement of the accounting policies used is shown on pages 16-24 and a glossary explaining some of the technical terms used is included on pages 77-80.

Jon Topping  
Head of Policy & Resources (Section 151 Officer)

# **EXPLANATION OF THE FINANCIAL STATEMENTS**

The Accounts and Audit Regulations 2015 require the Council to produce a Statement of Accounts for each financial year. These statements contain a number of different elements which are explained below:

## **Statements to the Accounts**

Statement of Responsibilities for the Statement of Accounts sets out the respective responsibilities of the Authority and the Chief Finance Officer (Head Policy and Resources).

Auditor's Report gives the auditor's opinion of the financial statements and of the authority's arrangements for securing economy, efficiency and effectiveness in the use of resources.

## **Core Financial Statements**

**Movement in Reserves Statement** shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves.

**Comprehensive Income and Expenditure Statement including the Expenditure and Funding Analysis** shows the cost of providing services in the year in accordance with International Financial Reporting Standards. The Expenditure and Funding Analysis reconciles this to the amount chargeable to the General Fund reserve in the year.

**Balance Sheet** shows the Council's financial position on 31 March 2021. It shows the balances and reserves at the Council's disposal at that date, and summarises the fixed and current net assets employed in carrying out the Council's functions.

**Cash Flow Statement** shows the changes in the Council's cash and cash equivalents during the reporting period. The Statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income, or by the recipients of services provided. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cashflows arising from financing activities are useful when predicting claims on future cashflows to the Council by providers of capital, i.e. borrowing.

## **Supplementary Statements**

**Collection Fund** is an agent's statement that reflects the statutory obligation of billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection from taxpayers of Council Tax and Non-Domestic Rates (NDR) and its distribution to precepting bodies. For Gloucester, the Council Tax precepting bodies are the Police and Crime Commissioner for Gloucestershire and Gloucestershire County Council.

**STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS**

**The Council's responsibilities**

The Council is required to:

- \* Make arrangements for the proper administration of its financial affairs and to ensure that one of its officers has the responsibility for the administration of those affairs. In this Council, that officer is the Head of Policy & Resources (Section 151 Officer);
- \* Manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets; and
- \* To approve the Statement of Accounts.

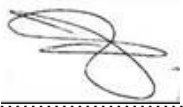
**Responsibilities of Head of Policy & Resources (Section 151 Officer)**

The Head of Policy & Resources (Section 151 Officer) is responsible for the preparation of the Council's statement of accounts in accordance with proper practices, as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Code of Practice').

In preparing the statement of accounts, the Head of Policy & Resources (Section 151 Officer) has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with the Code;
- kept proper accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities;
- assessed the Authority's and the Group's ability to continue as a going concern, disclosing, as applicable, matters related to going concern;
- used the going concern basis of accounting on the assumption that the functions of the Authority [and the Group] will continue in operational existence for the foreseeable future; and
- maintained such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

The Statement of Accounts presents a true and fair view of the financial position of Gloucester City Council at 31 March 2021 and its income and expenditure for the year ended on that date.

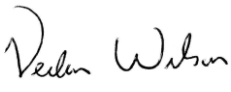


Signed .....

22-Mar-23

Dated .....

**Jon Topping**  
**Head of Policy & Resources (Section 151 Officer)**



Signed .....

22-Mar-23

Dated .....

**Declan Wilson**  
**Chair of Audit Committee**





# **STATEMENT OF ACCOUNTING POLICIES**

# **STATEMENT OF ACCOUNTING POLICIES**

## **STATEMENT OF ACCOUNTING POLICIES**

### **1 GENERAL PRINCIPLES**

This Statement of Accounts summarises the Council's transactions for the 2020/21 financial year and its financial position at 31 March 2021. The Council is required to prepare an annual Statement of Accounts by the Accounts and Audit (England) Regulations 2015 to be prepared in accordance with proper accounting practices. These practices, primarily, comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2020/21 and the Service Reporting Code of Practice 2020/21, supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

### **2 ACCRUALS OF INCOME AND EXPENDITURE**

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the Council transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Revenue from the provision of services is recognised when the Council can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Supplies are recorded as expenditure when they are consumed. Where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received, including services provided by employees, are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted as income and expenditure on the basis of the effective interest rate for relevant financial instruments rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made against revenue for the income that might not be collected.

### **3 CASH AND CASH EQUIVALENTS**

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are investments that mature in three months or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

### **4 EXCEPTIONAL ITEMS**

When items of income and expense are material their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of the Council's financial performance.

### **5 PRIOR PERIOD ADJUSTMENTS, CHANGES IN ACCOUNTING POLICIES, ESTIMATES AND ERRORS**

Prior period adjustments may arise as a result of a change in accounting policies or to correct a material error. Changes in accounting estimates are accounted for prospectively, i.e. in the current and future years affected by the change and do not give rise to a prior period adjustment.

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Council's financial position or financial performance. Where a change is made it is applied retrospectively, unless stated otherwise, by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

### **6 CHARGES TO REVENUE AND NON-CURRENT ASSETS**

Services, support services and trading accounts are debited with the following amounts to record the cost of holding fixed assets during the year:

- Depreciation attributable to the assets used by the relevant service.
- Revaluation and impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the losses can be written off.
- Amortisation of intangible fixed assets attributable to the service.

The Council is not required to raise Council Tax to fund depreciation, revaluation and impairment losses or amortisations, however, it is required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement based on an amount calculated on a prudent basis determined by the Council in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisations are therefore replaced by the contribution in the General Fund Balance by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

# STATEMENT OF ACCOUNTING POLICIES

## 7 EMPLOYEE BENEFITS

### Benefits Payable During Employment

Short-term employee benefits are those due to be settled within 12 months of the year-end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits (e.g. cars) for current employees and are recognised as an expense for services in the year in which employees render service to the Council. An accrual is made for the cost of holiday entitlements (or any form of leave, e.g. time off in lieu) earned by employees but not taken before the year-end which employees can carry forward into the next financial year. The accrual is made at the wage and salary rates applicable in the following accounting year, being the period in which the employee takes the benefit. The accrual is charged to the Surplus or Deficit on the Provision of Services, but then reversed out through the Movement in Reserves Statement so that holiday benefits are charged to revenue in the financial year in which the holiday absence occurs.

### Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy and are charged on an accruals basis to the appropriate service or, where applicable, to the Non Distributed Costs line in the Comprehensive Income and Expenditure Statement at the earlier of when the Council can no longer withdraw the offer of those benefits or when the Council recognises costs for a restructuring.

Where termination benefits involve the enhancement of pensions, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or pensioner in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, appropriations are required to and from the Pensions Reserve to remove the notional debits and credits for pension enhancement termination benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end.

### Post Employment Benefits - Pensions

Employees of the Council are eligible to be members of the Local Government Pension Scheme (LGPS) administered by Gloucestershire County Council. The Scheme provides defined benefits (retirement lump sums and pensions) to members earned as the employees work for the Council. The cost of retirement benefits is calculated by the Pension Fund Actuary and is recognised in the Income and Expenditure Statement when these benefits are earned by employees, rather than when lump sums and contributions to the Pension Fund are made.

The LGPS is accounted for as a defined benefit scheme as follows:

- The liabilities of the LGPS attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projections of projected earnings for current employees.
- Liabilities are discounted to their value at current prices, using a discount rate of 2.6% based on the indicative rate of return on the adoption of the AA corporate bond basis. This is at the IAS19 valuation date, subject to removal of recently re-rated bonds from the index.
- The assets of the LGPS attributable to the authority are included in the Balance Sheet at their fair value as follows:
  - Quoted securities – current bid price;
  - Unquoted securities – professional estimate;
  - Unlisted securities – current bid price; and
  - Property – market value.
- The change in the net pensions liability is analysed into the following components:

#### Service Cost comprising

- **Current service cost** - the increase in liabilities as a result of years of service earned this year - allocated in the Comprehensive Income and Expenditure Statement to the revenue accounts of services for which the employees worked.
- **Past service cost** - the increase in liabilities arising from current year decisions whose effect relates to years of service earned in earlier years - debited to the Surplus or deficit on the provision of services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs.
- **Net interest on the defined benefit liability i.e. net interest expense for the authority** - the change during the period in the net defined liability that arises from the passage of time charged to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement - this is calculated by applying the discount rate used to measure the defined benefit obligation at the beginning of the period - taking into account any changes in the net defined benefit liability during the period as a result of contribution and benefit payments.

#### Remeasurements comprising:

- **The return on plan assets** - excluding amounts included in net interest on the net defined liability- credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.
- **Gains/losses on settlements and curtailments** – the result of actions to relieve the Council of liabilities or events that reduce the expected future service or accrual of benefits of employees – debited to the Net Cost of Services in the Income and Expenditure Statement as part of Non Distributed Costs.
- **Actuarial gains and losses** - changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumptions – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.

## STATEMENT OF ACCOUNTING POLICIES

### 7 EMPLOYEE BENEFITS (Continued)

**Contributions paid to the LGPS** - cash paid as employer's contributions to the pension fund in settlement of liabilities. This is not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund balance to be charged with the amount payable by the Council to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards. In the Movement in Reserves Statement, this means that there are appropriations to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

#### **Discretionary Benefits**

The Council also has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

### 8 EVENTS AFTER THE BALANCE SHEET DATE

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- Those that provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such events.
- Those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events but, where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Events taking place after the date of authorisation are not reflected in the Statement of Accounts.

### 9 FINANCIAL INSTRUMENTS

#### **Financial Liabilities**

Financial liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and are carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For most of the borrowings that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principal repayable (plus accrued interest); and interest charged to the Comprehensive Income and Expenditure Statement is the amount payable for the year according to the loan agreement.

Where premiums and discounts have been charged to the Comprehensive Income and Expenditure Statement, regulations allow the impact on the General Fund Balance to be spread over future years. The Council has a policy of spreading the gain or loss over the term that was remaining on the loan against which the premium was payable or discount receivable when it was repaid. The reconciliation of amounts charged to the Comprehensive Income and Expenditure Statement to the net charge required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

#### **Financial Assets**

Under IFRS 9 the authority's financial assets are classified into three types:

- Financial assets at amortised cost – where payments consist solely of principal and interest and the reason for holding is to collect cash flows
- Fair value through Other Comprehensive Income (OCI) – where payments do not consist solely of principal and interest but where the authority has designated the instrument as Fair value through OCI
- Fair value through Profit and Loss (P&L) - where payments do not consist solely of principal and interest.

#### **Financial assets at amortised cost**

Financial assets measured at amortised cost are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement (CIES) for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the financial assets held by the Council, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the CIES is the amount receivable for the year in the loan agreement. Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the CIES.

#### **Expected Credit Loss Model**

The authority recognises expected credit losses on all of its financial assets held at amortised cost (or where relevant FVOCI), either on a 12-month or lifetime basis. The expected credit loss model also applies to lease receivables and contract assets. Only lifetime losses are recognised for trade receivables (debtors) held by the authority. Impairment losses are calculated to reflect the expectation that the future cash flows might not take place because the borrower could default on their obligations. Credit risk plays a crucial part in assessing losses. Where risk has increased significantly since an instrument was initially recognised, losses are assessed on a lifetime basis. Where risk has not increased significantly or remains low, losses are assessed on the basis of 12-month expected losses.

#### **Fair value through OCI**

These are initially measured at cost (equivalent to fair value) and carried at fair value. For instruments quoted in an active market, fair values are based on their market prices at the reporting date, except where the instruments will mature within twelve months of that date, in which case they are assumed not materially different to (and therefore equal to) their carrying values. Interest receivable is credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Dividends from equity instruments designated by the authority as Fair value through OCI are credited to the same line when they become receivable by the council. Changes in fair value are balanced by an entry to the Financial Instruments Revaluation Reserve (FIRR) (formerly the Available-for-Sale Reserve), with the gain or loss being recognised in Other Comprehensive Income and Expenditure in the Comprehensive Income and Expenditure Statement. Any gains or losses held in the FIRR on de-recognition of the asset are credited or charged to the General Fund Balance via the Movement in Reserves Statement.

#### **Fair value through P&L**

These are initially measured at cost and carried at fair value. For instruments quoted in an active market, fair values are based on their market prices at the reporting date, except where the instruments will mature within twelve months of that date, in which case they are assumed not materially different to (and therefore equal to) their carrying values. Dividends are credited to the Financing and Investment Income and expenditure line in the Comprehensive Income and Expenditure Statement (CIES) when they become receivable by the council. Changes in fair value and any gains or losses on de-recognition are charged or credited to the same line in the CIES.

# **STATEMENT OF ACCOUNTING POLICIES**

## **9 FINANCIAL INSTRUMENTS (continued)**

### ***Available-for-Sale Assets***

Available-for-sale assets are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Where the asset has fixed or determinable payments, annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest receivable are based on the amortised cost of the asset multiplied by the effective rate of interest for the instrument. Where there are no fixed or determinable payments, income (e.g. dividends) is credited to the Comprehensive Income and Expenditure Statement when it becomes receivable by the Council.

Assets are maintained in the Balance Sheet at fair value. Values are based on the following principles:

- Instruments with quoted market prices – the market price
- Other instruments with fixed and determinable payments – discounted cash flow analysis
- Equity shares with no quoted market prices – independent appraisal of company valuations.

Changes in fair value are balanced by an entry in the Available-for-Sale Reserve and the gain/loss is recognised in the Surplus or Deficit on Revaluation of Available-for-Sale Financial Assets. The exception is where impairment losses have been incurred - these are debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any net gain or loss for the asset accumulated in the Available-for-Sale Reserve.

Where assets are identified as impaired because of a likelihood arising from a past event that payments due under the contract will not be made (fixed or determinable payments) or fair value falls below cost, the asset is written down and a charge made to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. If the asset has fixed or determinable payments, the impairment loss is measured as the difference between the carrying amount and the present value of the revised future cash flows discounted at the asset's original effective interest rate. Otherwise, the impairment loss is measured as any shortfall of fair value against the acquisition cost of the instrument (net of any principal repayment and amortisation).

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement, along with any accumulated gains or losses previously recognised in the Available-for-Sale Reserve.

Where fair value cannot be measured reliably, the instrument is carried at cost (less any impairment losses).

## **10 FOREIGN CURRENCY TRANSLATION**

Where the Council has entered into a transaction denominated in a foreign currency, the transaction is converted into sterling at the exchange rate applicable on the date the transaction was effective. Where amounts in foreign currency are outstanding at the year-end, they are reconverted at the spot exchange rate at 31 March. Resulting gains or losses are recognised in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

## **11 GOVERNMENT GRANTS AND CONTRIBUTIONS**

Whether paid on account, by instalments or in arrears, Government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- The Council will comply with the conditions attached to the payments, and
- The grants or contributions will be received.

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contribution have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potential embodied in the asset acquired using the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Monies advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non-Specific Grant Income (non-ring fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

Where capital grants are credited to the Comprehensive Income and Expenditure Statement, they are transferred from the General Fund Balance to the Capital Grants Unapplied reserve, if the funds have not been spent, or the Capital Adjustment Account, if the funds have been used to finance capital expenditure, in the Movement in Reserves Statement. Amounts in the Capital Grants Unapplied reserve are transferred to the Capital Adjustment Account once they have been applied to fund capital expenditure.

## **12 HERITAGE ASSETS**

Heritage Assets are those assets that are intended to be preserved in trust for future generations because of their cultural, environmental or historical associations. They are held by the Council in pursuit of its overall objectives in relation to the maintenance of the heritage. Heritage assets include historical buildings, archaeological sites, military and scientific equipment of historical importance, civic regalia, museum and gallery collections and works of art.

The Council's heritage assets are included in the Balance Sheet at their insurance valuation which is based on market values. These insurance valuations are updated on an annual basis. Heritage assets are considered by the Council to have indeterminate lives and it does not consider it appropriate to charge depreciation.

Community assets (including parks but excluding archaeological sites), cemeteries and crematoria (land only) and allotments, where there are restrictions on alternative uses, are not heritage assets and are reflected as community assets and included in property, plant and equipment.

The carrying values of heritage assets are reviewed where there is any indication that an asset may be impaired. Any impairment is recognised and measured in accordance with the Council's general policies on impairment - refer accounting policy note 13.

In the unlikely event of the disposal of heritage assets, the proceeds are accounted for on a similar basis to disposals of property, plant and equipment. Disposal proceeds are disclosed separately in the notes to the accounts and are accounted for in accordance with statutory accounting requirements relating to capital expenditure and capital receipts.

# **STATEMENT OF ACCOUNTING POLICIES**

## **13 INTANGIBLE ASSETS**

Expenditure on non-monetary assets that do not have physical substance but are controlled by the Council as a result of past events (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Council.

Internally generated assets are capitalised where it is demonstrable that the project is technically feasible and is intended to be completed (with adequate resources being available) and the Council will be able to generate future economic benefits or deliver service potential by being able to sell or use the asset. Expenditure is capitalised where it can be measured reliably as attributable to the asset and is restricted to that incurred during the development phase (research expenditure is not capitalised).

Expenditure on the development of websites is not capitalised if the website is solely or primarily intended to promote or advertise the Council's goods or services.

Intangible assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Council can be determined by reference to an active market. In practice, no intangible asset held by the Council meets this criterion, and they are therefore carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Any gain or loss arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and, for any sale proceeds greater than £10,000, to the Capital Receipts Reserve.

## **14 INTEREST IN COMPANIES AND OTHER ENTITIES**

The Council has a material interest in a jointly controlled entity which require it to prepare group accounts. In the Council's own single-entity accounts, the interests in this entity is recorded as a financial assets at fair value.

## **15 INVENTORIES AND LONG TERM CONTRACTS**

Inventories are included in the Balance Sheet at the lower of cost and net realisable value. The cost of inventories is assigned using the FIFO costing formula.

Long term contracts are accounted for on the basis of charging the Surplus or Deficit on the Provision of Services with the value of works and services received under the contract during the financial year.

## **16 INVESTMENT PROPERTY**

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if the property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, based on the amount at which the asset could be exchanged between knowledgeable parties at arm's-length. Properties are not depreciated but are revalued annually according to market conditions at the year-end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. Revaluation and disposal gains and losses, however, are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are, therefore, reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and, for any sale proceeds greater than £10,000, the Capital Receipts Reserve.

## **17 LEASES**

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

### **The Council as Lessee**

#### ***Finance Leases***

Property, Plant and Equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the lease's inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor. Initial direct costs of the Council are added to the carrying amount of the asset. Premiums paid on entry into a lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the periods in which they are incurred.

Lease payments are apportioned between:

- A charge for the acquisition of the interest in the property, plant or equipment which reduces the lease liability, and
- A finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the asset's estimated useful life (where ownership of the asset does not transfer to the Council at the end of the lease period).

# **STATEMENT OF ACCOUNTING POLICIES**

## **17 LEASES (continued)**

The Council is not required to raise Council Tax to cover depreciation or revaluation and impairment losses arising on leased assets. Instead, a prudent annual contribution is made from revenue funds towards the deemed capital investment in accordance with statutory requirements. Depreciation and revaluation and impairment losses are, therefore, substituted by a revenue contribution in the General Fund Balance, by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

### ***Operating Leases***

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from the use of the leased asset. Charges are made on the straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. if there is a rent-free period at the commencement of the lease).

### **The Council as Lessor**

#### ***Finance Leases***

Where the Council grants a finance lease over a property or item of property, plant and equipment the relevant asset is written out of the Balance Sheet as a disposal. At the commencement of the lease the carrying amount of the asset is written-off to the Other Operating Income and Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. A gain, representing the Council's net investment in the lease, is credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal) matched by a lease (long-term debtor) asset in the Balance Sheet.

Lease rentals are apportioned between:

- A charge for acquisition of the interest in the property- applied to write-down the lease debtor (together with any premiums received) and;
- Finance income - credited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

The gain credited to the Comprehensive Income and Expenditure Statement on disposal is not permitted by statute to increase the General Fund Balance and is required to be treated as a capital receipt. Where a premium has been received, this is posted out of the General Fund Balance to the Capital Receipts Reserve in the Movement in Reserves Statement. Where the amount due in relation to the leased asset is to be settled by the payment of rentals in future financial years, this is posted out of the General Fund Balance to the Deferred Capital Receipts Reserve in the Movement in Reserves Statement. When the future rentals are received the element for the capital receipt for the disposal of the asset is used to write-down the lease debtor. At this point the deferred capital receipts are transferred to the Capital Receipts Reserve.

The written-off value of disposals is not a charge against Council Tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are therefore appropriated to the Capital Adjustment Account from the General Fund balance in the Movement in Reserves Statement.

### ***Operating Leases***

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. if there is a premium paid at the commencement of the lease). Initial direct costs incurred in negotiating and arranging the lease are added to the carrying amount of the relevant asset and charged as an expense over the lease term on the same basis as rental income.

