















	Data Protection – Subject Access Request	Is the data collected direct from the citizen?	Is the data about the citizen collected from a third party?
Why we collect information about you? What is the legal basis for us collecting your information?	To identify you and ensure that information is not disclosed to any other person. Data Protection Act 1998, General Data Protection Regulation 2018.		
What information do we collect about you?	Name, D.O.B, address, contact details, relevant family members.		
Who do we share the information with?	Public Health England, Police, other Local Authorities and Department for Work Pensions.		
Is any information transferred to or stored in servers based outside the European Economic Area?	No		
How long do we keep your information?	Electronic information is held on our systems for 7 Years.		
Who do we collect information from?	Public Health England, Police, other Local Authorities, the Department for Work & Pensions (DWP) and the resident themselves.		
What are the consequences if we don't collect the data?	We will not be able to respond to your request.		
Are any decision about you made by automatic means?	No	