## **18 OVERHEADS AND SUPPORT SERVICES**

The costs of overheads and support services are charged to service segments in accordance with the authority's arrangements for accountability and financial performance.

## **19 PROPERTY, PLANT AND EQUIPMENT**

Assets that have physical substance and are held for use in the production or supply of goods or services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property, Plant and Equipment.

### **Recognition**

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council and the cost of the item can be measured reliably. Expenditure that maintains but does not add to an asset's potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

The following de-minimis limits are applied by the Council in recognising assets:

- Cost of an individual asset in excess of £6,000.
- A group of assets having a total cost in excess of £6,000 with an individual cost of more than £250 where the assets are functionally interdependent, have broadly simultaneous purchase dates and are under single managerial control.
- Costs associated with the initial equipping and set-up costs of a new building or significant refurbishment irrespective of their individual or collective cost.

# **STATEMENT OF ACCOUNTING POLICIES**

## **19 PROPERTY, PLANT AND EQUIPMENT (Continued)**

### **Measurement**

Assets are initially measured at cost, comprising:

- The purchase price.
- Any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management.

The Council does not capitalise borrowing costs incurred whilst assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Donated assets are measured initially at fair value. The difference between fair value and any consideration paid is credited to the Taxation and Non-Specific Grant Income line of the Comprehensive Income and Expenditure Statement, unless the donation has been made conditionally. Until conditions are satisfied, the gain is held in the Donated Assets Account. Where gains are credited to the Comprehensive Income and Expenditure Statement, they are reversed out of the General Fund Balance to the Capital Adjustment Account in the Movement in Reserves Statement.

Assets are then carried in the Balance Sheet using the following measurement bases:

- Infrastructure, community assets and assets under construction – at depreciated historical cost.
- Council offices - current value, determined as the amount that would be paid for the asset in its existing use (existing use value - EUV).
- Surplus assets - the current value measurement base is fair value, estimated at the highest and best use from a market participant's perspective.
- All other assets – fair value, determined as the amount that would be paid for the asset in its existing use (existing use value - EUV).

Where there is no market-based evidence of fair value because of the specialist nature of an asset, depreciated replacement cost (DRC) is used as an estimate of fair value.

Where non-property assets that have short useful lives or low values (or both), depreciated historical cost basis is used as a proxy for fair value.

Assets included in the Balance Sheet at fair value are revalued sufficiently regularly to ensure that their carrying amount is not materially different from their fair value at the year-end, but as a minimum every five years. Increases in valuations are matched by credits to the Revaluation Reserve to recognise unrealised gains. Exceptionally, gains might be credited to the Comprehensive Income and Expenditure Statement where they arise from the reversal of a loss previously charged to a service.

Where decreases in value are identified they are accounted for by:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains).
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

### **Component accounting**

Component accounting thresholds have been set as the lower of:

- \* Component assets over £350,000 (2019/20 £350,000) in value; or
- \* Component assets value at least 20% of the overall asset value.

The component asset is only recognised at the point of valuation of the overall asset.

The 2020/21 valuation identified no assets meeting the component accounting thresholds. The same position was found for 2019/20.

### **Impairment**

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for as follows:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance up to the amount of the accumulated gains and thereafter to the relevant service line in the Comprehensive Income and Expenditure Statement.
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement.
- Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised, and thereafter to the revaluation reserve.

### **Depreciation**

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction). Depreciation on assets acquired commences with effect from 1 April in the next financial year.

Depreciation is calculated on the following bases:

- Dwellings and other buildings – straight-line over the useful life of the property.
- Vehicles, plant, furniture and equipment – straight-line over the useful life of the asset.
- Infrastructure and community assets – straight-line over the useful life of the asset.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

### **Disposals and Non-current Assets Held for Sale**

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is reclassified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to fair value less costs to sell, the loss is posted to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Gains in fair value are recognised only up to the amount of any previously recognised losses in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.



# **STATEMENT OF ACCOUNTING POLICIES**

## **19 PROPERTY, PLANT AND EQUIPMENT (continued)**

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale, (adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale), and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts received for a disposal in excess of £10,000 are categorised as capital receipts. A proportion of receipts relating to housing disposals (75% for dwellings, 50% for land and other assets, net of statutory deductions and allowances) is payable to the Government. The balance of receipts is required to be credited to the Capital Receipts Reserve, and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement). Receipts are appropriated to the Reserve from the General Fund Balance in the Movement in Reserves Statement.

The written-off value of disposals is not a charge against Council Tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing. Amounts are appropriated to the Capital Adjustment Account from the General Fund Balance in the Movement in Reserves Statement.

## **20 PROVISIONS, CONTINGENT LIABILITIES AND CONTINGENT ASSETS**

### **Provisions**

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation. For instance, the Council may be involved in a court case that could eventually result in the making of a settlement or the payment of compensation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement in the year that the Council becomes aware of the obligation, and are measured at the best estimate at the Balance Sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year – where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the Council settles the obligation.

### **Contingent Liabilities**

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the Council's control. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

### **Contingent Assets**

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the Council's control.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

## **21 RESERVES**

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then appropriated back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against Council Tax for the expenditure.

Certain reserves are kept to manage the accounting processes for non-current assets, financial instruments, retirement and employee benefits and do not represent usable resources for the Council - these reserves are explained in the relevant policies.

## **22 REVENUE AND EXPENDITURE FUNDED FROM CAPITAL UNDER STATUTE**

Expenditure incurred during the year that may be capitalised under statutory provisions but that does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of Council Tax.

## **STATEMENT OF ACCOUNTING POLICIES**

### **23 VAT**

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

### **24 GROUP ACCOUNTS**

The Code states that Group Accounts shall be prepared using uniform accounting policies for like transactions and other events in similar circumstances. The accounting policies of the Subsidiaries, Associates and Jointly Controlled Entities shall align with the policies of the Council, for the purpose of Group Accounts, where materially different. Such adjustments that are necessary to align the group accounting policies are made as Consolidation adjustments.

#### **Interests in Companies and Other Entities**

The Council has a material interest in Gloucestershire Airport Limited (GAL), a jointly controlled entity which require it to prepare group accounts. In the Council's own single-entity accounts, the interests in this entity is recorded as a financial assets at fair value. The Council has non material interests in several other entities, as listed in Note 45 which are not consolidated.

#### **Accounting for Joint Venture**

The group accounts bring together the Council's own accounts with those of Gloucestershire Airport Limited (GAL), in which the council has a 50% shareholding GAL has been treated as a Joint Venture since it is jointly owned and controlled with Cheltenham Borough Council. GAL has therefore been incorporated within the Council's accounts on an equity accounting basis, in which the Council's share of the company's operating results and net assets or liabilities (based on its proportionate shareholding) are shown as separate lines in the main group statements. There is no requirement to adjust for inter-organisation transactions and balances.

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# **CORE FINANCIAL STATEMENTS**

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL MOVEMENT IN RESERVES STATEMENT

For the years ended 31 March 2020 & 2021

This statement shows the movement in the year on the different reserves held by the Council, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the Council's services, more details of which are shown in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund Balance for council tax setting purposes. The Net Increase / (Decrease) before Transfers to Earmarked Reserves line shows the statutory General Fund Balance before any discretionary transfers to or from earmarked reserves undertaken by the Council.

	General Fund Balance	Capital Receipts Reserve	Capital Grants Unapplied	Total Usable Reserves	Unusable Reserves	Total Reserves
	£000	£000	£000	£000	£000	£000
<b>Balance at 1 April 2019</b>	<b>6,241</b>	<b>479</b>	<b>6,437</b>	<b>13,157</b>	<b>1,938</b>	<b>15,095</b>
<b>Movement in Reserves during 2019/20</b>						
Total Comprehensive Income and Expenditure	(26,610)	-	-	(26,610)	18,428	(8,182)
Adjustments between accounting basis and funding basis under regulation (Note 6)	25,903	(287)	(2,705)	22,911	(22,911)	-
<b>Increase/(Decrease) in 2019/20</b>	<b>(707)</b>	<b>(287)</b>	<b>(2,705)</b>	<b>(3,699)</b>	<b>(4,483)</b>	<b>(8,182)</b>
<b>Balance at 31 March 2020</b>	<b>5,534</b>	<b>192</b>	<b>3,732</b>	<b>9,458</b>	<b>(2,545)</b>	<b>6,913</b>
<b>Movement in Reserves during 2020/21</b>						
Total Comprehensive Income and Expenditure	(11,619)	-	-	(11,619)	(812)	(12,431)
Adjustments between accounting basis and funding basis under regulation (Note 6)	21,284	44	(1,105)	20,223	(20,223)	-
<b>Increase/(Decrease) in 2020/21</b>	<b>9,665</b>	<b>44</b>	<b>(1,105)</b>	<b>8,604</b>	<b>(21,035)</b>	<b>(12,431)</b>
<b>Balance at 31 March 2021</b>	<b>15,199</b>	<b>236</b>	<b>2,627</b>	<b>18,062</b>	<b>(23,580)</b>	<b>(5,518)</b>

The General Fund Balance includes £8.9m surplus on Business Rates Section 31 grants received by the Council to compensate for the loss of Business Rates income as a result of the extended retail relief given to retail hospitality and leisure businesses and nursery providers to support them through the pandemic. The legislation that governs Collection Fund accounting means the related deficit as a result of the loss of Business Rates income in year will not be charged to the Council's General Fund until 2021/22. As a result, the £8.9m has been transferred to the Collection Fund Timing Reserve and will be drawn down to offset the deficit in 2021/22; these resources are not available funds.

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL GROUP MOVEMENT IN RESERVES STATEMENT For the years ended 31 March 2020 & 2021

This statement shows the movement in the year on the different reserves held by the Group, analysed into 'usable reserves' (i.e. those that can be applied to fund expenditure or reduce local taxation) and other reserves. The Surplus or (Deficit) on the Provision of Services line shows the true economic cost of providing the Group's services, more details of which are shown in the Group Comprehensive Income and Expenditure Statement.

	Useable			Unusable			Total Group Reserves
	Council	Council's Share of Subsidiaries, Joint Ventures and Associates	Total Group	Council	Council's Share of Subsidiaries, Joint Ventures and Associates	Total Group	
	£000	£000	£000	£000	£000	£000	
<b>Balance at 1 April 2019</b>	<b>13,157</b>	<b>(1,458)</b>	<b>11,699</b>	<b>1,938</b>	<b>12,017</b>	<b>13,955</b>	<b>25,654</b>
<b><i>Movement in Reserves during 2019/20</i></b>							
Total Comprehensive Income and Expenditure	(26,610)	312	(26,298)	18,428	136	136	(26,162)
Adjustments between company reserves	-	(380)	(380)	-	380	380	-
Adjustments between accounting basis and funding basis under regulation	22,911	-	22,911	(22,911)	-	(22,911)	-
<b><i>Increase/(Decrease) in 2019/20</i></b>	<b>(3,699)</b>	<b>(68)</b>	<b>(3,767)</b>	<b>(4,483)</b>	<b>516</b>	<b>(22,395)</b>	<b>(26,162)</b>
<b>Balance at 31 March 2020</b>	<b>9,458</b>	<b>(1,526)</b>	<b>7,932</b>	<b>(2,545)</b>	<b>12,533</b>	<b>9,988</b>	<b>17,920</b>
<b><i>Movement in Reserves during 2020/21</i></b>							
Total Comprehensive Income and Expenditure	(11,619)	172	(11,447)	(812)	2,037	2,037	(9,410)
Adjustments between company reserves	-	(605)	(605)	-	605	605	-
Adjustments between accounting basis and funding basis under regulation	20,223	-	20,223	(20,223)	-	(20,223)	-
<b><i>Increase/(Decrease) in 2020/21</i></b>	<b>8,604</b>	<b>(433)</b>	<b>8,171</b>	<b>(21,035)</b>	<b>2,642</b>	<b>(17,581)</b>	<b>(9,410)</b>
<b>Balance at 31 March 2021</b>	<b>18,062</b>	<b>(1,959)</b>	<b>16,103</b>	<b>(23,580)</b>	<b>15,175</b>	<b>(8,405)</b>	<b>7,698</b>

# CORE FINANCIAL STATEMENTS

## GLOUCESTER CITY COUNCIL EXPENDITURE AND FUNDING ANALYSIS

For the year ended 31 March 2021

The objective of the Expenditure and Funding Analysis is to demonstrate to council tax and rent payers how the funding available to the authority (government grants, rents, council tax and business rates) for the year has been used in providing services in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. The Expenditure and Funding Analysis also shows how this expenditure is allocated for decision making purposes between the Council's services. Income and Expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

2019/20					EXPENDITURE AND FUNDING ANALYSIS	2020/21				
General Fund Outturn excluding earmarked reserve movement	Adjusted for Movement on Earmarked Reserves	Net Expenditure Chargeable to the General Fund Balance	Adjustment between the funding and accounting basis (note 28)	Net Expenditure in the Comprehensive Income and Expenditure Statement		General Fund Outturn excluding earmarked reserve movement	Adjusted for Movement on Earmarked Reserves	Net Expenditure Chargeable to the General Fund Balance	Adjustment between the funding and accounting basis (note 28)	Net Expenditure in the Comprehensive Income and Expenditure Statement
£000	£000	£000	£000	£000		£000	£000	£000	£000	£000
1,605	(45)	1,650	(1,028)	2,678	<b>Communities and Neighbourhoods</b>	1,402	13	1,389	(876)	2,265
1,327	-	1,327	(229)	1,556	<b>Culture</b>	1,767	(73)	1,840	(302)	2,142
4,590	59	4,531	(622)	5,154	<b>Environment</b>	5,689	46	5,643	(440)	6,083
549	-	549	(232)	781	<b>Housing and Planning</b>	654	213	441	(722)	1,163
6,238	282	5,956	(1,106)	7,062	<b>Performance and Resources</b>	973	(335)	1,308	(689)	1,997
(3,887)	(1,072)	(2,815)	(3,664)	850	<b>Regeneration and Economy</b>	(3,202)	(197)	(3,005)	412	(3,417)
10,422	(776)	11,198	(6,881)	18,081	<b>Net Cost of Services</b>	7,283	(333)	7,616	(2,617)	10,233
(10,250)	241	(10,491)	(19,020)	8,529	<b>Other Income and Expenditure</b>	(7,160)	10,121	(17,281)	(18,667)	1,386
<b>172</b>	<b>(535)</b>	<b>707</b>	<b>(25,901)</b>	<b>26,610</b>	<b>(Surplus) or Deficit</b>	<b>123</b>	<b>9,788</b>	<b>(9,665)</b>	<b>(21,284)</b>	<b>11,619</b>
		6,241			Opening General Fund balance including earmarked reserves at 1st April			5,534		
		(707)			Add surplus / (deficit) in year			9,665		
		<b>5,534</b>			<b>Closing General Fund balance including earmarked reserves at 31 March</b>			<b>15,199</b>		

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT For the year ended 31 March 2021

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

2019/20			Description	2020/21		
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£000	£000	£000		£000	£000	£000
3,846	(1,168)	2,678	<b>Communities and Neighbourhoods</b>	5,215	(2,950)	2,265
3,604	(2,048)	1,556	<b>Culture</b>	2,252	(109)	2,143
9,968	(4,814)	5,154	<b>Environment</b>	10,575	(4,492)	6,083
2,341	(1,560)	781	<b>Housing and Planning</b>	1,890	(727)	1,163
48,898	(34,774)	14,124	<b>Performance and Resources</b>	44,506	(37,385)	7,121
8,480	(7,630)	850	<b>Regeneration and Economy</b>	8,648	(8,007)	641
<b>77,137</b>	<b>(51,994)</b>	<b>25,143</b>	<b>(Surplus) / Deficit on Operations</b>	<b>73,086</b>	<b>(53,670)</b>	<b>19,416</b>
246	-	246	<b>Other Operating Expenditure (Note 8)</b>	250	602	852
21,519	(1,732)	19,787	<b>Financing and investment income and expenditure (Note 9)</b>	15,590	(1,230)	14,360
16,931	(35,497)	(18,566)	<b>Taxation and Non-specific Grant Income (Note 10)</b>	17,329	(40,338)	(23,009)
<b>115,833</b>	<b>(89,223)</b>	<b>26,610</b>	<b>(Surplus) / Deficit on Provision of Services</b>	<b>106,255</b>	<b>(94,636)</b>	<b>11,619</b>
(6,575)	-	(6,575)	<i>Items that will not be reclassified to the (surplus) or deficit on the provision for services</i>			
			<b>(Gains) / Losses on revaluation of Property, Plant and Equipment assets</b>	(10,443)	-	(10,443)
615	-	615	<b>(Gains) / Losses on revaluation of available-for-sale financial assets</b>	1,260	-	1,260
-	(12,468)	(12,468)	<b>Re-measurement of the net defined benefit liability (Note 41)</b>	-	9,995	9,995
<b>(5,960)</b>	<b>(12,468)</b>	<b>(18,428)</b>	<b>Other Comprehensive Income and Expenditure</b>	<b>(9,183)</b>	<b>9,995</b>	<b>812</b>
<b>109,873</b>	<b>(101,691)</b>	<b>8,182</b>	<b>Total Comprehensive Income and Expenditure</b>	<b>97,072</b>	<b>(84,641)</b>	<b>12,431</b>

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

For the year ended 31 March 2021

This statement shows the accounting cost in the year of providing services in accordance with generally accepted accounting practices, rather than the amount to be funded from taxation. Authorities raise taxation to cover expenditure in accordance with regulations; this may be different from the accounting cost. The taxation position is shown in the Movement in Reserves Statement.

2019/20			Description	2020/21		
Gross Expenditure	Gross Income	Net Expenditure		Gross Expenditure	Gross Income	Net Expenditure
£000	£000	£000		£000	£000	£000
3,846	(1,168)	2,678	<b>Communities and Neighbourhoods</b>	5,215	(2,950)	2,265
3,604	(2,048)	1,556	<b>Culture</b>	2,252	(109)	2,143
9,968	(4,814)	5,154	<b>Environment</b>	10,575	(4,492)	6,083
2,341	(1,560)	781	<b>Housing and Planning</b>	1,890	(727)	1,163
48,898	(34,774)	14,124	<b>Performance and Resources</b>	44,506	(37,385)	7,121
8,480	(7,630)	850	<b>Regeneration and Economy</b>	8,648	(8,007)	641
<b>77,137</b>	<b>(51,994)</b>	<b>25,143</b>	<b>(Surplus)/Deficit on Operations</b>	<b>73,086</b>	<b>(53,670)</b>	<b>19,416</b>
246	-	246	<b>Other Operating Expenditure (Note 8)</b>	250	602	852
21,519	(1,732)	19,787	<b>Financing and investment income and expenditure (Note 9)</b>	15,590	(1,230)	14,360
16,931	(35,497)	(18,566)	<b>Taxation and Non-specific Grant Income (Note 10)</b>	17,329	(40,338)	(23,009)
<b>115,833</b>	<b>(89,223)</b>	<b>26,610</b>	<b>Deficit on Provision of Services</b>	<b>106,255</b>	<b>(94,636)</b>	<b>11,619</b>
		(568)	<b>Share of the (Surplus)/Deficit on the provision of Services</b>			(196)
			Joint Ventures			
		257	<b>Share of Tax Expenses</b>			24
			Joint Ventures			
		<b>26,298</b>	<b>Group Deficit</b>			<b>11,447</b>
		(6,575)	<i>Items that will not be reclassified to the (surplus) or deficit on the provision for services</i>			(10,443)
		(12,468)	<b>(Gains) / Losses on revaluation of Property, Plant and Equipment assets</b>			
		615	<b>Actuarial (Gains) / Losses on pension assets / liabilities</b>			9,995
		136	<b>Gain / Loss on revaluation of available-for-sale financial assets</b>			1,260
		<b>(18,292)</b>	<b>Share of Other Comprehensive Income and Expenditure</b>			537
			Joint Ventures			
			<b>Group Other Comprehensive Income and Expenditure</b>			<b>1,349</b>
		<b>8,006</b>	<b>Total Comprehensive Income and Expenditure</b>			<b>12,796</b>



## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL BALANCE SHEET As at 31 March 2021

The Balance Sheet shows the value as at the Balance Sheet date of the assets and liabilities recognised by the Council. The net assets of the Council (assets less liabilities) are matched by the reserves held by the Council. Reserves are reported in two categories. The first category of reserves are usable reserves, i.e. those reserves that the Council may use to provide services, subject to the need to maintain a prudent level of reserves and any statutory limitations on their use (for example the Capital Receipts Reserve that may only be used to fund capital expenditure or repay debt). The second category of reserves is those that the Council is not able to use to provide services. This category of reserves includes reserves that hold unrealised gains and losses (for example the Revaluation Reserve), where amounts would only become available to provide services if the assets are sold; and reserves that hold timing differences shown in the Movement in Reserves Statement line 'Adjustments between accounting basis and funding basis under regulations'.

	Notes	31/03/2021 £000	31/03/2020 £000
Property, Plant & Equipment	11	105,693	100,361
Investment Property	12	48,627	59,874
Heritage Assets	13	7,007	7,007
Intangible Assets	14	595	1,147
Long term Investments	15,44	9,581	10,842
Long term Debtors	15,19(i)	2,201	2,245
<b>Long term Assets</b>		<b>173,704</b>	<b>181,476</b>
Short term Investments	15	-	21,000
Assets held for Sale	16	4,214	2,500
Inventories	17	15	15
Short term Debtors	15,19	25,811	14,730
Cash and Cash Equivalents	20	5,477	8,302
<b>Current Assets</b>		<b>35,517</b>	<b>46,547</b>
<b>Total Assets</b>		<b>209,221</b>	<b>228,023</b>
Short term Borrowing	15,21(i)	(39,469)	(50,423)
Short term Creditors	15,21	(13,129)	(5,954)
Provisions (<1yr)	22	(1,474)	(1,465)
<b>Current Liabilities</b>		<b>(54,072)</b>	<b>(57,842)</b>
Provisions	22	(136)	(124)
Long term Borrowing	15,21(ii)	(99,592)	(102,534)
Capital Grants Received in Advance	35	(2,375)	(2,990)
Deferred Income		(198)	(1,486)
Other Long term Liabilities	41	(58,366)	(56,134)
<b>Long term Liabilities</b>		<b>(160,667)</b>	<b>(163,268)</b>
<b>Net (Liabilities) / Assets</b>		<b>(5,518)</b>	<b>6,913</b>
Usable Reserves	23	18,062	9,458
Unusable Reserves	24	(23,580)	(2,545)
<b>Total Reserves</b>		<b>(5,518)</b>	<b>6,913</b>

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL GROUP BALANCE SHEET As at 31 March 2021

The group balance sheet has been prepared by combining the Council's share of the net assets of Gloucestershire Airport Ltd (50% of the total, adjusted for revaluations), with the net assets of the Council.

As a Joint Venture, the Council's share of the net assets and liabilities in Gloucestershire Airport Limited has been included as long-term investment.

	Note	31/03/2021 £000	31/03/2020 £000
Property, Plant & Equipment	11	105,693	100,361
Investment Property	12	48,627	59,874
Heritage Assets	13	7,007	7,007
Intangible Assets	14	595	1,147
Long term Investments	15,44	9,487	9,142
Long term Debtors	15,19(i)	2,201	2,245
Investment in Joint Venture		13,310	12,707
<b>Long term Assets</b>		<b>186,920</b>	<b>192,483</b>
Short term Investments	15	-	21,000
Assets held for Sale	16	4,214	2,500
Inventories	17	15	15
Short term Debtors	15,19	25,811	14,730
Cash and Cash Equivalents	20	5,477	8,302
<b>Current Assets</b>		<b>35,517</b>	<b>46,547</b>
<b>Total Assets</b>		<b>222,437</b>	<b>239,030</b>
Short term Borrowing	15, 21(i)	(39,469)	(50,423)
Short term Creditors	15,21	(13,129)	(5,954)
Provisions (<1yr)	22	(1,474)	(1,465)
<b>Current Liabilities</b>		<b>(54,072)</b>	<b>(57,842)</b>
Provisions	22	(136)	(124)
Long term Borrowing	15,21(ii)	(99,592)	(102,534)
Capital Grants Received in Advance	35	(2,375)	(2,990)
Deferred Income		(198)	(1,486)
Other Long term Liabilities	41	(58,366)	(56,134)
<b>Long term Liabilities</b>		<b>(160,667)</b>	<b>(163,268)</b>
<b>Net Assets</b>		<b>7,698</b>	<b>17,920</b>
Usable Reserves	23	16,103	7,932
Unusable Reserves	24	(8,405)	9,988
<b>Total Reserves</b>		<b>7,698</b>	<b>17,920</b>

## CORE FINANCIAL STATEMENTS

### GLOUCESTER CITY COUNCIL CASH FLOW STATEMENT

For the year ended 31 March 2021

The Cash Flow Statement shows the changes in cash and cash equivalents of the Council during the reporting period. The statement shows how the Council generates and uses cash and cash equivalents by classifying cash flows as operating, investing and financing activities. The amount of net cash flows arising from operating activities is a key indicator of the extent to which the operations of the Council are funded by way of taxation and grant income or from the recipients of services provided by the Council. Investing activities represent the extent to which cash outflows have been made for resources which are intended to contribute to the Council's future service delivery. Cash flows arising from financing activities are useful in predicting claims on future cash flows by providers of capital (i.e. borrowing) to the Council. No separate group cash flow is presented as there are no differences between the group and Council cash flow.

	Notes	2020/21 £000	2019/20 £000
<b>Deficit on the provision of services</b>		<b>(11,619)</b>	<b>(26,610)</b>
Adjustments in respect of non-cash movements		8,375	17,657
Adjustments in respect of items that are investing and financing activities		(4,391)	994
<b>Net Cash Flows from Operating Activities</b>	<b>25</b>	<b>(7,635)</b>	<b>(7,959)</b>
<b>Net Cash Flows from Investing Activities</b>	<b>26</b>	<b>18,695</b>	<b>(91,828)</b>
<b>Net Cash Flows from Financing Activities</b>	<b>27</b>	<b>(13,885)</b>	<b>102,621</b>
<i>Net Increase/(Decrease) in cash and cash equivalents</i>		(2,825)	2,834
<b>Cash and cash equivalents at the beginning of the year</b>		<b>8,302</b>	<b>5,468</b>
<b>Cash and cash equivalents at the end of the year</b>		<b>5,477</b>	<b>8,302</b>

		2020/21 £000	2019/20 £000
<b>The Balance of Cash and Cash Equivalents and Bank Overdraft</b>			
Cash and Cash Equivalents		5,477	8,302
<b>Balance at 31st March</b>		<b>5,477</b>	<b>8,302</b>



# **NOTES TO THE CORE FINANCIAL STATEMENTS**

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 1 ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT NOT ADOPTED

The Code of Practice requires the Council to disclose information relating to the impact of an accounting change that will be required by a new standard that has been issued but not yet adopted by the Code for the relevant financial year. There are standards which are to be adopted in 2021/22 which may impact upon the Council's accounts.

Provides clarity on the transfer of property to, or from investment property, Definition of a Business: Amendments to IFRS3 Business Combinations it is not anticipated to have a material impact.

Interest Rate Benchmark Reform: Amendments to IRFS 9, IAS 39 and IFRS 7.

Interest Rate Benchmark Reform - Phase 2: Amendments to IFRS 9, IAS 39, IFRS 7, IFRS 4 and IFRS 16.

### 2 CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING PRINCIPLES

In applying the accounting policies set out in the Statement of Accounting Policies, the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

There is a high degree of uncertainty about future levels of funding for local Government, however, the Council has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Council might be impaired as a result of a need to close facilities and reduce levels of service provision.

The rental guarantee sum received for the Kings Walk Shopping Centre has been treated as deferred income and is to be released to the Council's General Fund over five years. The sum received was £4.78m. In 2020/21 £781k was released to the General Fund with the remainder being released in upcoming financial years.

The Council received significant amounts of funding for distribution or for use to support the Covid-19 recovery, The terms of such grants meant some could be considered service or general funding with wider judgement required on whether the Authority was acting as agent or principal.

### 3 ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF ESTIMATION UNCERTAINTY

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future or that are otherwise uncertain. Estimates are made taking into account historical experience, current trends and other relevant factors, however, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates. The items in the Council's Balance Sheet at 31 March 2021 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Effect if Actual Results Differ from Assumptions
Property, Plant and Equipment	The Covid-19 pandemic and lockdown arrangements in place since March 2020 have had a significant impact on daily life and the global and UK economies. This could still affect the carrying values of assets carried at existing use and fair value due to the uncertainty in the assumptions used in their valuation. Assets are depreciated over useful lives that are dependent on assumptions about the level of repairs and maintenance that will be incurred in relation to individual assets. The current economic climate makes it uncertain that the Council will be able to sustain its current spending on repairs and maintenance, bringing into doubt the useful lives assigned to assets.	There is more information available than in the previous year to understand the impact of the continuing uncertainties on the carrying value of these assets. There is still uncertainty around the extent and duration of the effect of lockdown measures on the wider economy in the long term, and there is currently insufficient evidence available to assess this. However, although any reduction in carrying values would reduce the council's 'net worth', in themselves they would have no impact on the authority's revenue account and ability to deliver services, since they are chargeable to unusable reserves and not the surplus or deficit on the provision of services. If the useful life of assets is reduced, depreciation increases and the carrying amount of the assets falls. It is estimated that the annual depreciation charge for buildings would increase by £82k for every year that useful lives had to be reduced.
Pensions Liability	Estimation of the net liability to pay pensions depends on a number of complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on pension fund assets. A firm of consulting actuaries is engaged to provide the Council with expert advice about the assumptions to be applied.	The effects of the net pension liability of changes in individual assumptions can be measured. For instance a 0.5% decrease in the discount rate assumption would result in an increase in the pension liability of £11.797 million. The assumptions, however, interact in complex ways. During 2020/21 the Council's actuaries advised that the net pensions liability had decreased by £11.827 million as a direct result of changes to the financial assumptions in the previous year.
Provision for Business Rates Appeals	The Council maintains a provision for outstanding business rates appeals. The provision has been calculated based on the current list of live appeals, using analysis of historical rates of successful appeals and percentage reduction in rateable value.	The Council has calculated the appeals provision based on the possible reduction in rates received. If the % of appeals which were successful increased by 1% across all classes of property, an additional £10k would have to be set aside.
Arrears	At 31 March 2021, the Council had a balance of sundry debtors of £3.626 million. A review of the aged debt profile and recovery percentages suggested that an allowance for doubtful debts of approximately 22.25% is appropriate. In the current economic climate, however, it is not certain that such a provision would be sufficient.	If collection rates were to deteriorate, the provision made for doubtful debts would need to increase based on the actual levels of recovery achieved. It is estimated that a 1% increase in the required provision would result in an increase in the allowance of £36k.

### 4 MATERIAL ITEMS OF INCOME AND EXPENDITURE

Where items are not disclosed on the face of the Comprehensive Income and Expenditure Statement, the nature and amount of material items should be set out in a note. For Gloucester City Council these include gains and losses arising on asset revaluations and the pensions deficit.

Refer to notes 11, 12 and 16 for details of the revaluation of property, plant and equipment assets.

Details of the pension deficit are included in note 41.

### 5 EVENTS AFTER THE BALANCE SHEET DATE

The Statement of Accounts were prepared on 30 May 2021. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing at 31 March 2021, the figures in the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

As at the date of Audit committee signing the accounts (22 March 2023) no adjusting post Balance Sheet events have been identified. However the Council experienced a cyber security incident at the end of 2021, the Council is assessing the incident to understand the impact. The incident happened significantly after the balance sheet date and has no material impact on the financial statements for the FY 2020/21 accounting periods as it was after the accounting period date.

# **NOTES TO THE CORE FINANCIAL STATEMENTS**

## **6 ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER THE REGULATIONS**

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practice to the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure.

The following sets out a description of the reserves that the adjustments are made against.

### **General Fund Balance**

The General Fund is the statutory fund into which all the receipts of the Council are required to be paid and out of which all liabilities of the Council are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund Balance, which is not necessarily in accordance with proper accounting practice. The General Fund Balance, therefore, summarises the resources that the Council is empowered to spend on its services or capital investment at the end of the financial year.

### **Capital Receipts Reserve**

The Capital Receipts Reserve holds the proceeds from the disposal of land or other assets, which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes at the year-end.

### **Capital Grants Unapplied**

The Capital Grants Unapplied reserve holds the grants and contributions received towards capital projects for which the Council has met the conditions that would otherwise require repayment of the monies but which have yet to be applied to meet expenditure. The balance is restricted by grant terms as to the capital expenditure against which it can be applied and/or the financial year in which this can take place.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 6 ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER THE REGULATIONS (Continued)

#### 2020/21 Information

	Usable Reserves £'000		
	General Fund Balance	Capital Receipts Reserve	Capital Grants Unapplied
<b>Adjustments to the Revenue Resources</b>			
<i>Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance with statutory requirements:</i>			
Pension Costs (transferred to or from Pensions Reserve)	7,755	-	-
Charges for depreciation of non-current assets	(4,824)	-	-
Revaluation losses on Property, Plant and Equipment and assets held for sale	(5,124)	-	-
Movement in the fair value of investment property	(10,203)	-	-
Capital Grants and Contributions	3,880	-	(3,880)
Revenue expenditure funded from capital under statute	(1,281)	-	-
Council tax and NNDR net deficit transferred to the Collection Fund Adjustment Account	(12,227)	-	-
Revenue financing of capital expenditure	500	-	-
Holiday Pay transferred to the Accumulated Absences Account	(33)	-	-
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal	(1,108)	-	-
<b>Total adjustments to Revenue Resources</b>	<b>(22,665)</b>	<b>-</b>	<b>(3,880)</b>
<b>Adjustments between Revenue and Capital Resources</b>			
Transfer of non-current asset sale proceeds from revenue to Capital Receipts Reserve	511	(511)	-
Statutory and voluntary provision for the repayment of debt transferred to the Capital Adjustment Account	870	-	-
<b>Total adjustments between Revenue and Capital Resources</b>	<b>1,381</b>	<b>(511)</b>	<b>-</b>
<b>Adjustments to Capital Resources</b>			
Use of the Capital Receipts Reserve to finance new capital expenditure	-	467	-
Application of capital grants and contributions to fund capital expenditure	-	-	4,985
Transfer from Deferred Capital Receipts Reserve upon receipt of cash	-	-	-
<b>Total adjustments to Capital Resources</b>	<b>-</b>	<b>467</b>	<b>4,985</b>
<b>Total Adjustments</b>	<b>(21,284)</b>	<b>(44)</b>	<b>1,105</b>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 6 ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER THE REGULATIONS (Continued)

### 2019/20 Information

	Usable Reserves £'000		
	General Fund Balance	Capital Receipts Reserve	Capital Grants Unapplied
<b>Adjustments to the Revenue Resources</b>			
<i>Amounts by which income and expenditure included in the Comprehensive Income and Expenditure Statement are different from revenue for the year calculated in accordance with statutory requirements:</i>			
Pension Costs (transferred to or from Pensions Reserve)	361	-	-
Charges for depreciation of non-current assets	(4,109)	-	-
Revaluation losses on Property, Plant and Equipment and assets held for sale	(7,062)	-	-
Movement in the fair value of investment property	(16,949)	-	-
Capital Grants and Contributions	996	-	(996)
Revenue expenditure funded from capital under statute	(721)	-	-
Council tax and NNDR net deficit transferred to the Collection Fund Adjustment Account	894	-	-
Revenue financing of capital expenditure	-	-	-
Holiday Pay transferred to the Accumulated Absences Account	(15)	-	-
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal	-	-	-
<b>Total adjustments to Revenue Resources</b>	<b>(26,605)</b>	<b>-</b>	<b>(996)</b>
<b>Adjustments between Revenue and Capital Resources</b>			
Transfer of non-current asset sale proceeds from revenue to Capital Receipts Reserve	-	-	-
Statutory and voluntary provision for the repayment of debt transferred to the Capital Adjustment Account	701	-	-
<b>Total adjustments between Revenue and Capital Resources</b>	<b>701</b>	<b>-</b>	<b>-</b>
<b>Adjustments to Capital Resources</b>			
Use of the Capital Receipts Reserve to finance new capital expenditure	-	290	-
Application of capital grants and contributions to fund capital expenditure	-	-	3,701
Transfer from Deferred Capital Receipts Reserve upon receipt of cash	-	(3)	-
<b>Total adjustments to Capital Resources</b>	<b>-</b>	<b>287</b>	<b>3,701</b>
<b>Total Adjustments</b>	<b>(25,903)</b>	<b>287</b>	<b>2,705</b>



## NOTES TO THE CORE FINANCIAL STATEMENTS

### 7 TRANSFERS TO/(FROM) EARMARKED RESERVES

This note sets out the amounts set aside from the General Fund balance in earmarked reserves to provide financing for future expenditure plans and the amounts posted back from earmarked reserves to meet General Fund expenditure in 2020/21.

Reserve No.		Balance at	Transfers	Transfers	Balance at	Balance at	Transfers	Transfers	Balance at
		31/03/2020	Out 2020/21	In 2020/21	31/03/2021	31/03/2019	Out 2019/20	In 2019/20	31/03/2020
		£000	£000	£000	£000	£000	£000	£000	£000
<b>General Fund:</b>									
1	Historic Buildings Reserve	53	-	-	53	53	-	-	53
2	Portfolio Reserves	60	-	-	60	60	-	-	60
3	Members Allocation Reserve	1	1	-	-	1	-	-	1
4	Shopmobility Reserve	29	-	-	29	29	-	-	29
5	Regeneration Reserve	23	191	250	82	201	178	-	23
6	Insurance Reserve	10	-	-	10	10	-	-	10
7	Land Adoption Reserve	827	-	46	873	768	-	59	827
8	VAT Shelter Reserve	418	500	242	160	716	550	252	418
9	Business Rates Reserve	974	-	50	1,024	974	-	-	974
10	Trading Development Reserve	-	-	-	-	50	50	-	-
11	Environmental Reserve	1,000	100	-	900	1,000	-	-	1,000
12	Repairs Reserve	-	-	23	23	103	103	-	-
13	Community Builder Reserve	54	-	8	62	85	31	-	54
14	Planning Strategy Reserve	35	-	213	248	35	-	-	35
15	Economic Development Reserve	-	-	-	-	20	20	-	-
16	Flooding Works Reserve	10	-	-	10	10	-	-	10
17	Meet and Greet Reserve	4	-	-	4	4	-	-	4
18	Police Contribution Reserve	-	-	-	-	15	15	-	-
19	Lottery Reserve	20	3	5	22	19	-	1	20
20	Great Places Reserve	93	71	-	22	93	-	-	93
21	Museum Reserve	305	-	-	305	305	-	-	305
22	EU Exit Reserve	17	17	-	-	17	-	-	17
23	Recovery Reserve	100	-	-	100	-	100	-	100
24	MTFP Reserve	-	-	17	17	-	-	-	-
25	Destination Marketing Reserve	-	-	200	200	-	-	-	-
26	Homelessness Reserve	-	-	100	100	-	-	-	-
27	Planning Appeals Reserve	-	-	50	50	-	-	-	-
28	Communities Reserve	-	-	30	30	-	-	-	-
29	Climate Change Reserve	-	-	100	100	-	-	-	-
30	Neighbourhood Spaces Reserve	-	-	100	100	-	-	-	-
31	Defibrillator Reserve	-	-	6	6	-	-	-	-
32	Property Sinking Fund Reserve	-	-	300	300	-	-	-	-
33	Collection Fund timing reserve	-	-	8,930	8,930	-	-	-	-
	<b>Total</b>	<b>4,033</b>	<b>883</b>	<b>10,670</b>	<b>13,820</b>	<b>4,568</b>	<b>947</b>	<b>412</b>	<b>4,033</b>

#### Reserve

##### No. Further details of reserve balances

- |  |   |
|--|---|
| <p>1 <b><u>Historic Buildings Reserve</u></b><br/>refurbishment of historic buildings in the City and will fund an agreed award</p> <p>2 <b><u>Portfolio Reserves</u></b><br/>This reserve is for housing surveys undertaken every three to four years.</p> <p>3 <b><u>Members Allocation Reserve</u></b><br/>The reserve represents the remainder of members individual grant allocations.</p> <p>4 <b><u>Shopmobility Reserve</u></b><br/>Donated funds for shopmobility for use specifically on the shopmobility service.</p> <p>5 <b><u>Regeneration Reserve</u></b><br/>The reserve is intended for the delivery of key regeneration priorities.</p> <p>6 <b><u>Insurance Reserve</u></b><br/>This reserve is intended to cover possible insurance claims not able to be met from the Insurance Provision (see note 22, page 51).</p> <p>7 <b><u>Land Adoption Reserve</u></b><br/>The reserve contains contributions received from developers upon the adoption of open space on housing development. The reserve will be used to fund increased grounds maintenance costs in future years.</p> <p>8 <b><u>VAT Shelter Reserve</u></b><br/>Earmarked for future regeneration and housing projects.</p> <p>9 <b><u>Business Rates Reserve</u></b><br/>A reserve to be used to protect the Council's General Fund from fluctuations in business rates income expected as a result of Fair Funding and Spending</p> <p>11 <b><u>Environmental Reserve</u></b><br/>The Council has ongoing potential environmental liabilities from the housing stock transfer, including potential asbestos work liability and contaminated land.</p> <p>12 <b><u>Repairs Reserve</u></b><br/>The Council has significant exposure to major repairs which are currently unbudgeted and could be a significant risk. This reserve is intended to assist in offsetting potential future liabilities.</p> <p>13 <b><u>Community Builder Reserve</u></b><br/>A reserve to fund future community building work.</p> <p>14 <b><u>Planning Strategy Reserve</u></b><br/>A reserve to meet the future costs of the City Plan review.</p> <p>16 <b><u>Flooding Works Reserve</u></b><br/>This reserve holds fund for use on future flood prevention capital projects.</p> <p>17 <b><u>Meet and Greet Reserve</u></b><br/>The reserve holds funding that the Council has put to one side to fund the Coach Meet and Greet Scheme.</p> | <p>19 <b><u>Lottery Reserve</u></b><br/>This reserve holds funding generated by Gloucester Lottery to be distributed to the voluntary sector.</p> <p>20 <b><u>Great Place Reserve</u></b><br/>This reserve is in place to support Great Place.</p> <p>21 <b><u>Museum Reserve</u></b><br/>This reserve holds funding received via bequest.</p> <p>22 <b><u>EU Exit Reserve</u></b><br/>This reserve holds funding received towards the costs of leaving the European Union.</p> <p>23 <b><u>Recovery Reserve</u></b><br/>This reserve will be used to meet costs associated with Covid-19.</p> <p>24 <b><u>MTFP Reserve</u></b><br/>This reserve was established to provide a buffer with which to deal with the uncertainties in the forward financial planning process arising from changes in the funding for local authorities</p> <p>25 <b><u>Destination Marketing Reserve</u></b><br/>This reserve will meet the delivery of the two year destination marketing plan</p> <p>26 <b><u>Homelessness Reserve</u></b><br/>Reserve will support delivery of the homelessness strategy and implementation of a private landlord scheme</p> <p>27 <b><u>Planning Appeals Reserve</u></b><br/>Reserve will protect the Council against future planning appeals</p> <p>28 <b><u>Communities Reserve</u></b><br/>Reserve future the work of City Safe and Street Aware projects</p> <p>29 <b><u>Climate Change Reserve</u></b><br/>The reserve will contribute to the Councils response to the Climate emergency</p> <p>30 <b><u>Neighbourhood Spaces Reserve</u></b><br/>This reserve will fund improvements to small areas of public open space and community gardens</p> <p>31 <b><u>Defibrillator Reserve</u></b><br/>This reserve will be used to procure defibrillators</p> <p>32 <b><u>Property Sinking Fund Reserve</u></b><br/>This reserve will meet known and future commitments on the Councils property investments</p> <p>33 <b><u>Collection Fund Timing Reserve</u></b><br/>The government granted business rates relief to retail, hospitality and leisure services during 2020/21 and compensated Councils for the reliefs with Section 31 grant. These reliefs must be shown as a deficit on the Councils share of income within the Collection Fund Adjustment account reserve, while grant income must be shown within the Councils General Fund.</p> |
|--|---|

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 8 OTHER OPERATING INCOME AND EXPENDITURE

	GCC	GCC	Group	Group
	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000
Precepts and Grants paid to parish councils	250	246	250	246
Losses on disposal of non current assets	602	-	602	-
<b>Total</b>	<b>852</b>	<b>246</b>	<b>852</b>	<b>246</b>

### 9 FINANCING AND INVESTMENT INCOME AND EXPENDITURE

	GCC	GCC	Group	Group
	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000
Interest payable and similar charges	3,930	2,462	3,930	2,462
Interest and Investment property income	(1,230)	(1,732)	(1,230)	(1,732)
Pensions Interest and Expected Return on pensions assets	1,188	1,658	1,188	1,658
Expenditure on investment properties	269	450	269	450
Changes in fair value of investment properties	10,203	16,949	10,203	16,949
<b>Total</b>	<b>14,360</b>	<b>19,787</b>	<b>14,360</b>	<b>19,787</b>

### 10 TAXATION AND NON-SPECIFIC GRANT INCOME

	GCC	GCC	Group	Group
	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000
Income from the Collection Fund - Council Tax income	(8,550)	(7,908)	(8,550)	(7,908)
Collection Fund (Surplus) / Deficit	12,224	(894)	12,224	(894)
Business rates tariff	16,330	16,069	16,330	16,069
Business rates levy	999	862	999	862
Retained Business Rates	(21,964)	(22,299)	(21,964)	(22,299)
Revenue Support Grant (RSG)	(87)	(85)	(87)	(85)
New homes bonus	(977)	(1,212)	(977)	(1,212)
Business rates Section 31 grant	(11,464)	(1,998)	(11,464)	(1,998)
Other Grants	(1,145)	(105)	(1,145)	(105)
Covid-19 Grants	(4,495)	-	(4,495)	-
Capital Grants	(3,880)	(996)	(3,880)	(996)
<b>Total</b>	<b>(23,009)</b>	<b>(18,566)</b>	<b>(23,009)</b>	<b>(18,566)</b>

The Council received the following agency income as a result of Covid-19:

	Received	Paid Out	Remaining
	£000	£000	£000
Business Support Grants	(21,998)	21,998	-
Local Restriction and Other Grants	(14,941)	8,984	(5,957)
Test and Trace	(252)	137	(115)
<b>Total</b>	<b>(37,191)</b>	<b>31,119</b>	<b>(6,072)</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 11 PROPERTY, PLANT AND EQUIPMENT Movements on Balances

Movements in 2020/21	Other Land and Buildings £'000	Vehicles, Plant, Furniture and Equipment £'000	Community Assets £'000	Assets Under Construction £'000	Surplus Assets £'000	Total Property, Plant and Equipment £'000
<b>Cost or Valuation</b>						
<b>At 1 April 2020</b>	80,836	14,388	5,440	853	734	102,251
Additions	2,934	506	170	167	-	3,777
Revaluation increases/(decreases) recognised in the Revaluation Reserve	8,336	-	-	-	63	8,399
Revaluation increases/(decreases) recognised in Surplus/Deficit on the Provision of Services	(5,587)	-	-	-	-	(5,587)
Derecognition – Disposals	-	-	-	-	(495)	(495)
Transfers between classes	(695)	-	32	1,628	-	965
Assets Written Off	(942)	(1,308)	(109)	-	-	(2,359)
<b>At 31 March 2021</b>	<b>84,882</b>	<b>13,586</b>	<b>5,533</b>	<b>2,648</b>	<b>302</b>	<b>106,951</b>
<b>Accumulated Depreciation and Impairment</b>						
<b>At 1 April 2020</b>	672	7,566	1,017	-	-	2,684
Depreciation Charge	2,530	1,077	183	21	12	3,823
Derecognition – Disposals	-	-	-	-	(9)	(9)
Assets written Off	(372)	(1,256)	(109)	-	-	(1,737)
Transfers between classes	(48)	-	29	36	-	17
Revaluation	(463)	-	-	-	-	(463)
Revaluation Reserve	(2,040)	-	-	-	(3)	(2,043)
<b>At 31 March 2021</b>	<b>279</b>	<b>7,387</b>	<b>1,120</b>	<b>57</b>	<b>-</b>	<b>2,272</b>
<b>Net book value as at 31 March 2021</b>	<b>84,603</b>	<b>6,199</b>	<b>4,413</b>	<b>2,591</b>	<b>302</b>	<b>104,679</b>
<b>Net book value as at 31 March 2020</b>	<b>80,164</b>	<b>6,822</b>	<b>4,423</b>	<b>853</b>	<b>734</b>	<b>92,996</b>

\*The b/fwd balances have been restated as at the 31/3/2019. Further details are set out within Note 46.

#### Infrastructure Assets - Movements on balances

In accordance with the temporary relief offered by the Update to the Code on infrastructure assets this note does not include disclosure of gross cost and accumulated depreciation for infrastructure assets because historical reporting practices and resultant information deficits mean that this would not faithfully represent the asset position to the users of the financial statements.

The authority has chosen not to disclose this information as the previously reported practices and resultant information deficits mean that gross cost and accumulated depreciation are not measured accurately and would not provide the basis for the users of the financial statements to take economic or other decisions relating to infrastructure assets.

	2020/21 £000
Infrastructure assets	7,585
Other PPE assets	104,679
<b>Total PPE assets</b>	<b>112,264</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 11 PROPERTY, PLANT AND EQUIPMENT (Continued)

#### Movements on Balances

#### Comparative Figures 2019/20

Movements in 2019/20	Other Land and Buildings Restated £'000	Vehicles, Plant, Furniture and Equipment £'000	Community Assets £'000	Assets Under Construction £'000	Surplus Assets £'000	Total Property, Plant and Equipment £'000
<b>Cost or Valuation</b>						
<b>At 1 April 2019</b>	<b>80,061</b>	<b>11,602</b>	<b>9,909</b>	<b>532</b>	<b>667</b>	<b>102,771</b>
*PPA Reversal of Accumulated Depn	(6,370)	(76)			(9)	(6,455)
*PPA Transfers between Categories	137	6,388	(4,947)			1,578
<b>At 1st April following Prior Period Adjst</b>	<b>73,828</b>	<b>17,914</b>	<b>4,962</b>	<b>532</b>	<b>658</b>	<b>97,894</b>
Additions	3,164	185	478	321	3	4,151
Revaluation increases/(decreases) recognised in the Revaluation Reserve	3,092	-	-	-	214	3,306
Revaluation increases/(decreases) recognised in Surplus/Deficit on the Provision of Services	(5,990)	-	-	-	-	(5,990)
Assets Impairment recognised in the Revaluation Reserve	(319)	-	-	-	-	(319)
Impairment recognised in the Surplus/Deficit on the Provision of Services	(1,866)	-	-	-	-	(1,866)
Transfers between classes	9,032	-	-	-	(141)	8,891
Assets Written Off	(105)	(3,711)	-	-	-	(3,816)
<b>At 31 March 2020</b>	<b>80,836</b>	<b>14,388</b>	<b>5,440</b>	<b>853</b>	<b>734</b>	<b>102,251</b>
<b>Accumulated Depreciation and Impairment</b>						
<b>At 1 April 2019</b>	<b>8,983</b>	<b>7,679</b>	<b>2,987</b>	<b>-</b>	<b>15</b>	<b>19,664</b>
PPA Reversal of Accumulated Depn	(6,370)	(76)			(9)	(6,455)
PPA Transfers between Categories	32	2,886	(2,369)			549
<b>At 1st April following Prior Period Adjst</b>	<b>2,645</b>	<b>10,489</b>	<b>618</b>	<b>-</b>	<b>6</b>	<b>13,758</b>
Depreciation Charge	2,054	788	399	-	10	3,251
Assets Impairment	(604)	-	-	-	-	(604)
Assets written Off	(105)	(3,711)	-	-	-	(3,816)
Revaluation	(3,318)	-	-	-	(16)	(3,334)
<b>At 31 March 2020</b>	<b>672</b>	<b>7,566</b>	<b>1,017</b>	<b>-</b>	<b>-</b>	<b>9,255</b>
<b>Net book value as at 31 March 2020</b>	<b>80,164</b>	<b>6,822</b>	<b>4,423</b>	<b>853</b>	<b>734</b>	<b>92,996</b>

1. PPA Reversal of Accumulated Depn - reversal of accumulated depreciation on revaluation of asset category
2. PPA Transfers between Categories - transfer of assets between category following asset classification review

\*The prior year b/fwd balances have been restated as at the 31/3/2019. Further details are set out within Note 46.

	<b>2019/20</b>
	<b>£000</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

Infrastructure assets	7,365
Other PPE assets	92,996
<b>Total PPE assets</b>	<b>100,361</b>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 11 PROPERTY, PLANT AND EQUIPMENT (Continued)

### Depreciation

The following useful lives and depreciation rates have been used in the calculation of depreciation:

- Other Land and Buildings – 8-60 years straight-line
- Vehicles, Plant, Furniture & Equipment – 5-10 years straight-line
- Infrastructure and Community Assets – 30-95 years straight-line

The following is a list of the major fixed assets owned by the Council at 31 March 2021.

All assets are owned freehold unless otherwise stated.

Operational assets	Non-operational assets
<p><b>Other Operational land and buildings</b>                      Gloucester Leisure Centre                      2 Cemeteries and 1 Crematorium                      Kings Square / Kings Walk shopping centre                      North Warehouse                      Kings Theatre                      HKP warehouses (leasehold)                      Guildhall                      13 Sports Clubs facilities (mixed tenure)                      Gloucester Life Museum and Museum of Gloucester                      2 Multi-storey Car Parks                      13 Surface Car Parks (2 leasehold)                      Eastgate market and Shopping Centre                      Oxstalls Tennis Centre                      Hempsted Market                      Grosvenor House                      Kings House                      Depot at Eastern Avenue                      Barbican House, Commercial Road                      Bus station</p> <p><b>Community &amp; Heritage assets</b>                      Various Parks and open spaces                      Works of art                      Museum Exhibits                      Civic regalia</p> <p><b>Vehicles, plant and equipment</b>                      Vehicles and items of plant                      Computer equipment                      Sports and playground facilities in parks</p> <p><b>Infrastructure assets</b>                      Street furniture                      Public Conveniences                      CCTV                      Lighting</p>	<p><b>Investment properties</b>                      Gala Club                      16 Shops                      50% of Gloucestershire Airport (freehold)                      The Docks Headlease area including No.3 Albion Cottage (leasehold)                      Barbican Land Ladybellgate Street                      land at St Oswalds                      Blackfriars Inn                      St Oswalds Retail Park                      Land Northgate Street                      Various Garages</p>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 11 PROPERTY, PLANT AND EQUIPMENT (Continued)

### Revaluations

The Council has a rolling programme of asset valuations to ensure that all Property, Plant and Equipment required to be measured at current value is revalued at least every five years. Valuations of land and buildings were carried out in accordance with the methodologies and bases for estimation set out in the professional standards of the Royal Institution of Chartered Surveyors. Valuations were completed by Internal Specialists and External Consultants with a valuation date of 31st March 2021

The significant assumptions applied in estimating the current values are:

- The property would be freely exposed to the open market;
- No account has been taken of any higher price or rental offer that might be made by a purchaser or lessee with a special interest;
- The valuation relates to the freehold or leasehold interest and good freehold or leasehold title can be shown.

### Fair Value Measurement

The Council measures its surplus assets, investment properties and assets held for sale at fair value at the end of the reporting period. Fair value is the price that would be received to sell an asset at the measurement date. The fair value measurement assumes that the transaction to sell the asset takes place either:

- a) in the principal market for the asset
- b) in the absence of a principal market, in the most advantageous market for the asset.

The Council uses internal and external valuers to provide a valuation of its assets in line with the highest and best use definition within the accounting standard Internal Financial Reporting Standard 13 (IFRS 13) - Fair Value Measurement. The highest and best use of the asset being valued is considered from the perspective of a market participant.

Inputs to the valuation techniques in respect of the Council's fair value measurement of its assets are categorised within the fair value hierarchy as follows:

Level 1 - quoted prices (unadjusted) in active markets for identical assets that the authority can access at the measurement date.

Level 2 - inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.

Level 3 - unobservable inputs for the asset.

The Council recognises transfers into and out of the different fair value hierarchy levels at the date of the event or change in circumstances that caused the transfer to occur.

## 12 INVESTMENT PROPERTIES

The following items of income and expense have been accounted for in the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement:

	GCC and Group	
	2020/21	2019/20
	£000	£000
Rental income from investment property	(606)	(1,101)
Direct operating expenses arising from investment property	269	450
Net gain	<b>(338)</b>	<b>(651)</b>

The fair value of investment properties has been measured using accepted valuation practice. This approach takes account of quoted prices of similar assets in active markets, existing lease terms and rentals, research into market evidence including market rentals and yields, the covenant strength of existing tenants and data and market knowledge gained in valuing and managing the Council's asset portfolio. The comparable information used from the market and portfolio is not sufficiently similar for direct comparison to be made and adjustments have to be made to the observable data from these transactions. Inputs are unobservable, investment properties are therefore classed as Level 3 within the fair value hierarchy.

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal.

The Council has no contractual obligations to purchase, construct or develop investment property or repairs, maintenance or enhancement.

The following table summarises the movement in the fair value of investment properties over the year:

	GCC and Group	
	2020/21	2019/20
	£000	£000
Balance at beginning of the year	59,874	16,493
Additions:		
- Purchases	57	69,221
- Subsequent expenditure	-	-
Net gains/(losses) from fair value adjustments	(10,203)	(16,949)
Adjustment		
Transfers:		
- To/From Property, Plant and Equipment / Surplus Assets	-	(8,891)
- From Community Assets	-	-
- To/From assets for sale	(1,101)	-
Disposals	-	-
Balance at end of the year	<b>48,627</b>	<b>59,874</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 13 HERITAGE ASSETS

Heritage Assets are those assets that are intended to be preserved in trust for future generations because of their cultural, environmental or historical associations. They are held by the Council in pursuit of its overall objectives in relation to the maintenance of the heritage. Heritage assets include historical buildings, archaeological sites, military and scientific equipment of historical importance, civic regalia, museum and gallery collections and works of art.

The heritage assets of the Council are located in the two museums, The Museum of Gloucester and The Gloucester Life Museum, as well as the Council's offices for items of civic regalia and other similar items. Both museums maintain all their present collections and where necessary, add to them by purchase, bequest or donation with a particular emphasis on items that are of specific interest to the locality of Gloucester City and surrounding areas. It is not the policy of the museums or the Council to dispose of heritage assets for financial or other reasons. Heritage assets of the museums are managed by the curators who report to the respective museum managers.

The Heritage assets have been classified by the Council's heritage service who have reached the conclusion that the value of the assets is as determined for insurance valuation purposes.

Details of the Council's heritage assets at 31 March 2021 are as follows:

	<b>GCC and Group</b>	
	<b>2020/21</b>	<b>2019/20</b>
	<b>£'000</b>	<b>£'000</b>
Numismatics (including Tokens, Coins, Seals & Dyes)	437	437
2D & 3D Fine & Decorative Arts (including Oil Paintings) & Ceramics	1,848	1,848
Archaeology including Table Set	976	976
Silver	648	648
Domestic life exhibits	314	314
Furniture	273	273
Working life exhibits	187	187
Horological Instruments	309	309
Books	93	93
Blackfriars Priory	-	-
SWRDA Asset Transfer	225	225
Civic Regalia	887	887
Books of Remembrance	50	50
Miscellaneous items	757	757
Transfers	3	3
<b>Total</b>	<b>7,007</b>	<b>7,007</b>
<b>At valuation</b>	7,007	6,782
<b>At cost</b>	-	225
<b>Total</b>	<b>7,007</b>	<b>7,007</b>

The following table summarises the movement in heritage assets during the year:

	<b>GCC and Group</b>	
	<b>2020/21</b>	<b>2019/20</b>
	<b>£000</b>	<b>£000</b>
Balance at beginning of the year	7,007	6,811
Revaluation surplus/(deficit)	-	193
Transfers	-	3
Additions	-	-
Balance at end of the year	<b>7,007</b>	<b>7,007</b>



## NOTES TO THE CORE FINANCIAL STATEMENTS

### 14 INTANGIBLE ASSETS

The Council accounts for its software as intangible assets, to the extent that the software is not an integral part of a particular IT system and accounted for as part of the hardware item of Property, Plant and Equipment.

All software is given a finite useful life, based on assessments of the period that the software is expected to be of use to the Council. Assets are written off on a straight-line basis based on estimated useful lives of 3,4,5,7 and 10 years. Amortisation of newly acquired intangibles commences in the year after they are purchased.

Movements in intangible assets during the year are shown below:

	Computer Software	
	2020/21 £'000	2019/20 £'000
<b>Gross book value at the beginning of the year</b>	4,716	4,350
Additions	9	366
Transfers to/from	-	-
Assets written off	(543)	-
<b>Gross book value at the end of the year</b>	<b>4,182</b>	<b>4,716</b>
<b>Amortisation at the beginning of the year</b>	<b>3,569</b>	<b>3,207</b>
Amortised during year	561	362
Assets written off	(543)	-
<b>Amortisation at the end of the year</b>	<b>3,587</b>	<b>3,569</b>
<b>Net book value at the end of the year</b>	<b>595</b>	<b>1,147</b>

The movement on Intangible Asset balances during the year is as follows:

	2020/21	2019/20
	£000	£000
<b>Balance at the beginning of the year:</b>		
- Gross carrying amounts	4,716	4,350
- Accumulated amortisation	3,569	3,207
- Net carrying amount	1,147	1,143
<b>Movement in 2020/21</b>		
Additions	9	366
Transfers to/from	-	-
Assets Written Off	-	-
Amortisation for the period	561	362
<b>Net carrying amount at the end of the year</b>	<b>595</b>	<b>1,147</b>
Comprising:		
- Gross carrying amounts	4,182	4,716
- Accumulated amortisation	3,587	3,569
	<b>595</b>	<b>1,147</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 15 FINANCIAL INSTRUMENTS

#### Categories of Financial Instruments

The following categories of financial instrument are carried in the Balance Sheet:

	GCC				GROUP			
	Long-term		Current		Long-term		Current	
	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20
	£000	£000	£000	£000	£000	£000	£000	£000
<b>Investments</b>								
Financial assets at amortised cost	-	-	-	21,000	-	-	-	21,000
Financial assets at fair value through profit and loss	9,487	9,142	-	-	9,487	9,142	-	-
Fair Value through other comprehensive income - shares in unlisted companies	94	1,700	-	-	-	-	-	-
<b>Total Investments</b>	9,581	10,842	-	21,000	9,487	9,142	-	21,000
<b>Debtors</b>								
Financial assets at amortised cost	2,201	2,245	25,811	14,730	2,201	2,245	25,811	14,730
<b>Total Debtors</b>	2,201	2,245	25,811	14,730	2,201	2,245	25,811	14,730
<b>Borrowings</b>								
Financial liabilities at amortised cost:								
Public Works Loan Board (PWLB) and Other Loans	(70,216)	(73,445)	(37,934)	(48,904)	(70,216)	(73,445)	(37,934)	(48,904)
Lease liabilities	(29,376)	(29,089)	(1,535)	(1,519)	(29,376)	(29,089)	(1,535)	(1,519)
<b>Total borrowings</b>	(99,592)	(102,534)	(39,469)	(50,423)	(99,592)	(102,534)	(39,469)	(50,423)
<b>Creditors</b>								
Financial liabilities at amortised cost	-	-	(13,129)	(5,954)	-	-	(13,129)	(5,954)
<b>Total creditors</b>	-	-	(13,129)	(5,954)	-	-	(13,129)	(5,954)

#### Income, Expenses, Gains and Losses-GCC

	2020/21				2019/20			
	Financial Liabilities measured at amortised cost	Financial Assets at amortised cost	Financial Assets: Fair value through P&L	Total	Financial Liabilities measured at amortised cost	Financial Assets at amortised cost	Financial Assets: Fair value through P&L	Total
	£000	£000	£000	£000	£000	£000	£000	£000
Interest expense	3,930	-	-	3,930	2,462	-	-	2,462
Losses on derecognition	-	-	-	-	-	-	-	-
Increases/(Decreases) in fair value	-	-	-	-	-	-	-	-
Impairment losses	-	-	-	-	-	-	-	-
Fee expense	-	-	-	-	-	-	-	-
<b>Total expense in Surplus or Deficit on the Provision of Services</b>	<b>3,930</b>	-	-	<b>3,930</b>	<b>2,462</b>	-	-	<b>2,462</b>
Interest income	-	(625)	-	(625)	-	(631)	-	(631)
Interest income accrued on impaired financial assets	-	-	-	-	-	-	-	-
Increases/(Decreases) in fair value	-	-	-	-	-	-	-	-
Gains on derecognition	-	-	-	-	-	-	-	-
Fee income	-	-	-	-	-	-	-	-
<b>Total Income in Surplus or Deficit on the Provision of Services</b>	-	<b>(625)</b>	-	<b>(625)</b>	-	<b>(631)</b>	-	<b>(631)</b>
Gains on revaluation	-	-	-	-	-	-	-	-
Losses on revaluation	-	-	1,260	1,260	-	-	615	615
<b>Net gain/(loss) for the year</b>	-	-	<b>1,260</b>	<b>1,260</b>	-	-	<b>615</b>	<b>615</b>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 15 FINANCIAL INSTRUMENTS (Continued)

### Fair Values of Assets and Liabilities

The fair values of the authority's financial assets and liabilities are shown below, where different to their carrying amounts. The fair values have been assessed as equal to the present value of the expected cashflows over the remaining term of the instruments, using the following assumptions:

- for financial liabilities, the new maturity rates from the Public Works Loan Board (PWLB) at 31st March have been used. The valuation basis therefore uses Level 2 inputs (i.e. observable inputs other than quoted prices) in the fair
- No early repayment or impairment is recognised.
- 
- Where an instrument will mature in the next 12 months, fair value is assumed to approximate to amortised cost.
- The fair value of trade and other short term payables and receivables is taken to be the invoiced or billed amount.

	2020/21		2019/20	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£000	£000	£000	£000
<b>Financial liabilities</b>				
Borrowings:				
Long-term lease liability	(29,376)	(29,376)	(29,089)	(29,089)
Public Works Loan Board (PWLB) and Other Loans	(108,150)	(112,233)	(122,349)	(123,877)

The fair value of the liabilities is higher than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is higher than the prevailing rates at the Balance Sheet date.

	2020/21		2019/20	
	Carrying Amount	Fair Value	Carrying Amount	Fair Value
	£000	£000	£000	£000
<b>Financial Assets</b>				
Investments at amortised cost	-	-	21,000	21,000
Long-term debtors at amortised cost	2,201	2,201	2,245	2,245

The fair values of Long term debtor are estimated to be approximately equivalent to their amortised cost (cost less provision for bad or doubtful debts).

The long term investment is made up of the investment in the airport joint venture and the £10m investment in units of CCLA property and diversified income funds. The fair values are based on bid prices of 289.08p per unit (£4.622m) and 1.48p per unit (£4.865m) as at year end date applying the Route 1 approach.

The fair values of temporary borrowings and creditors (short term payables) approximate to their amortised cost as shown above.

## 16 ASSETS HELD FOR SALE (GCC and Group)

	Current		Non-Current	
	2020/21	2019/20	2020/21	2019/20
	£000	£000	£000	£000
Balance at the beginning of the year	2,500	-	-	-
Additions	-	-	-	-
Disposals	-	-	-	-
Gain / Loss on revaluation	-	250	-	-
Assets transferred to / from held for sale	613	-	-	-
-Investment property	1,101	2,250	-	-
Balance at the end of the year	4,214	2,500	-	-

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 17 INVENTORIES

	2020/21	2019/20
	£000	£000
<b>Consumable stores</b>		
Balance outstanding at start of year	15	38
Purchased	-	1
Consumed	-	(24)
<b>Balance outstanding at year-end</b>	<b>15</b>	<b>15</b>

### 18 CAPITAL COMMITMENTS

As at 31st of March 2021, the Council had construction contract commitments of £20,870k. Similar commitments at 31st March 2020 were £563k. The increase is the result of the continued regeneration of the City.

### 19 DEBTORS

These are amounts owed to the Council by various bodies and persons and which fall due in less than one year of the Balance Sheet date.

	GCC		Group	
	2020/21	2019/20	2020/21	2019/20
	£000	£000	£000	£000
Central Government bodies	277	1,648	277	1,648
Other Local authorities	5,931	773	5,931	773
Prepayments	7,307	-	7,307	-
Other entities and individuals	12,296	12,309	12,296	12,309
<b>Total debtors</b>	<b>25,811</b>	<b>14,730</b>	<b>25,811</b>	<b>14,730</b>

#### 19(i) Long term Debtors

Long term debtors are amounts falling due in more than one year from the Balance Sheet date.

They consist of the following :-

	GCC and Group	
	2020/21	2019/20
	£'000	£'000
Loans to vulnerable people for house renovations	45	46
Loans to Marketing Gloucester	97	97
10 Year Loan - Gloucestershire Airport Ltd - see below	130	258
Loan to Cheltenham YMCA	1,261	1,281
Loan to Gloucestershire Wildlife Trust	447	492
Loan to Gloucester Airport - Facility Loan	150	-
Other loans	71	71
<b>Total</b>	<b>2,201</b>	<b>2,245</b>

Gloucestershire Airport loan details:

	Current Interest Rate (%)	GCC and Group	
		2020/21	2019/20
		£'000	£'000
<b>10 Year loan</b>			
Balance at 31 March	1.8	258	383
Less: Amount repayable within 12 months included in short-term debtors		(128)	(125)
		130	258
The loan bears interest at 1.8% and is repayable in 6-monthly instalments of £65,831 including interest.			
<b>Total</b>		<b>130</b>	<b>258</b>

Other loans include money spent on essential repairs work to private properties, which have been secured as a charge on the properties concerned ('works-in-default').

### 20 CASH AND CASH EQUIVALENTS

The balance of Cash and Cash Equivalents is made up of the following elements:

	GCC		Group	
	2020/21	2019/20	2020/21	2019/20
	£000	£000	£000	£000
Cash held by the Council	4	4	4	4
Bank current accounts	5,473	8,298	5,473	8,298
<b>Total Cash and Cash Equivalents</b>	<b>5,477</b>	<b>8,302</b>	<b>5,477</b>	<b>8,302</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 21 SHORT-TERM CREDITORS

	GCC		Group	
	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000
Central Government Bodies	7,591	259	7,591	259
Other Local Authorities	824	981	824	981
Other Entities & Individuals	381	122	381	122
Council Taxpayers	167	143	167	143
Business Ratepayers	518	250	518	250
Deferred Income	668	701	668	701
Sundry creditors	2,980	3,498	2,980	3,498
<b>Total</b>	<b>13,129</b>	<b>5,954</b>	<b>13,129</b>	<b>5,954</b>

The amount owed to Other Local Authorities primarily relates to business rates payable to the Gloucestershire Business Rates Pool.

The amounts due to Central Government Bodies relate to Covid grants not yet distributed, tax collected to be paid over from PAYE and amounts relating to business rates owed to Central Government.

#### 21(i) Short term Borrowings

	GCC		Group	
	2020/21 £000	2019/20 £000	2020/21 £000	2019/20 £000
Charity deposits	147	147	147	147
Short-term borrowings with other local authorities	36,915	48,229	36,915	48,229
Accrued interest on short-term and long-term borrowings	779	343	779	343
Finance Lease Liability	1,535	1,519	1,535	1,519
PWLB Loans repayable within one year	93	185	93	185
	<b>39,469</b>	<b>50,423</b>	<b>39,469</b>	<b>50,423</b>

The fair value of these loans approximates to their carrying value.

#### 21(ii) Long term Borrowings (GCC and Group)

These consist of loans repayable in excess of 12 months from the Balance Sheet date. The Council is empowered to borrow from the Public Works Loan Board (PWLB) or from the money markets. Borrowings repayable in less than one year are classified as temporary or current borrowings.

An analysis of loans by lender is as follows:

	Interest Rate (%)	2020/21 Amortised Cost £000	2020/21 Fair Value £000	2019/20 Amortised Cost £000	2019/20 Fair Value £000
PWLB	2.19 - 2.87	62,108	67,736	62,200	62,562
Less: Amount repayable within twelve months included in short-term borrowings (Refer to note 21(i))		93	-	185	-
		62,015	67,736	62,015	62,562
Market Loans	1.65	3,200	3,250	6,430	6,560
BAE Systems	3.95	5,000	6,563	5,000	5,851
Long Term Lease liability	5.795	29,376	29,376	29,089	29,089
<b>Total</b>		<b>99,592</b>	<b>106,925</b>	<b>102,534</b>	<b>104,062</b>

Loans are reflected in the Balance Sheet at amortised cost. The fair value of the loans are the cost of settling the liabilities at the balance sheet date. This is more than the amortised cost at 31 March because many of the Council's loans were at interest rates higher than the rates for similar loans at the Balance Sheet date.

An analysis by date of repayment (maturity) is shown below.

	2020/21 £000	2019/20 £000
Between 1 and 2 years	3,200	6,430
Between 2 and 5 years	-	-
Between 5 and 10 years	5,698	4,345
More than 10 years	90,694	91,759
	<b>99,592</b>	<b>102,534</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 22 PROVISIONS (GCC and Group)

#### Provisions more than one year

These are amounts set aside to meet losses which are likely or certain to occur in the future for greater than one year.

	GCC and Group	
	Injury and Damage Compensa tion Claims	Total
	£000	£000
Balance at 1 April 2020	124	124
Additional provisions in 2020/21	29	29
Amounts utilised in 2020/21	(17)	(17)
<b>Balance at 31 March 2021</b>	<b>136</b>	<b>136</b>
Consists of:		
Insurance claims provision	136	136
<b>Balance at 31 March 2021</b>	<b>136</b>	<b>136</b>

#### *Insurance and Injury Compensation Claims Provision*

The insurance provision is an amount set aside to cover known or likely losses or liabilities arising in respect of certain risks which the Council is not able, or has chosen not, to cover by external insurance. This includes policy excesses in respect of public liability claims, employee liability claims and claims in respect of property damage. This provision is expected to be utilised to cover future claim settlements.

Claims relate to personal injuries sustained where the Council is alleged to be at fault. Provision is made for those claims where it is deemed probable that the Council will have to make a settlement.

#### Provisions less than one Year

These are amounts set aside to meet losses which are likely or certain to occur in the future for less than one year.

	GCC and Group		
	NNDR Appeals	Other Provisions	Total
		£000	£000
Balance at 1 April 2020	1,045	420	1,465
Additional provisions made in 2020/21	675	98	773
Amounts used in 2020/21	(681)	(83)	(764)
<b>Balance at 31 March 2021</b>	<b>1,039</b>	<b>435</b>	<b>1,474</b>
Consists of:			
NNDR Appeals	1,039		1,039
Restructuring provision		337	337
Accumulated Absence provision		98	98
<b>Balance at 31 March 2021</b>	<b>1,039</b>	<b>435</b>	<b>1,474</b>

#### **NNDR Appeals Provision**

This provision covers the estimated cost to the Council resulting from appeals by ratepayers against their rateable value.

#### **Accumulated Absences Provision**

This is the value of holiday and flexi outstanding at 31 March 2021. This is a short term provision for less than one year.

#### **Restructuring Provision**

This provision relates to costs associated with a subsidiary company.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 23 USABLE RESERVES

Movements in the Council's and The Group's usable reserves are detailed in the Movement in Reserves Statement.

## 24 UNUSABLE RESERVES

	GCC	Group	GCC	Group
	2020/21	2020/21	2019/20	2019/20
	£000	£000	£000	£000
Revaluation Reserve	53,158	62,651	44,760	54,065
Pensions Reserve	(58,366)	(58,366)	(56,134)	(56,797)
Capital Adjustment Account	(5,969)	(286)	7,704	11,595
Deferred Capital Receipts Reserve	43	43	43	43
Collection Fund Adjustment Account	(11,491)	(11,491)	739	739
Accumulating Absences Account	(98)	(98)	(65)	(65)
Financial Instruments Revaluation Reserve	(854)	(854)	408	408
<b>Total Unusable Reserves</b>	<b>(23,580)</b>	<b>(8,402)</b>	<b>(2,542)</b>	<b>9,988</b>

\*The prior year figures for the Revaluation Reserve and Capital Adjustment Account have been restated. Further details are set out within Note 46.

### (i) Revaluation Reserve

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its Property, Plant and Equipment. The balance is reduced when assets with accumulated gains are:

- Revalued downwards or impaired and the gains are lost;
- Used in the provision of services and the gains are consumed through depreciation; or
- Disposed of and the gains are realised.

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date that the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

	2020/21 £000	2019/20 £000
Balance at 1 April	44,760	39,172
Upward revaluation of assets	15,671	8,110
Downward revaluation of assets and impairment losses not charged to the Surplus/Deficit on the Provision of Services	(5,228)	(1,535)
<b>Surplus on revaluation of assets</b>	<b>55,203</b>	<b>45,747</b>
Difference between fair value depreciation and historical cost depreciation	(1,473)	(987)
Accumulated gains on assets sold or scrapped	(572)	-
<b>Balance at 31 March</b>	<b>53,158</b>	<b>44,760</b>

### (ii) Capital Adjustment Account

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The Account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisations are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert fair value figures to a historical cost basis). The Account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and enhancement. The Account contains accumulated gains and losses on Investment Properties and gains recognised on donated assets that have yet to be consumed by the Council. The Account also contains revaluation gains accumulated on Property, Plant and Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains. Note 6 provides details of the source of all the transactions posted to the Account, apart from those involving the Revaluation Reserve.

	GCC Only	
	2020/21 £000	2019/20 £000
Balance at 1 April	7,704	30,863
Reversal of items relating to capital expenditure debited or credited to the CIES		
Charges for depreciation and impairment of non current assets	(4,263)	(3,747)
Revaluation losses on Property, Plant and Equipment and assets held for sale	(5,124)	(7,062)
Amortisation of intangible assets	(561)	(362)
Revenue expenditure funded from capital under statute	(1,281)	(721)
Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the CIES	(1,108)	-
	<b>(4,633)</b>	<b>18,971</b>
Adjusting amounts written out of the Revaluation Reserve	2,045	987
Net written out amount of the cost of non-current assets consumed in the year	<b>(2,588)</b>	<b>19,958</b>
<b>Capital financing applied in the year:</b>		
Use of the Capital Receipts Reserve to finance new capital expenditure	467	290
Application of grants to capital financing from the Capital Grants Unapplied Account	4,985	3,701
Direct Revenue Financing	500	-
Statutory provision for the financing of capital investment charged against the General Fund balances and repayment of CFR	870	701
	<b>4,234</b>	<b>24,650</b>
Movements in the market value of Investment Properties debited or credited to the CIES	(10,203)	(16,949)
<b>Balance at 31 March</b>	<b>(5,969)</b>	<b>7,704</b>

**NOTES TO THE CORE FINANCIAL STATEMENTS**



## NOTES TO THE CORE FINANCIAL STATEMENTS

### 24 UNUSABLE RESERVES (Continued)

#### (iii) Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post employment benefits and for funding benefits in accordance with statutory provisions. The Council accounts for post employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The debit balance on the Pensions Reserve therefore shows a substantial shortfall between the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that funding will have been set aside by the time the benefits come to be paid.

	2020/21 £000	2019/20 £000
<b>Balance at 1 April</b>	<b>(56,134)</b>	<b>(68,963)</b>
Re-measurement of the net defined benefit liability	(9,995)	12,468
Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement	(3,128)	(3,674)
Employer's pensions contributions and direct payments to pensioners payable in the year	10,891	4,035
<b>Balance at 31 March</b>	<b>(58,366)</b>	<b>(56,134)</b>

#### (iv) Deferred Capital Receipts Reserve

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Council does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the Capital Receipts Reserve.

	2020/21 £000	2019/20 £000
<b>Balance at 1 April</b>	<b>43</b>	<b>46</b>
Transfer of deferred sale proceeds credited as part of the gain/loss on disposal to the Comprehensive Income and Expenditure Statement	-	-
Transfer to the Capital Receipts Reserve upon receipt of cash	-	(3)
<b>Balance at 31 March</b>	<b>43</b>	<b>43</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 24 UNUSABLE RESERVES (Continued)

#### (v) Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of Council Tax and Non-Domestic rates income in the Comprehensive Income and Expenditure Statement as it falls due from Council Tax and Business rates payers compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund.

	2020/21 £000	2019/20 £000
<b>Balance at 1 April</b>	739	(155)
Amount by which Council Tax and Non-Domestic rates income credited to the Comprehensive Income and Expenditure Statement is different from Council Tax and Non-Domestic rates income calculated for the year in accordance with statutory requirements	(12,227)	894
<b>Balance at 31 March</b>	<b>(11,491)</b>	<b>739</b>

#### (vi) Accumulated Absences Account

The Accumulated Absences Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year, e.g. annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the Account.

	2020/21 £000	2019/20 £000
<b>Balance at 1 April</b>	(65)	(50)
Settlement or Cancellation of Accrual made at the end of the preceding year	65	50
Amounts accrued at the end of the current year	(98)	(65)
<b>Balance at 31 March</b>	<b>(98)</b>	<b>(65)</b>

#### (vii) Financial Instruments Revaluation Reserve

The Financial Instruments available for sale reserve holds the movements in the value in available for sale financial instruments to reflect the difference between statutory requirements and proper accounting practices for such assets.

	2020/21 £000	2019/20 £000
<b>Balance at 1 April</b>	408	1,025
Movement in the fair value of available for sale assets	(1,260)	(615)
<b>Balance at 31 March</b>	<b>(854)</b>	<b>408</b>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 25 CASH FLOW STATEMENT – OPERATING ACTIVITIES

The cash flows for operating activities include the following items:

	Council 2020/21 £000	Council 2019/20 £000
(Deficit)/surplus on Provision of Services	(11,619)	(26,610)
<b><i>Adjustments in respect of non-cash movements</i></b>		
Depreciation of property, plant and equipment	4,263	3,747
Revaluation losses charged to net cost of services	15,327	24,011
Amortisation of intangible assets	561	362
Decrease/(Increase) in short-term debtors	(11,081)	(3,729)
(Decrease)/Increase in creditors	5,887	(4,424)
Decrease/(Increase) in long-term debtors	44	(1,643)
Decrease/(Increase) in inventories	-	23
(Decrease)/Increase in provisions	21	(328)
Carrying amount of non-current assets and non-current assets held for sale sold	1,108	-
Adjustment in respect of pension fund deficit	(7,755)	(361)
	<b>8,375</b>	<b>17,658</b>
<b><i>Adjustment for items that are investing and financing activities</i></b>		
Proceeds from the sale of property, plant and equipment, investment property and intangible assets	(511)	-
Capital Grants (credited) / debited to CIES	(3,880)	993
	<b>(4,391)</b>	<b>993</b>
<b>Net Cash flows from Operating Activities</b>	<b>(7,635)</b>	<b>(7,959)</b>
<b><i>The cash flows from operating activities include the following items:</i></b>		
Interest received	653	631
Interest paid	(1,701)	(684)

## 26 CASH FLOW STATEMENT – INVESTING ACTIVITIES

	Council 2020/21 £000	Council 2019/20 £000
Purchase of property, plant and equipment, investment property and intangible assets	(7,345)	(75,452)
Purchase of short-term and long-term investments	-	(39,000)
Proceeds from the sale of property, plant and equipment, investment property and intangible assets	514	3
Proceeds from Short-term/long-term investments	22,261	22,618
Capital Grants Received	3,265	3
<b>Net cash flows from investing activities</b>	<b>18,695</b>	<b>(91,828)</b>

## 27 CASH FLOW STATEMENT – FINANCING ACTIVITIES

	Council 2020/21 £000	Council 2019/20 £000
Purchase of short- and long-term borrowing	71,115	176,621
Repayments of short- and long-term borrowing	(85,000)	(74,000)
<b>Net cash flows from financing activities</b>	<b>(13,885)</b>	<b>102,621</b>

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 28 ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS FOR THE EXPENDITURE AND FUNDING ANALYSIS

The expenditure and funding analysis (EFA), documents the adjustments made to the Comprehensive Income and Expenditure Statement to get back to the funding position. The following note splits out the detail of the adjustments made between the two positions.

### (i) Adjustments between accounting basis and funding basis 2020/21

	Adjustments for Capital Items	Adjustments for Pensions	Other Adjustments	TOTAL
	£000	£000	£000	£000
Communities and Neighbourhoods	(777)	(80)	(20)	(877)
Culture and Leisure	(23)	(282)	3	(302)
Environment	(286)	(148)	(7)	(441)
Housing and Planning	(600)	(116)	(5)	(721)
Performance and Resources	(539)	(148)	(2)	(689)
Regeneration and Economy	692	(182)	(98)	412
<b>Net Cost of Services</b>	<b>(1,533)</b>	<b>(956)</b>	<b>(129)</b>	<b>(2,618)</b>
Other Income and Expenditure	(16,118)	8,711	(11,259)	(18,666)
<b>Difference between General Fund Surplus or Deficit and Comprehensive Income and Expenditure Surplus or Deficit</b>	<b>(17,651)</b>	<b>7,755</b>	<b>(11,388)</b>	<b>(21,284)</b>

### (ii) Adjustments between accounting basis and funding basis 2019/20

	Adjustments for Capital Items	Adjustments for Pensions	Other Adjustments	TOTAL
	£000	£000	£000	£000
Communities and Neighbourhoods	(798)	(242)	12	(1,028)
Culture and Leisure	(25)	(199)	(5)	(229)
Environment	(281)	(345)	4	(622)
Housing and Planning	(20)	(203)	(9)	(232)
Performance and Resources	(758)	(339)	(9)	(1,106)
Regeneration and Economy	(2,300)	(299)	(428)	(3,027)
<b>Net Cost of Services</b>	<b>(4,182)</b>	<b>(1,627)</b>	<b>(435)</b>	<b>(6,244)</b>
Other Income and Expenditure	(23,663)	1,989	2,017	(19,657)
<b>Difference between General Fund Surplus or Deficit and Comprehensive Income and Expenditure Surplus or Deficit</b>	<b>(27,845)</b>	<b>362</b>	<b>1,582</b>	<b>(25,901)</b>

## 29 ACQUIRED, DISCONTINUED AND TRANSFERRED OPERATIONS

There have been no acquired, discontinued or transferred operations during 2020/21.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 30 TRADING OPERATIONS

The Council operates a number of services on a trading basis including the commercial estates and markets. The income and expenditure relating to these operations are shown below.

	2020/21			2019/20		
	£000	£000	£000	£000	£000	£000
	Income	Expenditure	Net	Income	Expenditure	Net
City Estates	(254)	166	(88)	(779)	189	(590)
St.Oswald's Park	(11)	66	55	(12)	30	18
Eastgate Market	(115)	210	95	(259)	299	40
Other markets	(80)	21	(59)	(45)	17	(28)
Lettings & Catering Services	(65)	269	204	(351)	734	383
<b>Total</b>	<b>(525)</b>	<b>732</b>	<b>207</b>	<b>(1,446)</b>	<b>1,269</b>	<b>(177)</b>

The expenditure of these operations is allocated or recharged to headings in the Comprehensive Income and Expenditure Statement.

	2020/21 £000	2019/20 £000
Net surplus on Trading Operations	207	(177)
<b>Net surplus credited to Other Operating Expenditure</b>	<b>207</b>	<b>(177)</b>

## 31 MEMBERS' ALLOWANCES

The Authority paid the following amounts to members of the Council during the year.

	2020/21 £000	2019/20 £000
Allowances	349	349
Expenses	-	2
<b>Total</b>	<b>349</b>	<b>351</b>

Details of the allowances paid to each individual councillor are published on the Council's website - [www.gloucester.gov.uk](http://www.gloucester.gov.uk)

## 32 EXTERNAL AUDIT COSTS

The Council has incurred the following costs in relation to the audit of the Statement of Accounts, certification of grant claims, statutory inspections and non-audit services provided by the Council's external auditor:

	2020/21 £'000	2019/20 £'000
Fees payable to Deloitte LLP		
- External audit services	96	49
- Certification of grant claims and returns	-	15
<b>Total audit fees</b>	<b>96</b>	<b>64</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 33 OFFICERS' REMUNERATION

The remuneration paid to the Council's senior employees is as follows:

Senior Officer	Managing Director		Corporate Director		Corporate Director		Head of Policy and Resources - Section 151 Officer	
	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20
Salary, fees & allowances	121,607	119,767	96,939	92,097	96,939	92,097	81,915	79,723
Bonuses	-	-	-	-	-	-	-	-
Expenses allowance	-	-	-	-	-	-	-	-
Compensation for loss of employment	-	-	-	-	-	-	-	-
Employer's pension contribution	23,852	20,940	18,806	16,117	18,806	16,117	15,891	13,951
Any other emoluments	-	-	-	-	-	-	-	-
<b>Total</b>	<b>£145,459</b>	<b>£140,707</b>	<b>£115,745</b>	<b>£108,214</b>	<b>£115,745</b>	<b>£108,214</b>	<b>£97,806</b>	<b>£93,675</b>

\* The Managing Director role is split between the City and County Councils, the remuneration paid is split equally between both organisations  
The Council's other employees receiving more than £50,000 remuneration for the year (excluding pension contributions) were paid the following amounts:

Remuneration Band	Number of Employees	
	2020/21	2019/20
£50,000 to £54,999	1	2
£55,000 to £59,999	1	2
£60,000 to £64,999	1	1
£65,000 to £69,999	1	-
£70,000 to £74,999	-	-
£75,000 to £79,999	-	1
£80,000 to £84,999	1	-

### 34 TERMINATION BENEFITS

Details of termination benefits paid in 2020/21 are as follows:

	Number of Compulsory		Number of Other		Total Exit Packages by		Total Cost of Exit	
	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20	2020/21	2019/20
	Compulsory Redundancies	Number	Number of Other Departures Agreed	Number	Number	Number	£'000	£'000
Less than £20,000	-	-	-	1	-	1	-	19
Between £20,000 and £40,000	-	-	-	2	-	2	-	68
Between £40,000 and £60,000	-	-	-	-	-	-	-	-
Between £60,000 and £80,000	-	-	-	-	-	-	-	-
Between £80,000 and £100,000	-	-	-	-	-	-	-	-
Between £100,000 and £150,000	-	-	-	-	-	-	-	-
<b>Total</b>	-	-	-	3	-	3	-	87

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 35 GRANT INCOME

The Council credited the following grants, contributions and donations to the Comprehensive Income and Expenditure Statement in 2020/21:

	2020/21 £'000	2019/20 £'000
<b>Credited to Taxation and Non-Specific Grant Income</b>		
Revenue Support Grant	(87)	(85)
Capital Grants	(3,880)	(996)
New Homes Bonus	(977)	(1,212)
Business Rates Section 31 Grant	(11,464)	(1,998)
Covid-19 Grants	(4,495)	-
Other Grants	(1,145)	(105)
	<b>(22,048)</b>	<b>(4,396)</b>
<b>Credited to Services</b>		
Homelessness and other housing	(1,254)	(1,196)
Mandatory Rent Allowances	(31,464)	(31,601)
Rent Rebates	(565)	(600)
Other	(137)	(66)
	<b>(33,420)</b>	<b>(33,463)</b>
<b>Total grants</b>	<b>(55,468)</b>	<b>(37,859)</b>

The Council has received a number of grants, contributions and donations that have yet to be recognised as income as they have conditions attached to them that will require the monies or property to be returned to the donor should the conditions not be met. The balances at the year-end are as follows:

#### Long-term Liabilities

	31/03/2020 £'000	31/03/2019 £'000
<b>Capital Grants Received in Advance</b>		
Bodiam Avenue	-	35
Cotswold View	-	271
Green Farm	81	81
British Energy	150	150
Hammersons	-	55
St Oswalds	44	56
Travis Perkins	274	310
Tolsey Gardens	31	31
Miller Homes	196	196
Newland Homes	-	223
Redrow Homes	548	548
Lime Grove Tuffley	-	20
Persimmon Homes Severn Valley	-	106
Crest Nicholson South West	106	53
Gloucester Diocese re St Aldates	-	200
BIES - Public Sector Decarbonisation Scheme 1	538	-
T&H Eastgate Cente & TSB	150	-
Rudloe Drive	50	-
Other contributions	207	655
<b>Total</b>	<b>2,375</b>	<b>2,990</b>

There are no capital grants received in advance that are classified as current liabilities.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 36 RELATED PARTIES

The Council is required to disclose material transactions with related parties – defined as bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

### Central Government

Central Government has significant influence over the general operations of the Council. It is responsible for providing the statutory framework within which the Council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions that the Council has with other parties (e.g. Council Tax bills, housing benefits etc.). Grant receipts held as received in advance at 31 March 2020 are shown in Note 35.

Contracts were entered into in full compliance with the Council's standing orders and the relevant officers did not take part in any discussion or decision relating to these payments.

	2020/21		2019/20	
	Payments Made or Due £'000	Income Rec'd £'000	Payments Made or Due £'000	Income Rec'd £'000
Central Government				
Revenue Support Grant	-	(87)	-	(85)
Other Government grants	-	(56,663)	-	(4,577)
Council Tax and Housing Benefit grants	-	(32,029)	-	(32,201)
NNDR	27,420	-	26,096	-
Other Local and Police Authorities				
Precepts	61,469	-	58,575	-
Gloucestershire County Council inc Pension Fund contributions	10,891	-	4,035	-
Gloucestershire Airport Limited Loan interest and rents	-	(62)	-	(45)
Quedgeley Parish Council	250	-	243	-
<b>Others</b>				
Gloucester Law Centre	38	-	48	-
Aspire Sports and Cultural Trust	20	-	12	(624)
Hucclecote Community Association	71	-	3	-
Gloucester Docks Estate Company	55	(38)	80	-
Citysafe	187	-	3	-
Llanthony Secunda Priory	-	(2)	8	-
Strike a Light	-	-	91	(25)
Gloucester Community Building Collective	8	(2)	-	-
Gloucester Wildlife Trust	-	-	764	(33)

Amounts due to or from related parties included in debtors and creditors as at 31 March 2021:

	2020/21 £'000	2019/20 £'000
<b>Short-term Debtors</b>	7,686	2,420
<b>Long-term Debtors</b>	130	258
<b>Short-term Creditors</b>	9,100	1,633
<b>Short-term Borrowings</b>	36,915	48,229



## NOTES TO THE CORE FINANCIAL STATEMENTS

### 37 CAPITAL EXPENDITURE AND CAPITAL FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below (including the value of assets acquired under finance leases and contracts), together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Council that has yet to be financed. The CFR is analysed in the second part of this note.

	2020/21	2019/20
	£000	£000
<b>Opening Capital Financing Requirement</b>	<b>118,434</b>	<b>47,673</b>
Capital investment		
- Property, Plant and Equipment, heritage assets and assets held for sale	5,998	5,145
- Investment Properties	57	69,221
- Intangible Assets	9	366
- Revenue Expenditure Funded from Capital under Statute (REFCUS)	1,281	721
	<b>125,779</b>	<b>123,126</b>
Sources of finance		
- Usable Capital Receipts	(467)	(290)
- Capital Grants and Contributions	(4,985)	(3,701)
- Revenue Financing	(500)	-
Revenue Provision (including Minimum Revenue Provision)	(870)	(701)
<b>Closing Capital Financing Requirement</b>	<b>118,957</b>	<b>118,434</b>
<b>Explanation of movements in year</b>		
Increase in underlying need to borrow for capital investment:		
- Unsupported by Government financial assistance	1,441	71,461
Amounts 'set aside' for debt repayment	(870)	(701)
<b>Increase / (Decrease) in Capital Financing Requirement</b>	<b>571</b>	<b>70,760</b>

### 38 LEASES

#### (i) GCC as Lessor

##### Finance Leases

The Council has two finance leases. The rental for both leases was paid at inception with the exception of an annual rental of £1 per annum. Accordingly there are no minimum lease payments outstanding at 31 March 2021.

The Council does not have any other finance leases as lessor.

##### Operating Leases

The Council leases out property under operating leases for the following purposes:

- a) The provision of community services such as sport and recreation facilities, tourism services and community centres; and
- b) For economic development purposes to provide suitable accommodation for local businesses.

Rentals received during the year and included in the net cost of services were £6.342 million (2020/21: £3.116 million). The future minimum lease payments receivable under non-cancellable leases in future years are as follows:

	2020/21	2019/20
	£'000	£'000
Not later than one year	4,862	6,026
Later than one year and not later than five years	15,263	19,633
Later than five years	22,830	29,579
<b>Total</b>	<b>42,955</b>	<b>55,238</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 38 LEASES (Continued)

#### (ii) GCC as Lessee

##### Operating Leases

The Council has a number of operating leases in respect of buildings and car parks and items of property, plant and equipment.

Total lease payments were £0.299 million in 2020/21 (2019/20: £0.369 million) made up as follows:

	2020/21	2019/20
	£'000	£'000
Minimum lease payments	299	369
Contingent rentals	-	-
Sub-lease payments receivable	-	-
<b>Total</b>	<b>299</b>	<b>369</b>

The Council has the following commitments representing the minimum lease payments in respect of operating leases:

	2020/21	2019/20
	£'000	£'000
Not later than one year	221	226
Later than one year and not later than five years	12	224
Later than five years	162	165
<b>Total</b>	<b>395</b>	<b>615</b>

##### Finance Leases

The Council has one finance lease. This was entered into in 2017/18 and represented a change in the Council's interest in the Kings Walk shopping centre. Upon completion the Council recognised a lease liability relating to future rental payments of £29.762m. A finance lease asset was recognised with a value of £19.892m representing the lease liability of £29.762m after deduction of lease incentives received on completion of £9.870m.

The interest cost recorded as financing expenditure in year was £1.792m.

The lease liability is recorded as long-term borrowing within the Balance Sheet with a value of £30.911m. The lease rentals are subject to an annual RPI increase in July annually capped at 4% and collared at 2%.

The table below shows future lease payments at both their expected cash flow and their present value as at the Balance Sheet date.

	Total Lease Payments	Present Value
	£'000	£'000
Not later than one year	1,549	1,535
Later than one year and not later than five years	6,512	5,402
Later than five years	88,928	23,974
<b>Total</b>	<b>96,989</b>	<b>30,911</b>

### 39 REVALUATION LOSSES

The Code requires disclosure by class of assets of the amounts for revaluation losses and reversals charged or credited to the Surplus or Deficit on the Provision of Services and to Other Comprehensive Income and Expenditure. These disclosures are consolidated in Notes 11, 12, 13 and 14 reconciling the movement over the year in the Property, Plant and Equipment, Investment Property, Heritage Assets and Intangible Asset balances.

### 40 CAPITALISATION OF BORROWING COSTS

No borrowing costs were capitalised during the year.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 41 DEFINED BENEFIT PENSION SCHEMES

### Participation in Pension Schemes

As part of the terms and conditions of employment of its officers, the Council offers retirement benefits. Although these benefits will not actually be paid until employees retire, the Council has a commitment to make the payments, which needs to be disclosed at the time employees earn their future entitlement.

The Council participates in the Gloucestershire County Council Pension Fund which is a defined benefit statutory pension scheme administered by the County Council in accordance with the Local Government Pension Scheme (LGPS) Regulations 1997 (as amended). It is contracted out of the State Second Pension. It is also a Funded scheme, meaning that the Council and employees pay contributions into a Fund, set at a level intended to balance pension liabilities with investment assets.

Further information can be found in the Gloucestershire County Council LGPS Annual Report which is available (from November each year) from:

Business Management Directorate  
Gloucestershire County Council  
Shire Hall  
Westgate Street  
Gloucester  
GL1 2TG

### Transactions Relating to Post-employment Benefits

We recognise the cost of retirement benefits in the reported cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions, however, the charge we are required to make against Council Tax is based on the cash payable in the year, so the real cost of post employment/retirement benefits is reversed out of the General Fund via the Movement in Reserves Statement. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year:

	2020/21 £000	2019/20 £000
<b>Comprehensive Income and Expenditure Account</b>		
<i>Net Cost of Services :</i>		
Current service cost (apportioned across services)	2,052	3,041
Actuarial Adjustment	(112)	(1,031)
Effects of settlements	-	-
Settlements and Curtailments (included in Non-Distributed costs)	-	-
<i>Financing and Investment Income and Expenditure</i>		
Net interest expense	1,188	1,664
<b>Total Post employment Benefit Charged to the Surplus or Deficit on the Provision of Services</b>	<b>3,128</b>	<b>3,674</b>
<b>Other Post employment Benefit Charged to the Comprehensive Income and Expenditure Statement</b>		
<i>Remeasurement of the net defined benefit liability comprising:</i>		
-Return on plan assets (excluding the amount included in the net interest expense)	22,547	(9,633)
-Actuarial gains/(losses) arising from changes in demographic assumptions	-	-
-Actuarial gains/(losses) arising from business combination and disposal	-	-
-Actuarial gains/(losses) arising from changes in financial assumptions	(32,474)	23,132
-Other	-	-
<b>Total Post employment Benefit Charged to the Comprehensive Income and Expenditure Statement</b>	<b>(6,799)</b>	<b>17,173</b>
<b>Movement in Reserves Statement</b>		
Reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the Code	(3,196)	(4,705)
Actual amount charged against the General Fund Balance for pensions in the year:		
- employer's contributions payable by the general fund to the scheme	10,995	4,616
- retirement benefits payable to pensioners	-	-
	<b>1,000</b>	<b>17,084</b>

The cumulative amount of actuarial gains and losses recognised in the Comprehensive Income and Expenditure Statement to the 31 March 2021 is a net deficit of £9.927 million (2019/20: £27.945 million).

### Assets and Liabilities in Relation to Post-employment Benefits

Reconciliation of present value of the scheme liabilities (defined benefit obligation)

	Funded liabilities: Local Government Pension Scheme	
	2020/21 £000	2019/20 £000
Opening balance at 1 April	146,505	168,113
Current service cost	2,052	3,041
Actuarial Adjustment	(44)	-
Effect of Settlements	-	-
Interest cost	3,327	4,024
Contributions by scheme participants	396	364
Effects of business combinations and disposals	-	-
<i>Remeasurement gains and losses:</i>		
-Actuarial (gains)/losses arising from changes in demographic assumptions	-	-
-Actuarial (gains)/losses arising from changes in financial assumptions	32,474	(23,132)
-Other	-	-
Losses/(gains) on curtailments	-	-
Benefits paid	(5,793)	(5,905)
<b>Closing balance at 31 March</b>	<b>178,917</b>	<b>146,505</b>

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 41 DEFINED BENEFIT PENSION SCHEMES (Continued)

#### Reconciliation of fair value of the scheme (plan) assets

Local Government Pension Scheme

	2020/21 £000	2019/20 £000
<b>Opening balance at 1 April</b>	<b>90,371</b>	<b>99,150</b>
Interest income	2,139	2,360
<i>Remeasurement gain/(loss):</i>		
The return on plan assets, excluding the amount included in the net interest expense	22,547	(9,633)
Effect of Settlements		
Effect of business combinations and disposals		
Employer contributions	10,891	4,035
Contributions by scheme participants	396	364
Benefits paid	(5,793)	(5,905)
<b>Closing balance at 31 March</b>	<b>120,551</b>	<b>90,371</b>

The expected return on scheme assets is determined by considering the expected returns available on the assets underlying the current investment policy. Expected yields on fixed interest investments are based on gross redemption yields as at the Balance Sheet date. Expected returns on equity investments reflect long-term real rates of return experienced in the respective markets.

#### Scheme History

	31-Mar-20 £'000	31-Mar-19 £'000
<i>Present value of liabilities:</i>		
Local Government Pension Scheme	(178,917)	(146,505)
<i>Fair value of assets:</i>		
Local Government Pension Scheme	120,551	90,371
<b>Deficit in the scheme</b>	<b>(58,366)</b>	<b>(56,134)</b>

The liabilities show the underlying commitments that the Council has in the long run to pay post employment retirement benefits.

The total net liability of £58.336 million has a substantial impact on the net worth of the Council as recorded in the Balance Sheet, however, statutory arrangements for funding the deficit mean that the financial position of the Council remains healthy. Over the remaining working life of employees i.e. before payments fall due, as assessed by the scheme actuary, finance is only required to be raised to cover discretionary benefits when the pensions are actually paid. The total contributions made to the Local Government Pension Scheme by the Council for the year ended 31 March 2021 was £10.995 million (2019/20: £4.616 million), as a result of prepayment of three years of secondary contributions.

The deficit on the local government scheme will be made good by increased contributions over the remaining working life of employees i.e. before payments fall due, as assessed by the scheme actuary.

#### Basis for Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit credit method, an estimate of the pensions that will be payable in future years dependent on assumptions about mortality rates, salary levels, etc. Both the Local Government Pension Scheme and Discretionary Benefits liabilities have been assessed by Hymans Robertson, an independent firm of actuaries, estimates for the County Council Fund being based on the latest full valuation of the scheme as at 31 March 2021.

The principal assumptions used by the actuary have been:

	Local Government Pension Scheme	
	2020/21	2019/20
Mortality assumptions:		
Longevity at 65 for current pensioners:		
- Men	21.9 years	21.7 years
- Women	24.3 years	23.9 years
Longevity at 65 for future pensioners:		
- Men	22.9 years	22.4 years
- Women	26 years	25.3 years
Rate of increase in salaries	3.15%	2.20%
Rate of increase in pensions	2.85%	1.90%
Rate for discounting scheme liabilities	2.00%	2.30%
Take-up of option to convert annual pension into Retirement lump sum	68%	68%

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 41 DEFINED BENEFIT PENSION SCHEMES (Continued)

The estimation of the defined benefit obligations is sensitive to the actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice this is unlikely to occur and changes in some of the assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme i.e. on an actuarial basis using the projected unit credit method. The method and types of assumptions used in preparing the sensitivity analysis below did not change from those used in the previous period.

	Impact on the Defined Benefit Obligation	
	Approximate % Increase in Liability	Approximate Monetary Amount £000
0.5% Decrease in real discount rate	9%	15,565
0.5% Increase in the salary increase rate	1%	922
0.5% Increase in the pension increase rate	8%	14,365

The Discretionary Benefits arrangements have no assets to cover its liabilities. The Local Government Pension Scheme's assets consist of the following categories, by proportion of the total assets held:

Asset Category	2020/21				2019/20			
	Quoted prices in active markets	Quoted prices not in active markets	Total	Percentage of Total Assets	Quoted prices in active markets	Quoted prices not in active markets	Total	Percentage of Total Assets
	£'000	£'000	£'000	%	£'000	£'000	£'000	%
<b>Debt Securities</b>								
Corporate Bonds (investment grade)	13,599	-	13,599	11%	10,041	-	10,041	11%
Corporate Bonds (non-investment grade)	300	-	300	0%	216	-	216	0%
UK Government	1,543	-	1,543	1%	1,657	-	1,657	2%
Other	462	-	462	0%	250	-	250	0%
<b>Private Equity</b>								
All	-	616	616	1%	-	298	298	0%
<b>Real Estate</b>								
UK Property	5,836	1,795	7,632	6%	5,013	1,603	6,616	7%
Overseas Property	-	564	564	0%	-	466	466	1%
<b>Investment Funds and Unit Trusts</b>								
Equities	-	79,989	79,989	66%	-	57,397	57,397	64%
Bonds	8,775	299	9,075	8%	7,140	-	7,140	8%
Hedge Funds	-	-	-	0%	-	-	-	0%
Commodities	-	-	-	0%	-	-	-	0%
Infrastructure	-	613	613	1%	-	182	182	0%
Other	-	2,772	2,772	2%	-	5,039	5,039	6%
<b>Derivatives</b>								
Inflation	-	-	-	0%	-	-	-	0%
Interest Rate	-	-	-	0%	-	-	-	0%
Foreign Exchange	30	-	30	0%	19	-	19	0%
Other	9	-	9	0%	9	-	9	0%
<b>Cash and Cash Equivalents</b>								
All	3,349	-	3,349	3%	1,043	-	1,043	1%
<b>Totals</b>	<b>33,903</b>	<b>86,648</b>	<b>120,551</b>	<b>100%</b>	<b>25,388</b>	<b>64,985</b>	<b>90,373</b>	<b>100%</b>

# **NOTES TO THE CORE FINANCIAL STATEMENTS**

## **41 DEFINED BENEFIT PENSION SCHEMES (Continued)**

### **Impact on the Council's Cash Flows**

The objectives of the scheme are to keep employers contributions at as constant a rate as possible. The County Council has agreed a strategy with the schemes actuary to achieve a funding level of 100% over the next 17 years. Funding levels are monitored on an annual basis. The next triennial valuation is due to be completed on 31 March 2023.

The Council is anticipated to pay £1.158m contributions to the scheme in 2021/22.

The weighted average duration of the defined benefit obligation for scheme members is 17 years for 2020/21.

## **42 CONTINGENT LIABILITIES**

The Council has no contingent liabilities at the Balance Sheet date

**see Auditors electronic report - word document**

**To be added following the receipt of the report from Deloitte**

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 43 NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS

The Council's activities expose it to a variety of financial risks:

**Credit risk** – the possibility that other parties might fail to pay amounts due to the Council.

**Liquidity risk** – the possibility that the Council might not have funds available to meet its commitments to make payments.

**Market risk** – the possibility that financial loss might arise for the Council as a result of changes in such measures as interest rates and stock market movements.

The Council's overall risk management programme focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the resources available to fund services. Risk management is carried out by a central treasury team, under policies approved by the Council in the annual treasury management strategy. The Council provides written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk and the investment of surplus cash.

### Credit Risk

This arises from deposits with banks, financial institutions and other local authorities and from credit exposure to the Council's customers. Deposits are not made with banks or building societies unless such institutions have independently assessed credit ratings at least equivalent to Fitch F1 short term and A- long term or, in the case of non-rated UK building societies, have total assets in excess of £500 million. Limits are placed on the amount and length of loans to individual institutions according to their respective credit rating or asset size.

The Council maintains strict credit criteria and it is considered that the risk of default remains low.

The Council's maximum exposure to credit risk in relation to its short-term investments and deposits with banks and other financial institutions of £5.47million (2019/20: £29.29million) cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments and, along with short-term investments with other public sector bodies, are considered to have a low credit risk.

Full details of long-term investments are disclosed in note 44. Long-term debtors, as detailed in note 19(i), include the loans to Gloucestershire Airport Limited totalling £0.130 million (2019/20: £0.258 million) and are considered to have a low credit risk.

The Council does not generally allow credit for customers and £1.193 million, of the debtors balance of £31.942 million (see Note 15) is past its due date for payment as follows:

	£'000
Less than four months	545
Four months - one year	167
More than One year	481
<b>Total</b>	<b>1,193</b>

The Council has set aside provisions for unrecoverable or doubtful debts based on experience of collectability, and it is estimated uncollectible amounts will be able to be met from these.

### Liquidity Risk

The Council has a comprehensive cash flow management system that seeks to ensure that cash is available as needed. If unexpected movements happen, the Council has ready access to borrowings from the money markets and the Public Works Loans Board. There is no significant risk that it will be unable to raise finance to meet its commitments under financial instruments. The maturity analysis of financial liabilities is as follows:

<b>Long term loans - period until repayment</b>	<b>Actual 31/03/2021</b>
	%
Less than one year	3%
One - two years	0%
Two - five years	0%
Five - 10 years	6%
Over 10 years	91%
	<b>100%</b>

Full details of the maturity analysis in respect of long-term borrowings are included in note 21(ii). All trade and other payables and short-term borrowings are due to be paid in less than one year.

### Market Risk

#### Interest Rate Risk

The Council is exposed to risk in terms of its exposure to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council. For instance, a rise in interest rates would have the following effects:

- Borrowings at variable rates – the interest expense charged to the Surplus or Deficit on the Provision of Services will rise
- Borrowings at fixed rates – the fair value of the liabilities borrowings will fall
- Investments at variable rates – the interest income credited to the Surplus or Deficit on the Provision of Services will rise
- Investments at fixed rates – the fair value of the assets will fall.

Borrowings are not carried at fair value, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure, however, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the General Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.



## NOTES TO THE CORE FINANCIAL STATEMENTS

### 43 NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS (Continued)

The Council has a number of strategies for managing interest rate risk.

During periods of falling interest rates and, where economic circumstances make it favourable, fixed rate loans will be repaid early to limit exposure to losses. The risk of loss is ameliorated by the fact that a proportion of Government grant payable on financing costs will normally move with prevailing interest rates or the Council's cost of borrowing and provide compensation for a proportion of any higher costs.

The treasury management team has an active strategy for assessing interest rate exposure that feeds into the setting of the annual budget and which is used to update the budget quarterly during the year. This allows any adverse changes to be accommodated. The analysis will also advise whether new borrowing taken out is fixed or variable.

According to this assessment strategy, at 31 March 2021, if interest rates had been 1% higher with all other variables held constant, the financial effect would be:

	Average amount Outstanding	Actual Interest rate	Actual Interest Paid / (Receivable)	Projected Interest Rate	Projected Interest Paid / Receivable	Variation
	£000s	%	£000s	%	£000s	£000s
<b>Borrowings</b>						
Long-term-fixed rate	70,215	3.95%	2,773	4.95%	3,476	703
Short-term-variable	39,469	0.78%	308	1.78%	703	395
	109,684		3,081		4,178	1,097
<b>Investments</b>						
Short-term-variable	-	0.00%	-	1.00%	-	-
<b>Net loss/(gain) on deficit/(surplus) for the year</b>						<b>1,097</b>

The impact of a 1% fall in interest rates would be as above but with the movements being reversed.

#### **Price Risk**

The Council does not invest in quoted shares and the shares it owns are not carried at fair value. As a result the Council is not exposed to movements in market prices. For the impact on the pension scheme, see Note 41.

#### **Foreign exchange Risk**

The Council has no financial assets or liabilities denominated in foreign currencies and thus has no exposure to loss arising from movements in exchange rates.

### 44 LONG-TERM INVESTMENTS

Long term investments are investments repayable in (or intended to be held for) more than one year and are shown at cost.

They consist of the following:

	GCC		Group	
	31-Mar-21 £'000	31-Mar-20 £'000	31-Mar-21 £'000	31-Mar-20 £'000
Gloucestershire Airport Ltd	94	1,700	-	-
CCLA	9,487	9,142	9,487	9,142
<b>Total</b>	<b>9,581</b>	<b>10,842</b>	<b>9,487</b>	<b>9,142</b>

The Council has invested £10m to purchase units of CCLA Property & Diversified Income shares. As at 31st March, the bid price per unit was 289.08p (£4.622m) and 1.48p (£4.865m), hence the fair value amount as reflected in Balance Sheet and recognised through the Income and Expenditure statement. The Council invested £0.435m as joint shareholder, the fair value of this investment is £0.094m.

## NOTES TO THE CORE FINANCIAL STATEMENTS

### 45 NOTES TO THE GROUP ACCOUNTS

The Council's group accounts combine the Council's accounts with those of Gloucestershire Airport Limited in which the Council has a 50% shareholding (the remaining 50% of the shares are owned by Cheltenham Borough Council). Gloucestershire Airport is accounted for as a joint venture, using equity accounting principle.

The purpose of the Group Accounts is to reflect the full value of the Council's investments in these entities within the Council's financial statements, since the Council's shareholdings may not fully reflect its share of the respective entities' assets and liabilities.

The following entities in which the Council has an interest have not been included in the Group accounts as the Council's share of income and net assets is considered to be immaterial and that their inclusion would have an insignificant impact on the group:

		<b>Council Share</b>
GL1 Sports Limited	Dormant company	100%
Marketing Gloucester Limited (in Administration)		100%
Gloucester Law Centre		36%
Linking Communities		29%
Race Equality Council for Gloucestershire		31%

Gloucestershire Airport Limited has been categorised as a joint venture company as the decisions regarding the operating and financial policies of the company require the consent of all parties. For the purposes of the group accounts Gloucestershire Airport has been treated as a jointly controlled entity (joint venture) and has been consolidated in accordance with IFRS 11.

#### **Gloucestershire Airport Limited (GAL)**

Gloucestershire Airport Limited is a wholly owned airport company which was voluntarily established during 1992/93 by Gloucester City Council together with Cheltenham Borough Council, using powers available to them under the Airports Act (1986). This replaced the previous joint committee arrangements for the airport. The shares allotted were divided equally between the two councils. The market value of the shares is unknown as they are not quoted shares. They are classified within the Council's individual accounts as a long-term investment.

The registered name of the airport company is Gloucestershire Airport Ltd (Registered Number 2774189). The draft accounts of the company for the year ended 31 March 2021 reflected the following:

	<b>2020/21 £000</b>	<b>2019/20 £000</b>
After tax operating (loss)/profit	345	623
Net assets	26,619	25,414

For the purposes of the accounts the Airport has been classified as a Joint Venture as it is jointly owned by two local authorities, neither of which has overall control. These show the full value of the Council's investment within its financial statements, since the value of the Council's shares do not fully reflect the value of the airport land.

# NOTES TO THE CORE FINANCIAL STATEMENTS

## 45 NOTES TO THE GROUP ACCOUNTS (continued)

The Group Balance Sheet has been prepared by combining the Council's 50% share of the Airport's net assets as a long-term investment, eliminating the share capital.

There is no requirement to adjust for transactions carried out and balances held between the Council and Gloucestershire Airport Limited. The cash flows of the Airport are also not required to be included in the Group Cash flow Statement.

In the autumn of 2009, the Council agreed to facilitate borrowing to finance the runway safety project at Gloucestershire Airport, to provide a safer runway with a computerised instrument landing system (ILS) which was completed in the 2012/13 financial year. The Council loaned £1.550million (2019/20:£1.550m) to the Airport to help fund this project. In 2013/14 the loan was converted from an indefinite period loan to two interest-bearing loans, one for £350k repayable over 5 years and one for £1.2m repayable over 10 years. (Refer to note 19(i) for details).

The following table discloses the council's share of the Airport's net assets as follows:

	Gloucestershire Airport Limited	Gloucester City Council's Share	Gloucestershire Airport Limited	Gloucester City Council's Share
	£ 2020/21 £000	£ 2020/21 £000	£ 2019/20 £000	£ 2019/20 £000
Turnover	4,491	2,246	6,152	3,076
Profit on ordinary activities before taxation	391	196	1,136	568
Tax on profit on ordinary activities	(46)	(24)	(513)	(257)
Profit for the financial year after taxation	345	171	623	312
Fixed Assets	36,008	18,004	34,751	17,375
Current Assets	1,169	585	820	410
Liabilities due within one year	3,085	1,542	2,466	1,233
Liabilities due after one year	7,473	3,737	6,365	3,183
Net pension liability	-	-	1,326	663
		13,310		12,707
Less: Investment		(94)		(1,700)
Share of Assets consolidated using the equity approach		13,216		11,007

The Airport did not pay any dividend for the year ended 31st March 2021 (2020: £Nil).

The accounts of GAL for the year ending 31 March 2021 can be obtained from the Airport Company Secretary at the company's registered office

- The Terminal Building, Staverton, Nr Cheltenham, Glos, GL51 6SR.

## **NOTES TO THE CORE FINANCIAL STATEMENTS**

### **45 NOTES TO THE GROUP ACCOUNTS (continued)**

#### **ADJUSTMENTS BETWEEN GROUP ACCOUNTS AND GCC ACCOUNTS**

##### **Adjusting for Intra-group Transactions and Balances**

Adjustments have been made in respect of inter-group debtors and creditor balances between the Council and its subsidiaries. Inter-group transactions relating to services and other charges have also been eliminated on consolidation. This adjustment has been made in accordance with the Code.

##### **Usable and Unusable Reserves**

Transfers have been made between usable reserves and unusable reserves in respect of the classification of the pension reserves in subsidiary companies which are, effectively, included in retained earnings. In the group accounts these have been transferred from usable reserves to unusable reserves to ensure consistency of treatment with the Council's accounts.

### **46 PRIOR PERIOD ADJUSTMENT**

The Council have restated the Property Plant and Equipment (PPE) note as at 31 March 2019 to remove historic accumulated depreciation. The Council discovered that the principles of CIPFA code were not applied appropriately by the Council which meant that when revaluing PPE, the accumulated depreciation at the date of valuation wasn't eliminated against the gross carrying amount of the assets. This meant that the cost and accumulated depreciation of PPE was over-stated by £6.455m (Please refer note 11 for details).

The Council have restated the PPE note as at 31 March 2019 to removing historic depreciation and corresponding gross book value while the net book value remains the same, there are no changes to the face of balance sheet of the Council.

With regards to adjustment of transfer of assets between categories, the Council identified that it was recording certain assets under incorrect categories within the PPE note. The error was identified as a result of recent CIPFA consultation on Infrastructure Assets where the Council was required to present additional disclosures in its financial statement. This is considered as one-off event and the Council has since reviewed its final accounts systems and processes including fixed asset register to identify the correct categories for each of its fixed assets.



# **SUPPLEMENTARY FINANCIAL STATEMENTS**

## COLLECTION FUND

<b>COLLECTION FUND INCOME AND EXPENDITURE STATEMENT</b>					
<b>For the year ended 31 March 2021</b>					
	Note	2020/21			2019/20
		£'000	£'000	£'000	£'000
		Council Tax	Business Rates	Total	Total
<b>INCOME</b>					
<b>Non Domestic Rates</b>					
Collectable from Business Ratepayers	2,4	-	(25,814)	(25,814)	(54,611)
<b>Council Tax</b>					
Collectable from Council Tax Payers	1	(69,189)	-	(69,189)	(67,503)
		<b>(69,189)</b>	<b>(25,814)</b>	<b>(95,003)</b>	<b>(122,114)</b>
<b>EXPENDITURE</b>					
<b>Non-Domestic Rates</b>					
Payment to Gloucester City Council		-	21,936	21,936	20,877
Payment to Central Government		-	27,420	27,420	26,096
Payment to Gloucestershire County Council		-	5,484	5,484	5,219
<b>Council Tax Precepts</b>					
Gloucester City Council		8,189	-	8,189	7,908
Gloucestershire County Council		51,602	-	51,602	49,073
Police and Crime Commissioner for Gloucestershire		9,867	-	9,867	9,502
Write-Offs					
Increase/(Decrease) in bad debt provisions		101	389	490	1,595
Increase/(Decrease) in Provision for NNDR Appeals		336	(48)	288	(21)
Cost of NNDR Collection		-	(15)	(15)	(646)
		-	171	171	168
Distribution of Previous Years' estimated Collection Fund Surplus/(Deficit)		1,500	459	1,959	741
		<b>71,595</b>	<b>55,796</b>	<b>127,391</b>	<b>120,512</b>
<b>(Surplus)/Deficit arising during the year</b>		<b>2,406</b>	<b>29,982</b>	<b>32,388</b>	<b>(1,602)</b>
(Surplus)/Deficit at start of the year		(1,371)	(1,551)	(2,922)	(1,320)
<b>(Surplus)/Deficit at end of the year</b>		<b>1,035</b>	<b>28,431</b>	<b>29,466</b>	<b>(2,922)</b>

# COLLECTION FUND

The Collection Fund reflects the Council's statutory responsibility as a billing authority to maintain a separate fund account, which shows the transactions in relation to council tax and business rates (non-domestic rates) and illustrates how these have been distributed to preceptors and the General Fund.

## 1 COUNCIL TAX

The figure shown is net of Council Tax benefits and transitional relief which are paid for by the Council's general fund.

Council tax income derives from charges raised according to the value of residential properties, which have been classified into eight valuation bands estimating 1 April 1991 values for this specific purpose. Individual charges are calculated by setting the amount of income required to be taken from the collection fund by the City and County Councils and Gloucestershire Police Authority for the forthcoming year (the precepts) and dividing this by the Council Tax base. The tax base is the total number of properties in each band (adjusted by discounts) converted to a band D equivalent. This basic amount Council Tax for a band D property is multiplied by the proportion specified for the particular band to give an individual amount due.

The Council Tax base for the year (to the nearest whole equivalent) was calculated as follows:

Band	Estimated No. of taxable properties after effect of discounts	Ratio	Band D equivalent dwellings
A	53	5/9	29
A	14,388	6/9	9,592
B	14,612	7/9	11,365
C	12,544	8/9	11,150
D	5,449	9/9	5,449
E	3,476	11/9	4,248
F	846	13/9	1,222
G	141	15/9	235
H	2	18/9	3
<b>Total</b>	<b>51,511</b>		<b>43,294</b>
Less: Council Tax Support Scheme			(4,811)
Less adjustment for collection rates and for anticipated changes during the year for successful appeals against valuation banding, new properties, demolitions, disabled persons relief and exempt properties (1.25% of total band D equivalent dwellings)			(485)
<b>Council Tax Base for 2020/21</b>			<b>37,999</b>
<b>Council Tax Base for 2019/20</b>			<b>37,799</b>

The Council Tax Base for 2020/21 multiplied by the Average Band D Council Tax Charge gives the Total of Precepts and Demands for the Year:

Tax Base	37,999
	X
Average Band D Charge	1,809.56
Precepts and Demands (£000s)	68,760

Properties within the boundaries of Quedgeley Parish Council pay an additional Council Tax sum to fund the activities of the Parish Council. For the 2020/21 year this was as follows.

Tax Base	6,506
	X
Average Band D Charge	38.08
Precept	248

## COLLECTION FUND

### 2 INCOME FROM BUSINESS RATEPAYERS

For the year ended 31 March 2021

Under the arrangements for uniform business rates, the Council collects non-domestic rates for its area which are based on local rateable values multiplied by a uniform rate (the Multiplier) set by the Government. Certain reliefs are available and the figure shown as collectable is net of these reliefs.

The total non-domestic rateable value at 31 March 2021 was £130.169 million (£130.249 million at 31 March 2020) and the national non-domestic multiplier for 2020/21 was 51.2p (2019/20 50.4p), resulting in net income after transitional, small property, empty property and mandatory reliefs of £26.500 million (£56.434 million in 2019/20).

The Government introduced a 12-month relief period to properties within the retail, hospitality, and leisure sectors, as part of its assistance package to businesses during the pandemic. As a result, the billable business rates within the Collection Fund have been significantly reduced by as much as half of its normal level. As expenditure was set (per regulations) before the outbreak of the pandemic, this created a substantial deficit in the Collection Fund Accounts. The deficit will be repaid by the preceptors to the Collection Fund in 2021/22 as all preceptors (including the Council as a billing authority) were compensated by the Government through a Section 31 grant.

The Business Rates Retention scheme splits rate income between central government and local authorities according to a set percentage split in each area. During 2020/21 the income received by Gloucester City Council was distributed as follows: 40% of income goes to Gloucester City Council, 10% to Gloucestershire County Council and 50% to Central Government. The Collection Fund Statement shows the sums received by each organisation for Business Rates in 2020/21.

As part of the scheme Central Government established a baseline funding level for every authority. A system of tariffs, paid by authorities who have gained, and top ups, paid to those who have lost out, ensures that each authority receives their baseline funding. The tariff paid by Gloucester City Council from its general fund in 2020/21 was £16.330 million.

### 3 COLLECTION FUND BALANCE

The balance of the fund is shared between the Council and its major precepting authorities in the following year. The billing authority has to estimate the (surplus)/deficit for the end of each financial year by January 15 of that year.

This Council Tax balance is shared by the City and County Councils and Gloucestershire Police Authority according to the proportion that their precept constitutes of the total for precepts for that year.

The (surplus)/deficit will be shared out in its entirety between the Council and County Council and Police Authority. The County Council and Police Authority share will be carried as (creditors)/debtors and the Council's share will be credited to the Comprehensive Income and Expenditure Account. The Collection Fund Adjustment Account is then needed to reconcile the net credit made to the Comprehensive Income and Expenditure Account for Council Tax to the statutory amount in the Statement of General Fund Movement.

The closing deficit for 2020/21 is £1.034 million (2019/20 surplus £1.371 million). This is apportioned as follows:

	2020/21 £'000	2019/20 £'000
Gloucestershire County Council	766	(1,016)
Police and Crime Commissioner for Gloucestershire	146	(195)
Gloucester City Council	123	(160)
<b>Total</b>	<b>1,035</b>	<b>(1,371)</b>

The fund deficit relating to Council Tax will be partly recovered from the respective parties in 2021/22 as a deficit of £1.1 million was declared in January 2021. The exceptional deficit is being spread over three years in accordance with guidance from the Government.

The NNDR balance is shared by the City and County Councils and Central Government according to the respective proportions 40% / 10% / 50%. As with Council Tax, the County Council and Central Government share is carried as a creditor and the Council's share was debited to the Comprehensive Income and Expenditure Statement. The Collection Fund Adjustment Account is used to reconcile the net debit made to the Comprehensive Income and Expenditure Account for NNDR to the statutory amount in the Movement in Reserves Statement.

As noted in Note 2 above the Covid-19 pandemic led to the Central Government granting a series of emergency reliefs to business rate payers. This impacted on the levels of income collected by the Council and in return the Government provided early Section 31 grants to ensure cash liquidity for the Council (as a billing authority). These unusual circumstances led to the collection fund relating to NNDR recording an in year deficit of £29.982 million in 2020/21 (2019/20 - £(1.440)m surplus). The closing deficit is apportioned between the relevant bodies as follows.

Apportionment of Net Deficit relating to NNDR	2020/21 £'000	2019/20 £'000
Gloucestershire County Council	2,843	(155)
Central Government	14,216	(776)
Gloucester City Council	11,372	(620)
<b>Total</b>	<b>28,431</b>	<b>(1,551)</b>

The fund deficit is to be recovered from the respective parties in 2021/22, via Section 31 grants (already received) with the residual exceptional deficit being spread over three years in accordance with Government guidance.

### 4 NON-DOMESTIC RATES APPEALS

When the new arrangements for the retention of business rates came into effect on 1 April 2013, local authorities assumed the liability for refunding ratepayers who have successfully appealed against the rateable value of their properties on the rating list.

This will include amounts that were paid over to Central Government in respect of prior years. Previously, such amounts would not have been recognised as income by the local authorities, but would have been transferred to DCLG.

The new arrangements give rise to the need to make a provision for the future cost of these appeals. The estimate made for the likely future value of appeals as at 31 March 2021 was £2.598 million. This has been split amongst the two recipients of Business Rates Income according to their respective share.

	2020/21 £'000	2019/20 £'000
Central Government	1,299	1,306
Gloucester City Council	1,039	1,045
Gloucestershire County Council	260	261
<b>Total</b>	<b>2,598</b>	<b>2,613</b>



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# **GLOSSARY OF FINANCIAL TERMS**

# **GLOSSARY OF FINANCIAL TERMS**

To help you understand Gloucester City Council's accounts, some of the terms used are briefly explained below:

## **Accounting Period**

The period of time covered by the accounts, normally a period of twelve months, commencing on 1st April for local authority accounts.

## **Account**

A generic term for statements setting out details of income and expenditure or assets and liabilities or both, in a structured manner. Accounts may be categorised by the type of transactions they record, e.g. management accounts, balance sheets.

## **Accruals**

Sums included in the final accounts to cover income or expenditure attributable to the accounting period but for which payment has not been made/received at the balance sheet date.

## **Amortised Cost**

The original cost less any depreciation or impairment (if applicable).

## **Balances**

Also known as 'working balances', these are 'contingency' reserves not set aside for any specific purpose but to cover possible unforeseen and unavoidable expenditure.

## **Budget**

The Council's aims and policies in financial terms. Also referred to as 'Estimate'.

## **Capital Expenditure**

Expenditure on capital assets which have a long term value to the authority e.g. land, buildings and equipment (known as fixed assets) or the payment of grants to other people for the purchase or improvement of capital assets e.g. house renovation grants (known as deferred charges).

## **Capital Financing**

The raising of money to pay for capital expenditure. In the past the cost of capital assets was often met by borrowing, but capital expenditure may also be financed by other means such as contributions from revenue accounts, the proceeds from the sale of capital assets, capital grants, and contributions from developers or others.

## **Capital Financing Costs**

Principal and interest repayments relating to loans.

## **Capital Grants**

Grants from the Government, the National Lottery and developers towards capital expenditure on a specific service or project.

## **Capital Receipts**

Proceeds arising from the sale of capital assets or from the repayment to the Council of capital grants and loans. Capital receipts may be used to finance additional capital spending.

## **Collection Fund**

The collection fund brings together income from council tax and business ratepayers. From this fund the City, County Council and Police Authority precept for their annual net expenditure.

# **GLOSSARY OF FINANCIAL TERMS**

## **Community assets**

Assets that the local authority intends to hold in perpetuity, and that have no determinable useful life. Examples of community assets are parks and historic buildings.

## **Contingent Liability**

A liability which exists at the balance sheet date where the outcome will be confirmed only on the occurrence or non-occurrence of one or more uncertain future events, for example the default by a borrower on a loan from a third party for which the authority has given a guarantee.

## **Contingent Asset**

As with contingent liability, only an asset.

## **Creditors**

Amounts owed by the authority for work done, goods received or services rendered within an accounting period, but for which payment was not made at the balance sheet date.

## **Current Assets**

Assets which can be expected to be consumed or realised during the next accounting period.

## **Current Liabilities**

Amounts which will become due or could be called upon during the next accounting period.

## **Revenue expenditure funded from capital under statute**

Expenditure which may be financed from capital resources but which does not result in tangible assets, for example on house renovation grants.

## **Depreciation**

The cost of the "wearing out" of a fixed asset.

## **Debtors**

Amounts owed to the authority but for which payment was not made at the balance sheet date.

## **Employee Costs**

These include salaries, wages and related national insurance and pension costs payable by the City Council, together with training expenses and charges relating to the index - linking of the pensions of former employees.

## **Fair Value**

The value at which a liability (e.g. a loan) may be settled or extinguished.

## **Final Accounts**

Accounts prepared for an accounting period, usually in a summarised form. These accounts show the net surplus (profit) or deficit (loss) on individual services together with a balance sheet. They are produced as a record of stewardship and are available to interested parties. Local authorities are required to publish each year a Statement of Accounts (final accounts and balance sheet) as specified in the Accounts and Audit Regulations (England) Regulations 2015.

## **Finance Lease**

A lease whereby at the end of the lease period the Council receives part of the proceeds arising from the sale of the asset.

## **Financial Year**

The local authority financial year commences 1st April and finishes 31st March the following year.

## **Fixed assets**

Assets that yield benefits to the local authority for a period of more than one year.

# **GLOSSARY OF FINANCIAL TERMS**

## **General Fund**

The Council's main account which includes all services except Council Housing. The net expenditure on the account is financed from Government Revenue Support Grant.

## **Government Grants**

Payments by Central Government towards local authority expenditure. They may be specific e.g. Housing Benefits, or general e.g. Revenue Support Grant.

## **Gross Book Value**

The historical cost or current value of a fixed asset.

## **Gross Expenditure**

The total cost of providing services before any income is deducted.

## **Impairment**

A reduction in market value of an asset as a result for example of damage or reduction in market price.

## **Improvement Grants**

Statutory or discretionary payments that local authorities make to tenants or owners of houses lacking basic amenities to enable them to bring dwellings up to modern standards. The maximum amounts payable are determined by government, which reimburses the authority for part of the cost it incurs in providing the grants.

## **Infrastructure Assets**

A type of fixed asset, for example highways and footpaths.

## **Interest**

An amount received or paid for the use of a sum of money when it is invested or borrowed.

## **Investment Properties**

Interest in land and/or buildings which is held for its investment potential.

## **Minimum Revenue Provision**

The minimum amount which must be charged to an authority's revenue accounts for repayment of debt. It is calculated by applying a prescribed percentage to outstanding debt less certain allowances.

## **National Non Domestic Rates (NNDR)**

An NNDR multiplier is set annually by central government and the rates due, calculated by multiplying the rate by a business property's rateable value, is collected by charging authorities and paid into a central pool maintained by the Government.

The proceeds are redistributed by the government between local authorities according to a formula.

## **Net Book Value**

The amount at which fixed assets are included in the balance sheet, i.e. their historical cost or current value less the cumulative amounts provided for depreciation.

## **Net Expenditure**

Gross expenditure less any related income.

## **Non-Distributed Costs**

Costs which are not attributable to any specific service, and are therefore retained at the corporate centre.

## **Operating Lease**

A lease whereby at the end of the lease period the Council does not receive any proceeds arising from the sale of the asset.

## **Precept**

The amount which a Precepting Authority (i.e. a County Council) requires from a Charging Authority (district council) to meet its expenditure requirements.

## **Provision**

An amount set aside in a separate account to cover known or likely losses. An example of a provision is the Insurance Provision.

# **GLOSSARY OF FINANCIAL TERMS**

## **Reserve**

An amount set aside in a separate account for future use. Reserves may be capital (can only be used for capital purposes) or revenue (can be used by revenue accounts). Reserves can be earmarked for a specific purpose or classified as general i.e. not earmarked for a particular purpose, for example the general fund revenue balance.

## **Revenue Account**

Accounts covering income and expenditure relating to the day to day running of Council services.

## **Revenue Support Grant**

A general grant paid to all authorities to help finance the cost of services.

## **Revised Budget**

An estimate of likely actual expenditure, made towards the end of the financial year. Also referred to as 'Revised Estimate'.

## **Stock**

Items of raw materials and stores an authority has purchased to use on a continuing basis which are not used at the year end.

## **Value For Money**

An expression describing the benefit obtained (not just in financial terms) for a given input of cash. The phrase is widely used within public bodies, but there are many difficulties in its use because value is a subjective measure and there are rarely supporting objective measures. The Audit Commission is required to consider value for money with the three objectives of economy of input, efficiency of operation and effectiveness of output in service provision.



# AUDIT REPORT

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF GLOUCESTER CITY COUNCIL

## REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

### Opinion

In our opinion the financial statements of Gloucester City Council ('the Authority') and its subsidiaries ('the Group'):

- give a true and fair view of the financial position of the Group and of the Authority as at 31 March 2021 and of the Group's and the Authority's expenditure and income for the year then ended; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2020/21.

We have audited the financial statements which comprise:

- the Group and the Authority Movement in Reserves Statements;
- the Authority Expenditure and Funding Analysis;
- the Group and the Authority Comprehensive Income and Expenditure Statements;
- the Group and the Authority Balance Sheets;
- the Authority Cash Flow Statement;
- the related notes 1 to 46 to the Financial Statements including summary of significant accounting policies; and
- the Collection Fund and related notes 1 to 3.

The financial reporting framework that has been applied in their preparation is applicable law and the CIPFA/LASAAC Code of Practice on Local Authority Accounting 2020/21.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)), the Code of Audit Practice, the Local Audit and Accountability Act 2014 and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the Group and the Authority in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the Financial Reporting Council's (the 'FRC's') Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Head of Policy and Resources' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Group's and the Authority's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Head of Policy and Resources with respect to going concern are described in the relevant sections of this report.

The going concern basis of accounting for the Group and the Authority is adopted in consideration of the requirements set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2020/21, which require entities to adopt the going concern basis of accounting in the preparation of the financial statements.

### **Other information**

The other information comprises the information included in the statement of accounts, other than the financial statements and our auditor's report thereon. The Head of Policy and Resources is responsible for the other information. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Head of Policy and Resources' responsibilities**

As explained more fully in the Head of Policy and Resources' responsibilities statement, the Head of Policy and Resources is responsible for the preparation of the financial statements in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2020/21 and for such internal control as the Head of Policy and Resources determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Head of Policy and Resources is responsible for assessing the Group's and the Authority's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting on the assumption that the functions of the Group and the Authority will continue in operational existence for the foreseeable future.

### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.



## **Extent to which the audit was considered capable of detecting non-compliance with laws and regulations, including fraud**

We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of non-compliance with laws and regulations, including fraud. The extent to which our procedures are capable of detecting non-compliance with laws and regulations, including fraud is detailed below.

We considered the nature of the Group and its control environment, and reviewed the Group's documentation of their policies and procedures relating to fraud and compliance with laws and regulations. We also enquired of management, internal audit about their own identification and assessment of the risks of non-compliance with laws and regulations.

We obtained an understanding of the legal and regulatory framework that the Group operates in, and identified the key laws and regulations that:

- had a direct effect on the determination of material amounts and disclosures in the financial statements. These included the Accounts and Audit Regulations 2015, the Local Government Act 2003 and the Local Government Finance Act 2012.
- do not have a direct effect on the financial statements but compliance with which may be fundamental to the Group's ability to operate or to avoid a material penalty. These included relevant employment legislation.

We discussed among the audit engagement team including relevant internal specialists such as valuations and pension specialists regarding the opportunities and incentives that may exist within the organisation for fraud and how and where fraud might occur in the financial statements.

As a result of performing the above, we identified the greatest potential for fraud or non-compliance with laws and regulations in the following areas, and our specific procedures performed to address it are described below:

- **Completeness of creditors** - We obtained an understanding of the key controls in place to ensure the completeness of creditors, performed focused testing in relation to the completeness of creditors by completing unrecorded liabilities testing and reviewed the year on year movement in accruals to identify and investigate any significant movements.

In common with all audits under ISAs (UK), we are also required to perform specific procedures to respond to the risk of management override. In addressing the risk of fraud through management override of controls, we tested the appropriateness of journal entries and other adjustments; assessed whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluated the business rationale of any significant transactions that are unusual or outside the normal course of business.

In addition to the above, our procedures to respond to the risks identified included the following:

- reviewing financial statement disclosures by testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements;
- performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud;
- enquiring of management concerning actual and potential litigation and claims, and instances of non-compliance with laws and regulations; and
- reading minutes of meetings of those charged with governance and reviewing internal audit reports.

## REPORT ON OTHER LEGAL AND REGULATORY MATTERS

### Matters on which we are required to report by exception

#### Use of resources

Under the Code of Audit Practice and the Local Audit and Accountability Act 2014, we are required to report to you if we have not been able to satisfy ourselves that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

We have nothing to report in respect of this matter.

#### **Respective responsibilities relating to the Authority's arrangements for securing economy, efficiency and effectiveness in the use of resources**

The Authority is responsible for putting in place proper arrangements to secure economy, efficiency and effectiveness in its use of resources, to ensure proper stewardship and governance, and to review regularly the adequacy and effectiveness of these arrangements.

We are required under the Code of Audit Practice and Section 20(1)(c) of the Local Audit and Accountability Act 2014 to satisfy ourselves that the Authority has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

We are not required to consider, nor have we considered, whether all aspects of the Authority's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively.

We undertake our work in accordance with the Code of Audit Practice, having regard to the guidance on the specified criterion issued by the Comptroller and Auditor General in April 2021, as to whether the Authority had proper arrangements for securing economy, efficiency and effectiveness in the use of resources against the specified criteria of financial sustainability, governance, and improving economy, efficiency and effectiveness.

The Comptroller & Auditor General has determined that under the Code of Audit Practice, we discharge this responsibility by reporting by exception if we have reported to the Authority a significant weakness in arrangements to secure economy, efficiency and effectiveness in its use of resources for the year ended 31 March 2021 by the time of the issue of our audit report. Other findings from our work, including our commentary on the Authority's arrangements, will be reported in our separate Auditor's Annual Report.

#### Reports in the public interest or to the regulator

The Code of Audit Practice also requires us to report to you if:

- any matters have been reported in the public interest under Section 24 of the Local Audit and Accountability Act 2014 in the course of, or at the conclusion of, the audit;
- any recommendations have been made under Section 24 of the Local Audit and Accountability Act 2014;

- an application has been made to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014;
- an advisory notice has been issued under Section 29 of the Local Audit and Accountability Act 2014; or
- an application for judicial review has been made under Section 31 of the Local Audit and Accountability Act 2014.

We have nothing to report in respect of these matters.

#### **DELAY IN CERTIFICATE OF COMPLETION OF THE AUDIT**

We cannot formally conclude the audit and issue an audit certificate until we have completed our work necessary to issue our assurance statement in respect of the Authority's Whole of Government Accounts consolidation pack. We are satisfied that our remaining work in this area is unlikely to have a material impact on the financial statements.

#### **Use of our report**

This report is made solely to the members of the Authority, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014. Our audit work has been undertaken so that we might state to the members of the Authority, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the members of the Authority, as a body, for our audit work, for this report, or for the opinions we have formed.



Michelle Hopton, FCA (Appointed auditor)  
For and on behalf of Deloitte LLP  
Bristol, United Kingdom  
22 March 2023